

United Kingdom-Belfast: Grounds maintenance services

OJ S 212/2013 31/10/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Oaklee Homes Group

Postal address: c/o Oaklee Homes Group Leslie Morrell House 37-41 May Street

Town: Belfast

Postal code: BT1 4DN

Country: United Kingdom

For the attention of: Chris Graham

E-mail: contracts@oaklee.org.uk

Telephone: +44 2890441398

Internet address(es):

General address of the contracting authority: www.oaklee.org.uk

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Trinity Housing

Postal address: 96 Beechill Road

Town: Belfast

Postal code: BT8 7QN

Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Oaklee Homes Group Grounds Maintenance Contract.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Northern Ireland.
NUTS code UKN Northern Ireland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Oaklee Homes Group will act as purchasing body and wishes to procure a Grounds Maintenance contract on behalf of the following Member Housing Associations (and their statutory successors and organisations created as a result of re-organisation or organisational changes);

- Oaklee Homes Group
- Trinity Housing Association (Starting 2015)

The duration of the contract is 7 years.

The main areas of services required are, periodic and routine grounds maintenance (including horticultural and tree works) and cleaning of external communal paths.

The Economic Operator will be required to provide the service to the Member Housing Associations throughout the year.

The Service includes the following:

Grounds Maintenance:

- Grass Cutting;
- maintenance of planted areas;
- hedge cutting;
- horticultural works;
- maintenance of void and old age pensioner gardens;
- maintenance of trees; and
- Tree surgery

Estate Services:

- litter picking and weeding;
- cleaning and clearance;
- bin and refuse stores;
- hard landscaping; and
- snow clearing/spreading salt

The Contracting Authority's requirement is split into three (3) regional Lots as follows:

Lot 1 Region 1 for properties in Central Belfast, East Belfast, South Belfast, Newry, Portadown, Downpatrick, Portaferry, Bangor, Rathfriland, Newcastle

Lot 2 Region 2 for properties in Central Belfast, West Belfast, North Belfast, Lisburn, Cushendall, Carnlough, Dunloy, Kilrea, Portglenone, Toomebridge, Ballymena, Larne, Newtownabbey

Lot 3 Region 3 for properties in Ballycastle, Limavady, Derry, Strabane, Coleraine, Magherafelt, Cookstown, Ballymoney, Castlederg

Lot 4 Region 4 for properties in Lot 4 Region 4 for properties in Dungannon, Armagh, Lisnaskea, Rosslea, Fermanagh, Omagh, Newtown Stewart, Belleek .

II.1.6. CPV code(s)

77314000 Grounds maintenance services, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77314100 Grassing services, 77211500 Tree-maintenance services, 77211400 Tree-cutting services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Oaklee Homes Group will act as purchasing body and wishes to procure a Grounds Maintenance contract on behalf of the following Member Housing Associations (and their statutory successors and organisations created as a result of re-organisation or organisational changes);

- Oaklee Homes Group
- Trinity Housing Association (Starting 2015)

The duration of the contract is seven years.

The main areas of services required are, periodic and routine grounds maintenance (including horticultural and tree works) and cleaning of external communal paths.

The Economic Operator will be required to provide the service to the Member Housing Associations throughout the year.

The Service includes the following:

Grounds Maintenance:

- Grass Cutting;
- maintenance of planted areas;
- hedge cutting;
- horticultural works;
- maintenance of void and old age pensioner gardens;
- maintenance of trees; and
- Tree surgery

Estate Services:

- litter picking and weeding;
- cleaning and clearance;
- bin and refuse stores;
- hard landscaping; and
- snow clearing/spreading salt

The Contracting Authoritys requirement is split into three (3) regional Lots as follows:

Lot 1 Region 1 for properties in Central Belfast, East Belfast, South Belfast, Newry, Portadown, Downpatrick, Portaferry, Bangor, Rathfriland, Newcastle

Lot 2 Region 2 for properties in Central Belfast, West Belfast, North Belfast, Lisburn, Cushendall, Carnlough, Dunloy, Kilrea, Portglenone, Toomebridge, Ballymena, Larne, Newtownabbey

Lot 3 Region 3 for properties in Ballycastle, Limavady, Derry, Strabane, Coleraine, Magherafelt, Cookstown, Ballymoney, Castlederg

Lot 4 Region 4 for properties in Lot 4 Region 4 for properties in Dungannon, Armagh, Lisnaskea, Rosslea, Fermanagh, Omagh, Newtownstewart, Belleek .

