

United Kingdom-London: Grounds maintenance services

OJ S 202/2015 17/10/2015

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Tower Hamlets Community Housing

Postal address: 285 Commercial Road, Stepney

Town: London

Postal code: E1 2PS

Country: United Kingdom

Contact person: Head Office

For the attention of: Lowri Ann Willis

E-mail: lwillis@inprovagroup.com

Telephone: +44 8458645100

Fax: +44 8458645261

Internet address(es):General address of the contracting authority: <https://www.thch.org.uk>Address of the buyer profile: <https://www.thch.org.uk>Electronic access to information: www.mytenders.orgElectronic submission of tenders and requests to participate: www.mytenders.org**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

The provision of Estate Management and Concierge Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: London Borough of Tower Hamlets.
NUTS code UKI London

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

This contract is for the provision of Estate Management and Concierge Services, including Grounds Maintenance, Bulk Refuse collection, Window Cleaning and Pest Control services. In order to achieve a better value, enhanced service delivery and more efficient management, Tower Hamlets Community Housing have prepared a standard specification covering all required services that are to be delivered in a consistent manner to all Tower Hamlets Community Housing schemes included within this contract.

Note: to register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.myTenders.org/Search/Search_Switch.aspx?ID=163411

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.myTenders.org/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

II.1.6. CPV code(s)

77314000 Grounds maintenance services, 79710000 Security services, 90922000 Pest-control services, 90500000 Refuse and waste related services, 90911300 Window-cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

THCH was formed in March 2000 with Government funding of 21 000 000 GBP secured from Round 3 of the Estates Renewal Challenge Fund for the transfer of 1 249 homes owned by the London Borough of Tower Hamlets, including 215 leased properties. Further homes transferred to THCH in 2004 (Tarling Estate) and 2006 following the successful ballot (via Housing Choice) of Norton House and the Mansford and Avebury East Estates.

We have 4 offices, including 3 local community housing offices and employ just over 80 staff.

This contract is for the provision of Estate Management and Concierge Services in accordance with the service specification to current and future Tower Hamlets Community Housing properties located in the London Borough of Tower Hamlets.

Estimated contract value provided is for a 5 year term (3 years plus two 1 year extensions) across all 5 lots.

Estimated value excluding VAT:
Range: between 2 265 000 and 2 485 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The Contract shall be for an initial term of 3 years.

Tower Hamlets Community Housing shall have an option to extend the Contract Period by up to a further 2 1-year periods, subject to continued satisfactory annual performance reviews, by mutual agreement. Should Tower Hamlets Community Housing choose to exercise this option then the Expiry Dates will be as follows:

— Expiry Date — 1st annual extension (as amended) — 31.3.2020.

— Expiry Date — 2nd annual extension (as amended) — 31.3.2021.

Maximum contract term will be 5 years.

Provisional timetable for recourse to these options:
in months: 36 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Start 1.4.2016. Completion 31.3.2021

Information about lots

Lot No: 4

Lot title: Window Cleaning Services

1) Short description

The provision of Window Cleaning Services in accordance with the service specification to current and future Tower Hamlets Community Housing properties.

2) CPV code(s)

90911300 Window-cleaning services

3) Quantity or scope

The provision of Window Cleaning Services in accordance with the service specification to current and future Tower Hamlets Community Housing properties.

Estimated value excluding VAT:

Range: between 55 000 and 85 000 GBP

4) Indication about different time frame or duration

Start 1.4.2016. Completion 31.3.2021

5) Additional information about lots

The contract is for an initial period of 3 years with the option to extend the Contract Period by up to a further 2 x 1 year periods, subject to continued satisfactory annual performance reviews, by mutual agreement.

The contract dates and values provided refer to the full 5-year maximum term.

Lot No: 5

Lot title: Pest Control Services

1) Short description

The provision of Pest Control Services in accordance with the service specification to current and future Tower Hamlets Community Housing properties.

2) CPV code(s)

90922000 Pest-control services

3) Quantity or scope

The provision of Pest Control Services in accordance with the service specification to current and future Tower Hamlets Community Housing properties.

