

Belgium-Brussels: Framework service contract for the coordination and support of the radicalisation awareness network (RAN centre of excellence)

OJ S 208/2014 29/10/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate-General for Home Affairs, Directorate A:
Internal Security

Postal address: LX-46 3/106

Town: Brussels

Postal code: 1049

Country: Belgium

For the attention of: Mr Luigi Soreca

E-mail: home-c4-procurement@ec.europa.eu

Fax: +32 22979590

Internet address(es):General address of the contracting authority: http://ec.europa.eu/dgs/home-affairs/financing/tenders/index_en.htm#/c**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: Official name: European Commission, Directorate-General for Home Affairs, Directorate A: Internal Security

Postal address: LX-3/106

Town: Brussels

Postal code: 1049

Country: Belgium

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Internet address: http://ec.europa.eu/dgs/home-affairs/financing/tenders/index_en.htm**I.2. Type of the contracting authority**

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Framework service contract for the coordination and support of the radicalisation awareness network (RAN centre of excellence).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: Contractor's premises.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 48

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT: 25 000 000 EUR

II.1.5. Short description of the contract or purchase(s)

— Exchange, development and dissemination of best practices and collaboration with experts in the field of prevention of radicalisation leading to violent extremism and terrorism.

— Facilitate, steer and carry out research in the field of radicalisation leading to violent extremism and terrorism.

— Provide policy support and recommendations to the Commission as well as consulting /advisory services and training to assist different stakeholders (including Member States) in efforts to prevent radicalisation leading to violent extremism and terrorism.

— Organise conferences, seminars, workshops, elaborate publications (e.g. regular newsletters, issue papers, etc.) and provide communication and media assistance, including a Web portal.

II.1.6. CPV code(s)

79421000 Project-management services other than for construction work, 79410000 Business and management consultancy services, 75112000 Administrative services for business operations, 79951000 Seminar organisation services, 79952000 Event services, 79997000 Business travel services, 79416200 Public relations consultancy services, 80520000 Training facilities, 80500000 Training services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 25 000 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Tenders can be submitted by groupings of service providers/suppliers who will not be required to adopt a particular legal form prior to the contract being awarded. However, the Commission will require the grouping:

- either to have the contract signed by all members of the grouping. In this case, one of them will be responsible for the receipt and processing of payments for members of the grouping, for managing the service administration and for coordination of the contract, or
- to have the contract signed by a team leader, which has been duly authorised by the other members to bind each of them (a power of attorney will be attached to the contract according to the template provided by the Commission).

In addition, the composition and constitution of the grouping, and the allocation of the scope of tasks amongst the members, shall not be altered without the prior written consent of the Commission which can be withheld at discretion.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As in the terms of reference.

III.2.2. Economic and financial ability

Minimum level(s) of standards possibly required: Tenderers must show that their annual consolidated turnover exceeds 2 500 000 EUR, for the past 3 years (average of 2011, 2012 and 2013 figures) — in case of a consortium, this threshold will be verified at the level of the consortium.

The following evidence should be provided:

- the completed 'Simplified balance sheet' and 'Simplified profit & loss account' completed for the last 3 years (Annex 2 must be completed),
- copy of the profit & loss account and balance sheet for the last 3 years for which accounts have been closed,

- failing that, appropriate statements from banks,
- if applicable, evidence of professional risk indemnity insurance.

III.2.3. Technical and professional ability

Minimum level(s) of standards possibly required:

a. Criteria relating to tenderers:

- the tenderer must prove extensive experience in the field of countering radicalisation. This includes in particular extensive experience in the different fields of and the different sectors involved in preventive work (in particular those fields and sectors identified in the Commission's PREVENT Communication), with at least 3 projects delivered in this field in the last 3 years with a minimum value of 100 000 EUR for each project,
- the tenderer must prove in-depth knowledge of the work and role of public authorities involved in preventive work and policy (at local, regional, national, European and international level), law enforcement, and other actors of relevance in the field of radicalisation (such as NGOs). The tenderer must prove experience in dealing with policymakers, academics and practitioners in the area of radicalisation, with at least 3 projects delivered in this field in the last 3 years with a minimum value of 100 000 EUR for each project,
- the tenderer must prove expertise and experience in logistics (including the organisation of large scale events), development of policy-oriented activities and strategies, training activities, drafting analytical working documents and policy recommendations, communication and managing a website, with at least 3 projects delivered in this field in the last 3 years with a minimum value of 200 000 EUR for each project,
- the tenderer must prove experience of working in EU countries with at least 3 projects involving more than 5 Member States delivered in the last 3 years of a minimum value of 200 000 EUR for each project.

