

United Kingdom-Braintree: Insurance services
OJ S 206/2014 25/10/2014
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Greenfields Community Housing
Postal address: Greenfields House, Charter Way
Town: Braintree
Postal code: CM77 8FG
Country: United Kingdom
Contact person: purchasing@greenfieldsch.org.uk
For the attention of: Mandy Rose
E-mail: mandy.rose@greenfieldsch.org.uk
Telephone: +44 1376332483

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Insurance Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code UKH3 Essex

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Insurance services. Property, business interruption, liability, motor vehicle, engineering, personal accident, fidelity guarantee, professional indemnity, construction related and other insurances and insurance services as required by Greenfields Community Housing.

II.1.6. CPV code(s)

66510000 Insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Non-life insurance and related services. Greenfields will be looking to enter into a Long Term Agreement or similar undertaking for 3 years with a possible option to extend the contract for a further 2 x 12 months, all subject to either a satisfactory service, cost and/or performance. Estimated value excluding VAT: 2 000 000 GBP

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: This service will be regulated by the provisions of the Insurance Companies Act 1982 and any other modifications thereof. Suppliers of insurance services will be required to be authorised by the Financial Services Authority.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 4: and Maximum number 5

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated yes

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

GREEN0282

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 28.11.2014 - 12:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

1.12.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Greenfields owns and manage approximately 8 000 homes. The insurance arrangements will require extensive resources on the part of insurance service providers. The insurance of social landlords is a highly specialist field and Greenfields will require respondents to this notice to be able to demonstrate clearly a strong track record of insurance provision in the RSL sector. This will include providing details of the number of housing associations (not local authorities, charities, care homes or other similar interests) which you service, the number of units you insure, your main insurance providers, details of your insurance policy wordings and evidence of detailed knowledge and experience on the part of all account servicing, claims handling and risk management staff. The proposal will be expected to demonstrate in practical terms the capability of tenderers to manage effectively the insurance arrangements for Greenfields, as well as providing competitive insurance terms from experienced RSL insurers. Greenfields requires that all insurers proposed for its insurance arrangements shall be at least BBB rated by Standard & Poors or an equivalent rating agency. The review is to be a multi-stage procedure. Responses to this notice in the form of a completed PQQ are required by noon 1.12.2014. Candidates to enter the negotiated stage of the process will be selected from those responses. The costed tenders from those candidates selected as tenderers must be submitted by 16:00 hours 26.1.2015.

To view this notice, please click here:

<https://www.paessex.gov.uk/delta/viewNotice.html?noticeId=116913405>

GO Reference: GO-20141021-PRO-6104582.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Greenfields Community Housing

Postal address: Greenfields House

Town: Braintree

Postal code: CM77 8FG

Country: United Kingdom

Telephone: +44 1376332483

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

21.10.2014