Estimated value excluding VAT:

Range: between 160 000 and 175 000 GBP

4) Indication about different time frame or duration

Start 1.4.2016. Completion 31.3.2021

5) Additional information about lots

The contract is for an initial period of 3 years with the option to extend the Contract Period by up to a further 2 x 1 year periods, subject to continued satisfactory annual performance reviews, by mutual agreement.

The contract dates and values provided refer to the full 5-year maximum term.

Lot No: 1

Lot title: Concierge Services

1) Short description

The provision of Concierge Services in accordance with the service specification to current and future Tower Hamlets Community Housing properties.

2) CPV code(s)

79710000 Security services

3) Quantity or scope

The provision of Concierge Services in accordance with the service specification to current and future Tower Hamlets Community Housing properties.

Estimated value excluding VAT:

Range: between 1 300 000 and 1 350 000 GBP

4) Indication about different time frame or duration

Start 1.4.2016. Completion 31.3.2021

5) Additional information about lots

The contract is for an initial period of 3 years with the option to extend the Contract Period by up to a further 2 x 1 year periods, subject to continued satisfactory annual performance reviews, by mutual agreement.

The contract dates and values provided refer to the full 5 year maximum term.

Lot No: 2

Lot title: Grounds Maintenance Services

1) Short description

The provision of Grounds Maintenance Services in accordance with the service specification to current and future Tower Hamlets Community Housing properties.

2) CPV code(s)

77314000 Grounds maintenance services

3) Quantity or scope

The provision of Grounds Maintenance Services in accordance with the service specification to current and future Tower Hamlets Community Housing properties.

Estimated value excluding VAT:

Range: between 350 000 and 375 000 GBP

4) Indication about different time frame or duration

Start 1.4.2016. Completion 31.3.2021

5) Additional information about lots

The contract is for an initial period of 3 years with the option to extend the Contract Period by up to a further 2 x 1 year periods, subject to continued satisfactory annual performance reviews, by mutual agreement.

The contract dates and values provided refer to the full 5-year maximum term.

Lot No: 3

Lot title: Bulk Waste Removal Services

1) Short description

The provision of Bulk Waste Removal Services in accordance with the service specification to current and future Tower Hamlets Community Housing properties.

2) CPV code(s)

90500000 Refuse and waste related services

3) Quantity or scope

The provision of Bulk Waste Removal Services in accordance with the service specification to current and future Tower Hamlets Community Housing properties.

Estimated value excluding VAT:

Range: between 400 000 and 500 000 GBP

4) Indication about different time frame or duration

Start 1.4.2016. Completion 31.3.2019

5) Additional information about lots

The contract is for an initial period of 3 years with the option to extend the Contract Period by up to a further 2 x 1 year periods, subject to continued satisfactory annual performance reviews, by mutual agreement.

The contract dates and values provided refer to the full 5 year maximum term.

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Any deposits, bonds or guarantees required will be highlighted within the tender documents.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As detailed in the tender documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(2) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

As set out in the PQQ document.

III.2.3. Technical and professional ability

List and brief description of conditions:

As set out in the PQQ and tender documents.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5

Objective criteria for choosing the limited number of candidates: As detailed in the PQQ document.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

- IV.3.1. File reference number attributed by the contracting authority**
- IV.3.2. Previous publication concerning this procedure**
- IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
- IV.3.4. Time limit for receipt of tenders or requests to participate**
13.11.2015 - 12:00
- IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**
4.12.2015
- IV.3.6. Languages in which tenders or requests to participate may be submitted**
English.
- IV.3.7. Minimum time frame during which the tenderer must maintain the tender**
- IV.3.8. Conditions for opening of tenders**

Section VI: Complementary information

- VI.1. Information about recurrence**
- VI.2. Information about European Union funds**
- VI.3. Additional information**
(MT Ref:163411).
- VI.4. Procedures for review**
 - VI.4.1. Review body**
Official name: Tower Hamlets Community Housing
Postal address: Head Office, 285 Commercial Road, Stepney
Town: London
Postal code: E1 2PS
Country: United Kingdom
E-mail: lwillis@inprovagroup.com
Internet address: <https://www.thch.org.uk>
 - VI.4.2. Review procedure**
 - VI.4.3. Service from which information about the review procedure may be obtained**
 - VI.5. Date of dispatch of this notice**
12.10.2015