

**Belgium-Brussels: EU–CELAC cooperation on territorial cohesion — EU–CELAC Innovact platform — innovation to promote territorial cohesion**

OJ S 204/2016 21/10/2016

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, Directorate-General for Regional and Urban Policy, Communication Unit

Postal address: BU-1 00/10

Town: Brussels

Postal code: 1049

Country: Belgium

For the attention of: Ana-Paula Laissy

E-mail: [regio-dg-02-tenders@ec.europa.eu](mailto:regio-dg-02-tenders@ec.europa.eu)

Telephone: +32 22953258

Fax: +32 22966003

**Internet address(es):**

General address of the contracting authority: [http://ec.europa.eu/regional\\_policy/en/newsroom/funding-opportunities/calls-for-tender/](http://ec.europa.eu/regional_policy/en/newsroom/funding-opportunities/calls-for-tender/)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

European institution/agency or international organisation

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

EU–CELAC cooperation on territorial cohesion — EU–CELAC Innovact platform — innovation to promote territorial cohesion.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: Outside the Commission's premises.

NUTS code

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

The aim of this contract is to organise a mechanism/platform for knowledge exchange and transfer of good practices on regional innovation between EU and selected CELAC countries.

**II.1.6. CPV code(s)**

80500000 Training services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

The maximum amount of the contract is 1 000 000 EUR — lump sum, including fees, travel expenses and other costs.

Estimated value excluding VAT: 1 000 000 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 18 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Not applicable.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

See Chapter 2.5 of the tender specifications published at the following Internet address:

[http://ec.europa.eu/regional\\_policy/en/newsroom/funding-opportunities/calls-for-tender/](http://ec.europa.eu/regional_policy/en/newsroom/funding-opportunities/calls-for-tender/)

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

See Chapter 1 of the tender specifications published at the following Internet address:  
[http://ec.europa.eu/regional\\_policy/en/newsroom/funding-opportunities/calls-for-tender/](http://ec.europa.eu/regional_policy/en/newsroom/funding-opportunities/calls-for-tender/)

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: See Chapter 4 of the tender specifications published at the following Internet address: [http://ec.europa.eu/regional\\_policy/en/newsroom/funding-opportunities/calls-for-tender/](http://ec.europa.eu/regional_policy/en/newsroom/funding-opportunities/calls-for-tender/)

##### **III.2.2. Economic and financial ability**

List and brief description of conditions: See Chapter 4 of the tender specifications published at the following Internet address: [http://ec.europa.eu/regional\\_policy/en/newsroom/funding-opportunities/calls-for-tender/](http://ec.europa.eu/regional_policy/en/newsroom/funding-opportunities/calls-for-tender/)

Minimum level(s) of standards possibly required: See Chapter 4 of the tender specifications published at the following Internet address: [http://ec.europa.eu/regional\\_policy/en/newsroom/funding-opportunities/calls-for-tender/](http://ec.europa.eu/regional_policy/en/newsroom/funding-opportunities/calls-for-tender/)

##### **III.2.3. Technical and professional ability**

List and brief description of conditions:

See Chapter 4 of the tender specifications published at the following Internet address:  
[http://ec.europa.eu/regional\\_policy/en/newsroom/funding-opportunities/calls-for-tender/](http://ec.europa.eu/regional_policy/en/newsroom/funding-opportunities/calls-for-tender/)

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##### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

2016CE160AT057.

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 16.11.2016 - 16:00

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

23.11.2016 - 17:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Any EU official language

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Date: 1.12.2016 - 10:00

Place:

European Commission, Directorate-General for Regional and Urban Policy, avenue de Beaulieu 5, 1160 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: A maximum of 2 representatives per tender can attend the opening of tenders as provided in Section IV.3.8 of the contract notice. For organisational and security reasons, the tenderer must provide the full name and ID or passport number of the representatives at least 3 working days in advance to: [REGIO-DG-02-TENDERS@ec.europa.eu](mailto:REGIO-DG-02-TENDERS@ec.europa.eu)

Failing that, the contracting authority reserves the right to refuse access to its premises.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: Commission Decision of 20.5.2016 on the adoption of the work programme for 2016 and on the financing of the implementation of the Preparatory Action 'EU-CELAC cooperation on territorial cohesion' (C(2016) 2915 final).

### **VI.3. Additional information**

The documents relating to this invitation to tender are available on the website of the Directorate-General for Regional and Urban Policy at the following address: [http://ec.europa.eu/regional\\_policy/en/newsroom/funding-opportunities/calls-for-tender/](http://ec.europa.eu/regional_policy/en/newsroom/funding-opportunities/calls-for-tender/) Tenderers are requested to check this site regularly.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: General Court  
Postal address: rue du Fort Niedergrünwald  
Town: Luxembourg  
Postal code: 2925  
Country: Luxembourg  
E-mail: [generalcourt.registry@curia.europa.eu](mailto:generalcourt.registry@curia.europa.eu)  
Telephone: +352 4303-1  
Fax: +352 4303-2100  
Internet address: <http://curia.europa.eu>

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: See points 16 and 17 of the invitation letter published at the following address: [http://ec.europa.eu/regional\\_policy/en/newsroom/funding-opportunities/calls-for-tender/](http://ec.europa.eu/regional_policy/en/newsroom/funding-opportunities/calls-for-tender/)

#### **VI.4.3. Service from which information about the review procedure may be obtained**

#### **VI.5. Date of dispatch of this notice**

11.10.2016