

Norway-Bergen: Printed matter and related products

OJ S 211/2013 30/10/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Norges Handelshøyskole (NHH)

Postal address: Helleveien 30

Town: Bergen

Postal code: 5045

Country: Norway

For the attention of: Anette Undheim

Telephone: +47 55959000

Internet address(es):

General address of the contracting authority: <http://www.nhh.no/>

Address of the buyer profile: http://www.doffin.no//search/Search_AuthProfile.aspx?ID=AA1591

Additional information can be obtained from:

Official name: Norges Handelshøyskole (NHH)

Postal address: Helleveien 30

Town: Bergen

Postal code: 5045

Country: Norway

For the attention of: Anette Undheim

Telephone: +47 55959000

Internet address: <http://www.nhh.no/>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Norges Handelshøyskole (NHH)

Postal address: Helleveien 30

Town: Bergen

Postal code: 5045

Country: Norway

For the attention of: Anette Undheim

Telephone: +47 55959000

Internet address: <http://www.nhh.no/>

Tenders or requests to participate must be submitted: Official name: Norges Handelshøyskole (NHH)

Postal address: Helleveien 30

Town: Bergen

Postal code: 5045

Country: Norway

For the attention of: Anette Undheim

Telephone: +47 55959000

Internet address: <http://www.nhh.no/>

I.2. Type of the contracting authority

National or federal agency/office

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Framework agreement for the purchase of printing services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 15: Publishing and printing services on a fee or contract basis

Main site or place of performance: Bergen, Norway.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement

: 5

Duration of the framework agreement

Duration in years: 2

II.1.5. Short description of the contract or purchase(s)

The Norwegian School of Economics(NHH) shall enter into a framework agreement for the purchase of printing services within the following categories:

Category 1: Envelopes and letterheads

Category 2: Rotary press - catalogs / magazines

Category 3: Examination paper

Category 4: Business cards

Category 5: Other printed materials, including grade transcripts, student ID's, diplomas, matriculation certificates and giros.

NOTE: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at http://www.doffin.no/Search/Search_Switch.aspx?ID=309228

II.1.6. CPV code(s)

22000000 Printed matter and related products

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 4 000 000 NOK

II.2.2. Information about options

Options: yes

Description of options: The Awarding Authority has an option to extend the framework agreement for an additional 1+1 year(s).

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Category 1 - envelopes and letterheads

1) Short description

This category includes the printing of letterheads and envelopes. Refer to appendix 1 - the Awarding Authority's specification requirements for further information.

2) CPV code(s)

30199710 Printed envelopes

3) Quantity or scope

The annual estimate of letterheads and envelopes is specified in the price form.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Category 2: Rotary press - catalogs / magazines

1) Short description

This category includes the printing of brochures, catalogs, magazines, etc. Refer to appendix 1 - the Awarding Authority's specification requirements for further information.

2) CPV code(s)

22100000 Printed books, brochures and leaflets

3) Quantity or scope

Refer to the Awarding Authority's requirement specifications and price forms for further information about the scope.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Category 3: Examination paper

1) Short description

This category includes the printing of examination paper. Refer to appendix 1 - the Awarding Authority's specification requirements for further information.

2) CPV code(s)

22832000 Exercise papers, 22800000 Paper or paperboard registers, account books, binders, forms and other articles of printed stationery

3) Quantity or scope

The annual estimate of examination paper is specified in the price form.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Category 4: Business cards

1) Short description

This category includes the printing of business cards. Refer to appendix 1 - the Awarding Authority's specification requirements for further information.

2) CPV code(s)

30199730 Business cards

3) Quantity or scope

The annual estimated quantity is specified in the price form.

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 5

Lot title: Category 5: Other printed materials

1) Short description

This category includes the printing of grade transcripts, student ID's, matriculation programs, diplomas, matriculation certificates maps and giros.

2) CPV code(s)

22900000 Miscellaneous printed matter

3) Quantity or scope

The annual estimated quantity is specified in the price form.

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3.

Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) Company registration certificate.

(2) Value added tax certificate (National requirement)

(3) Company tax certificate (National requirement)

III.2.2. Economic and financial ability

List and brief description of conditions: (1) Other documentation required (please state below)
Credit rating of the company, not older than two months from the tender deadline. The assessment shall be prepared by an independent institution that provides regular credit ratings companies, and the result shall appear in the documentation as a graded value (i.e a letter or numbers, etc.) on a defined grading scale. The supplier's payment history and eventual payment defaults must be explained, in addition to the company's basic data, such as the age of the company, the size of the share capital and whether it is fully paid, current assets and liabilities and long-term financial performance.

Newly started companies that can not obtain an appropriate credit rating, may submit alternative documentation.

Minimum level(s) of standards possibly required: The supplier shall have sufficient financial strength to fulfill the contract, including being creditworthy.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) A list of the principal deliveries effected, or main services provided, by the company, in the past 3 years, with the values, dates and recipients (for supply and service contracts)

Business activities:

A brief and general description of activities, including:

— A statement of the company's business concept and core competencies related to the scope of the delivery.

— An overview of the company's history , organization and ownership, as well as a description of current activities.

— A description of how the company is organized for the execution of this contract.

— A brief description of the overall quality assurance system that the supplier will apply for the execution of the contract.

Cooperation partners / subcontractors:

In case of partnership agreements and with the use of subcontractors, shall the supplier provide the following:

— Name, address and registration number of subcontractors.

— Description of the parts of the assignment of service contracts to shall be performed by subcontractor(s).

— If the contractor relies on subcontractors to fulfill any of the eligibility requirements shall adequate documentation for the subcontractor be provided that demonstrates that the requirement is met.

— Commitment Statement, cooperation agreement or equivalent formal documentation

showing that the supplier actually prevails the necessary resources from the listed subcontractors.

Minimum level(s) of standards possibly required:

The supplier shall have sufficient implementation capacity.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

13.12.2013 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 1.4.2014

IV.3.8. Conditions for opening of tenders

Date: 17.12.2013 - 10:00

Place:

Helleveien 30

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(NT Ref:309280)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Norges Handelshøyskole

Postal address: Helleveien 30

Town: Bergen

Postal code: 5045

Country: Norway

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

29.10.2013