b. Criteria relating to the team delivering the service:

The proposed team organisation needs to provide the necessary expertise to fulfil all tasks ensuring the quality requirements as set out in the tender specifications. The team should ideally be composed of experts from different Member States. As a team, the experts must also prove excellent skills in English, very good knowledge in French and German, and be capable of ensuring translation into all EU official languages.

Profiles: the team delivering the service should include, as a minimum, the following profiles:

Project manager: at least 6 years of experience in project management, including overseeing project delivery, quality control of delivered service, client orientation and conflict resolution experience in projects of at least 400 000 EUR per year and coverage (geographical scope at least half of the one subject to this call for tender), with experience in management of a team of at least 10 people. The project manager will be the main person of contact for the Commission. A back-up project manager (with similar experience) should be provided as well in the tender.

Experts/analysts: relevant higher education degree and professional experience. The required experience must be proven, among other things, by relevant academic research projects, published works, projects in preventive work and development of tools or methodologies to be used in preventive work:

- at least 20 % of experts/analysts should be senior, having at least 10 years of experience in their specific areas (20 CVs should be provided as a minimum, including an explanation how the experience in the respective specific area is relevant to specific tasks as set out in the specifications),
- at least 50 % of experts/analysts having experience of at least 6 years in their specific areas (20 CVs should be provided as a minimum, including an explanation how the experience in the respective specific area is relevant to specific tasks as set out in the specifications),

- at most 30 % can be junior, having at least 3 years of experience in their specific areas (10 CVs should be provided as a minimum, including an explanation how the experience in the respective specific area is relevant to specific tasks as set out in the specifications),
- at most 10 % can be entry-level analysts with no professional experience (including an explanation for which tasks such analysts would be deployed).

Webmaster/Web editor (in particular as regards task 9 of the tender specifications): with at least 6 years of experience in similar functions.

Training specialist (in particular as regards task 4): with at least 5 years of experience in developing training programmes and material and holding/organising training/workshops in a multicultural/multi-sectoral setting.

Communication specialist: with at least 5 years of experience in the relevant area, including development of communication concepts and outreach products, including an explanation how the specialist will ensure and support the delivery of individual tasks in particular but not exclusively Tasks 8 and 9.

Quality manager: with at least 10 years of experience ideally in different areas of radicalisation /preventive work demonstrating the capacity of ensuring that the output and deliverables of the RAN centre satisfy the highest standards and reflect a plurality of opinions and different strands of thinking and policy approaches.

Language quality check: the tenderer must prove capacity to draft reports in English of the highest standards (also in terms of clarity and focus), as guaranteed by a certificate or past relevant experience. In addition, the tenderer must prove experience of working in other EU official languages, including French and German, with at least 5 projects delivered in the last 3 years showing the necessary language coverage.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

HOME/2014/ISFP/PR/RADZ/0023.

IV.3.2. Previous publication concerning this procedure

Prior information notice

Notice number in the OJ S: [2014/S 109-190977](#) of 7.6.2014

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 6.1.2015

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

6.1.2015

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 9 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 13.1.2015 - 10:00

Place:

rue du Luxembourg 46, 1049 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Each tenderer may be represented by not more than 1 person (at least 1 working day in advance, an e-mail should be sent to home-c4-procurement@ec.europa.eu).

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Terms of references can be downloaded at the following address:

http://ec.europa.eu/dgs/home-affairs/financing/tenders/index_en.htm#/c

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: General Court

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.5. Date of dispatch of this notice

17.10.2014