

Norway-Oslo: Accommodation, building and window cleaning services

OJ S 201/2016 18/10/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Politiets fellestjenester (Norwegian Police Shared Services)

National registration number: 974761157

Postal address: Fridtjof Nansens vei 14

Town: Oslo

Postal code: 0369

Country: Norway

For the attention of: Siv Lund

E-mail: siv.lund@politiet.no

Telephone: +47 61318000

Fax: +47 61318011

Internet address(es):General address of the contracting authority: <http://www.politiet.no>Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1057>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/148597>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

National or federal agency/office

I.3. Main activity

Public order and safety

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Cleaning services and cleaning articles.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Oslo.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The aim of the procurement is to enter into regional contracts for cleaning services for the Police. The cleaning services include, but are not limited to, regular cleaning (including cleaning articles, sanitary articles and mats), periodic cleaning and temporary staff for cleaning.

II.1.6. CPV code(s)

90911000 Accommodation, building and window cleaning services, 39800000 Cleaning and polishing products, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes
Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The cleaning service is a nationwide service. The contracting authority has chosen to divide the procurement into 8 regions.

Estimated value excluding VAT:

Range: between 240 000 000 and 320 000 000 NOK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 072 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Region Oslo

1) Short description

Cleaning services for the Oslo region.

2) CPV code(s)

90911000 Accommodation, building and window cleaning services, 39800000 Cleaning and polishing products, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 93 000 000 and 126 000 000 NOK

4) Indication about different time frame or duration

Duration in months: 72 (from the award of the contract)

5) Additional information about lots

Lot No: 2

Lot title: Region East

1) Short description

Cleaning services for the East Region.

2) CPV code(s)

90911000 Accommodation, building and window cleaning services, 39800000 Cleaning and polishing products, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 48 000 000 and 65 000 000 NOK

4) Indication about different time frame or duration

Duration in months: 72 (from the award of the contract)

5) Additional information about lots

Lot No: 3

Lot title: Region West

1) Short description

Cleaning services for the West Region.

2) CPV code(s)

90911000 Accommodation, building and window cleaning services, 39800000 Cleaning and polishing products, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 27 000 000 and 36 000 000 NOK

4) Indication about different time frame or duration

Duration in months: 72 (from the award of the contract)

5) Additional information about lots

Lot No: 4

Lot title: Region Mid

1) Short description

Cleaning services for the Mid-Norway Region.

2) CPV code(s)

90911000 Accommodation, building and window cleaning services, 39800000 Cleaning and polishing products, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 27 000 000 and 36 000 000 NOK

4) Indication about different time frame or duration

Duration in months: 72 (from the award of the contract)

5) Additional information about lots

Lot No: 5

Lot title: Region South

1) Short description

Cleaning services for the South Region.

2) CPV code(s)

90911000 Accommodation, building and window cleaning services, 39800000 Cleaning and polishing products, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 21 000 000 and 28 000 000 NOK

4) Indication about different time frame or duration

Duration in months: 72 (from the award of the contract)

5) Additional information about lots

Lot No: 6

Lot title: Region Nordland

1) Short description

Cleaning services for the Nordland region.

2) CPV code(s)

90911000 Accommodation, building and window cleaning services, 39800000 Cleaning and polishing products, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 11 000 000 and 15 000 000 NOK

4) Indication about different time frame or duration

Duration in months: 72 (from the award of the contract)

5) Additional information about lots

Lot No: 7

Lot title: Region Troms

1) Short description

Cleaning services for the Troms region.

2) CPV code(s)

90911000 Accommodation, building and window cleaning services, 39800000 Cleaning and polishing products, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 10 000 000 and 13 000 000 NOK

4) Indication about different time frame or duration

Duration in months: 72 (from the award of the contract)

5) Additional information about lots

Lot No: 8

Lot title: Region Finnmark

1) Short description

Cleaning services for the Finnmark region.

2) CPV code(s)

90911000 Accommodation, building and window cleaning services, 39800000 Cleaning and polishing products, 90911100 Accommodation cleaning services, 90911300 Window-cleaning services

3) Quantity or scope

Estimated value excluding VAT:

Range: between 2 000 000 and 3 000 000 NOK

4) Indication about different time frame or duration

Duration in months: 72 (from the award of the contract)

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Requirement: Tenderers shall have their tax and VAT payments in order.

