

Spain-Madrid: Office automation services
OJ S 177/2017 15/09/2017
Contract notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Secretaría General de la Agencia Estatal Consejo Superior de Investigaciones Científicas (CSIC)

National registration number: Q2818002D

Postal address: c/ Serrano, 117

Town: Madrid

NUTS code: ES300 Madrid

Postal code: 28006

Country: Spain

Contact person: Secretaría General de la Agencia Estatal Consejo Superior de Investigaciones Científicas (CSIC)

E-mail: soia@csic.es

Telephone: +34 915681781

Fax: +34 915681813

Internet address(es):

Main address: <http://www.csic.es>

Address of the buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=XLXk9EyEnmY%3D>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=TXAmboj3FIoQK2TEfXGy%2BA%3D%3D

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=XLXk9EyEnmY%3D>

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Servicio de administración de sistemas, atención y resolución informática de consultas, incidencias y problemas de equipos y aplicaciones de usuario final.

Reference number: 885/18

II.1.2. Main CPV code

72513000 Office automation services

II.1.3. Type of contract

Services

II.1.4. Short description

Servicio de administración de sistemas, atención y resolución informática de consultas, incidencias y problemas de equipos y aplicaciones de usuario final.

II.1.5. Estimated total value

Value excluding VAT: 115 200,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: ES300 Madrid

Main site or place of performance: Instituto de Investigaciones Biomédicas «Alberto Sols» Arturo Duperier, 4. 28029 Madrid.

II.2.4. Description of the procurement

Servicio de administración de sistemas, atención y resolución informática de consultas, incidencias y problemas de equipos y aplicaciones de usuario final.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Calidad de la memoria descriptiva y desarrollo de la ejecución del contrato / Weighting: 10

Quality criterion - Name: Formación, conocimientos y experiencia del equipo técnico en relación con el entorno tecnológico del objeto del contrato / Weighting: 10

Quality criterion - Name: Mejora y/o aportaciones adicionales no cuantificables automáticamente / Weighting: 5

Quality criterion - Name: Sistemas de control y seguimiento / Weighting: 10

Cost criterion - Name: Bolsa de horas / Weighting: 5

Cost criterion - Name: Precio del servicio / Weighting: 60

II.2.6. Estimated value

Value excluding VAT: 115 200,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Start: 01/02/2018 End: 31/01/2019

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11.

Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Otros capacidades: de acuerdo con los criterios indicados en los pliegos.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 31/10/2017 Local time: 18:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Spanish

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 28/11/2017 Local time: 11:00

Place:

Secretaría General Adjunta de Obras e Infraestructura.

Datos de dirección:

calle: Jorge Manrique, 27, Salón de Actos.

CP: 28006

Población: Madrid

País: España.

Information about authorised persons and opening procedure: Descripción:

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunal Administrativo Central de Recursos Contractuales

Postal address: Avenida General Perón, 38, planta 8

Town: Madrid

Postal code: 28020

Country: Spain

E-mail: tribunal_recursos.contratos@minhafp.es

Telephone: +34 913491319

Fax: +34 913491441

Internet address: <https://sedeminhap.gob.es/es-ES/Sedes/TACRC/Paginas/Default.aspx>

VI.5. Date of dispatch of this notice

12/09/2017