

**Belgium-Brussels: Promotional items**  
**OJ S 200/2015 15/10/2015**  
**Contract notice**  
**Supplies**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Economic and Social Committee (EESC)

Postal address: rue Belliard 99–101

Town: Brussels

Postal code: 1040

Country: Belgium

For the attention of: Mr Peter Lindvald Nielsen

E-mail: [tender-communication@eesc.europa.eu](mailto:tender-communication@eesc.europa.eu)

Fax: +32 25469926

**Internet address(es):**

General address of the contracting authority: <http://www.eesc.europa.eu>

Address of the buyer profile: <http://www.eesc.europa.eu/?i=portal.en.public-procurement>

Electronic access to information: <http://www.eesc.europa.eu/?i=portal.en.running-calls-for-tenders>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

European institution/agency or international organisation

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Promotional items.

**II.1.2. Type of contract and place of performance or delivery**

Supplies

Main site or place of performance: Brussels.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

##### **Duration of the framework agreement**

Duration in years: 4

##### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 150 000 EUR

#### **II.1.5. Short description of the contract or purchase(s)**

Customisation and supply of promotional items. The call for tenders is aimed at concluding a framework contract for 1 year renewable automatically up to 3 times under the same conditions, each time for a period of 12 months, i.e. for a maximum duration of 4 years. This procurement takes account of environmental and social considerations.

#### **II.1.6. CPV code(s)**

18530000 Presents and rewards - CA17, 30192000 Office supplies, 30192121 Ballpoint pens, 30192125 Markers, 30199000 Paper stationery and other items, 18930000 Sacks and bags, 18936000 Textile bags, 18923000 Pouches and wallets, 31500000 Lighting equipment and electric lamps, 15842300 Confectionery, 39221121 Cups, 18513000 Articles of jewellery

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

#### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions related to the contract**

##### **III.1.1. Deposits and guarantees required**

Please refer to tender documents.

##### **III.1.2.**

**Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Please refer to tender documents.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Please refer to tender documents.

**III.2.2. Economic and financial ability**

List and brief description of conditions: Please refer to tender documents.

**III.2.3. Technical and professional ability**

List and brief description of conditions:  
Please refer to tender documents.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

**III.3.2. Information about staff responsible for the performance of the contract**

**Section IV: Procedure**

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**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Open

**IV.1.2. Information about the limits on the number of candidates to be invited**

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

EESC/COMM/04/2015.

**IV.3.2. Previous publication concerning this procedure**

## Prior information notice

Notice number in the OJ S: [2015/S 89-159376](#) of 8.5.2015

### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

### **IV.3.4. Time limit for receipt of tenders or requests to participate**

1.12.2015 - 15:00

### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Any EU official language

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

### **IV.3.8. Conditions for opening of tenders**

Date: 16.12.2015 - 10:00

Place:

EESC, rue Belliard/Belliardstraat 99, 1040 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: 1 authorised representative of each tenderer may attend the opening of the bids. Companies wishing to attend are requested to notify their intention by sending a fax or e-mail at least 24 hours in advance to the address indicated above. This notification must specify the name and passport/ID card number of the person who will attend the opening of the bids on the tenderer's behalf.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

### **VI.3. Additional information**

Tender documents will be available for download at the address indicated under heading I.1. The website will be updated regularly and it is the tenderers' responsibility to check for updates and modifications during the tendering period.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: General Court

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)

Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://curia.europa.eu>

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: You may submit any observations concerning the award procedure to the contracting authority indicated under heading I.1. If you believe that there was maladministration, you may lodge a complaint to the European Ombudsman within 2 years of the date when you became aware of the facts on which the complaint is based (see <http://www.ombudsman.europa.eu>). Such complaint does not have as an effect either to suspend the time limit to launch an appeal or to open a new period for lodging an appeal. Within 2 months of the notification of the award decision you may lodge an appeal to the body referred to in VI.4.1.

#### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: General Court  
Postal address: rue du Fort Niedergrünewald  
Town: Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://curia.europa.eu>

#### **VI.5. Date of dispatch of this notice**

5.10.2015