Documentation requirement: Tax certificate, joint certificate for tax and VAT, not older than 6 months, calculated from the deadline for submission of tenders. (The certificate, form RF-1316, can be ordered from the Tax Collector or The Norwegian Tax Administration, alternatively can be ordered and collected in Altinn).

Foreign tenderers shall submit a self-declaration stating that obligations with regard to the payment of taxes and duties have been fulfilled in the country where the tenderer is established. Alternatively, documentation can be submitted from a public authority stating that the obligations are met.

Requirement: Tenderers are required to be a legally established company.

Documentation Requirements: Norwegian companies: Company Registration Certificate.

Foreign companies: Proof that the company is registered in professional registry as determined by the law of the country where the tenderer is established.

The certificate should not be more than 12 months old.

Requirement: Tenderers shall be certified by the Norwegian Labour Inspection Authority in accordance with the regulations dated 1.7.2015 No 851: Regulations on public certification of cleaning companies and the procurement of cleaning services.

Documentation requirement: Confirmation from the Norwegian Labour Inspection Authority's certified register, including any sub-suppliers.

Requirement: Tenderers shall comply with the regulation on general tariff agreements for cleaning companies (Regulation 27.11.2014 No 1483).

Documentation requirement: An account of how the company complies with the regulation on general tariff agreements for cleaning companies.

III.2.2. Economic and financial ability

List and brief description of conditions: Requirement: Tenderers must have sufficient financial capacity to carry out the assignment/contract.

Documentation requirement: Credit evaluation/rating from a credit assessment institution, not older than 6 months. The contracting authority reserves the right to obtain credit rating information independent to the submitted documentation from tenderers.

Requirement: Tenderers shall have established connections with any sub-suppliers /collaboration partners/agents and shall be able to use the offered resources during the contract period.

Documentation requirement: Tenderers shall enclose a commitment statement (self-declaration) from any sub-suppliers/collaborating partners.

Tenderers shall document which part of the delivery the sub-suppliers/collaborating partners will be responsible for.

If the tenderer communicates his own tender offer through an agent, the tenderer shall document the agent's role in relation to the contract.

III.2.3. Technical and professional ability

List and brief description of conditions:

Requirement: Tenderers shall have experience from similar contracts from comparable organisations.

Documentation requirements: Tenderers must enclose a list of the 3 most important relevant deliveries in the last 3 years, including information on the value, date and recipient (name, telephone number and e-mail address).

Tenderers are to provide 3 references per lot/region. Tenderers can state the same references in all the tenders.

References will be contacted if necessary.

The contracting authority's own, objective documented experience can be used on an equal

basis with the other references.

Requirement: Tenderers shall have sufficient capacity to carry out the assignments that are awarded in the contract.

Documentation requirement: Tenderers are asked to enclose an overview of district offices and an account of capacity per location, including a description of the available temporary staff and any sub-suppliers.

Requirement: Tenderers shall have a well-functioning system for quality assurance /management.

Documentation requirement: Tenderers shall document their system for quality assurance /quality management.

If the tender is certified in accordance with internationally recognised standards for quality assurance/control, it is sufficient to attach a copy of the issued certificate.

If the tenderer is not certified, the quality system must be documented. The documentation shall — at a minimum — include procedures/routines:

— handling deviations and claims;

— approval of sub-suppliers;

— the process from receipt and registration of the ordering until delivery has occurred.

Requirement: Tenderers shall have a well-functioning environmental management system.

Documentation requirement: Tenderers shall enclose an account of their environmental management system. This documentation requirement also applies for any sub providers /manufacturers.

If a tenderer is certified in accordance with internationally recognised standards for environmental management, it is sufficient to enclose a copy of the issued certificate.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information**IV.3.1. File reference number attributed by the contracting authority**

201600231

IV.3.2. Previous publication concerning this procedure**Other previous publications**

Notice number in the OJ S: [2016/S 167-301668](#) of 31.8.2016

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

21.11.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 1.5.2017

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information**VI.4. Procedures for review****VI.4.1. Review body****VI.4.2. Review procedure****VI.4.3. Service from which information about the review procedure may be obtained****VI.5. Date of dispatch of this notice**

13.10.2016