

United Kingdom-London: Services provided by medical personnel

OJ S 204/2014 23/10/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Cafcass

Postal address: 3rd Floor, 21 Bloomsbury Street

Town: London

Postal code: WC1B 3HF

Country: United Kingdom

For the attention of: Jane Bate

E-mail: procurement@cafcass.gsi.gov.uk

Telephone: +44 7867656529

Internet address(es):

General address of the contracting authority: <http://www.cafcass.gov.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

National or federal agency/office

I.3. Main activity

General public services

Social protection

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of a Health and Wellbeing Plan.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Cafcass is seeking to engage the services of a suitable Health and Wellbeing Plan Provider to support its award winning approach to staff health and wellbeing. The required Service is different to the standard central government provision for an Employee Assistance Program provider (EAP) so this necessitates the need to Tender for the provision.

The plan will need to meet the following requirements:

- Access to a range of health and wellbeing treatments, all of which are detailed fully in the ITT, which can be reclaimed for by members of staff up to a maximum benefit limit;
- Employee Assistance Programme, offering a 24/7 365, day a year telephone service for employees to access advice and support from on a range of issues and, where needed, a minimum number of counselling sessions for employees, which would include Cognitive Behavioural Therapy;
- Member discount scheme, providing financial savings at a range of retailers;
- National coverage of all of the above, to ensure every member of staff from each The Authority's offices across England is able to benefit from the plan;
- Real-time KPI data to be provided to Cafcass as and when needed;
- The full requirements are detailed in the ITT.

II.1.6. CPV code(s)

85141000 Services provided by medical personnel, 85141200 Services provided by nurses, 85141210 Home medical treatment services, 85141220 Advisory services provided by nurses, 85142100 Physiotherapy services, 85142200 Homeopathic services, 85147000 Company health services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 220 000 and 500 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Start 6.4.2015. Completion 5.4.2017

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

As stated in Tender Document.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As stated in Tender Document.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

a single contract with any sub-contractors stated.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: As stated in Tender documents.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As stated in Tender documents.

III.2.2. Economic and financial ability

List and brief description of conditions: As stated in Tender documents.

Minimum level(s) of standards possibly required: As stated in Tender documents.

III.2.3. Technical and professional ability

List and brief description of conditions:

As stated in Tender documents.

Minimum level(s) of standards possibly required:

As stated in Tender documents.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CAF090/14

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

12.12.2014 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

Other: English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 90 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 15.12.2014 - 10:00

Place:

Cafcass, 2nd floor, New Enterprise House, St Helen's Street, Derby, DE1 3GY.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: National Procurement Adviser and Head of Service Assistant.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

Please request tender documents by emailing procurement@cafcass.gsi.gov.uk
Contract has been set for 2 years with an extension period of a further 24 months.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Melissa Smith, Head of Procurement

Postal address: 74 Foundation Street, Suffolk

Town: Ipswich

Postal code: IP4 1BN

Country: United Kingdom

E-mail: melissa.smith@cafcass.gsi.gov.uk

Telephone: +44 7768796504

Internet address: <http://cafcass.gov.uk>

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

20.10.2014