Estimated value excluding VAT: 1 823 892 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 84 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Lot 1 South East Region

1) Short description

Lot 1 Region 1 for properties in Central Belfast, East Belfast, South Belfast, Newry, Portadown, Downpatrick, Portaferry, Bangor, Rathfriland, Newcastle.

The Service includes the following:

Grounds Maintenance:

- Grass Cutting;
- maintenance of planted areas;
- hedge cutting;
- horticultural works;
- maintenance of void and old age pensioner gardens;
- maintenance of trees; and
- Tree surgery

Estate Services:

- litter picking and weeding;
- cleaning and clearance;
- bin and refuse stores;
- hard landscaping; and
- snow clearing/spreading salt

2) CPV code(s)

77314000 Grounds maintenance services, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77314100 Grassing services, 77211500 Tree-maintenance services, 77211400 Tree-cutting services, 77340000 Tree pruning and hedge trimming

3) Quantity or scope

Lot 1 Region 1 for properties in Central Belfast, East Belfast, South Belfast, Newry, Portadown, Downpatrick, Portaferry, Bangor, Rathfriland, Newcastle.

The Service includes the following:

Grounds Maintenance:

- Grass Cutting;
- maintenance of planted areas;
- hedge cutting;
- horticultural works;
- maintenance of void and old age pensioner gardens;
- maintenance of trees; and
- Tree surgery

Estate Services:

- litter picking and weeding;
- cleaning and clearance;
- bin and refuse stores;
- hard landscaping; and
- snow clearing/spreading salt

Estimated value excluding VAT: 739 830 GBP

4) Indication about different time frame or duration

Duration in months: 84 (from the award of the contract)

5) Additional information about lots

Lot No: 2

Lot title: Lot 2 North East Region

1) Short description

Lot 2 Region 2 for properties in Central Belfast, West Belfast, North Belfast, Lisburn, Cushendall, Carnlough, Dunloy, Kilrea, Portglenone, Toomebridge, Ballymena, Larne, Newtownabbey

The Service includes the following:

Grounds Maintenance:

- Grass Cutting;
- maintenance of planted areas;
- hedge cutting;
- horticultural works;
- maintenance of void and old age pensioner gardens;
- maintenance of trees; and
- Tree surgery

Estate Services:

- litter picking and weeding;
- cleaning and clearance;
- bin and refuse stores;
- hard landscaping; and
- snow clearing/spreading salt

2) CPV code(s)

77314000 Grounds maintenance services, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77314100 Grassing services, 77211500 Tree-maintenance services, 77211400 Tree-cutting services, 77340000 Tree pruning and hedge trimming

3) Quantity or scope

Lot 2 Region 2 for properties in Central Belfast, West Belfast, North Belfast, Lisburn, Cushendall, Carnlough, Dunloy, Kilrea, Portglenone, Toomebridge, Ballymena, Larne, Newtownabbey

The Service includes the following:

Grounds Maintenance:

- Grass Cutting;
- maintenance of planted areas;
- hedge cutting;
- horticultural works;
- maintenance of void and old age pensioner gardens;
- maintenance of trees; and
- Tree surgery

Estate Services:

- litter picking and weeding;
- cleaning and clearance;
- bin and refuse stores;

- hard landscaping; and
 - snow clearing/spreading salt
- Estimated value excluding VAT: 312 844 GBP

4) Indication about different time frame or duration

Duration in months: 84 (from the award of the contract)

5) Additional information about lots

Lot No: 3

Lot title: Lot 3 North West

1) Short description

Lot 3 Region 3 for properties in Ballycastle, Limavady, Derry, Strabane, Coleraine, Magherafelt, Cookstown, Ballymoney, Castlederg

The Service includes the following:

Grounds Maintenance:

- Grass Cutting;
- maintenance of planted areas;
- hedge cutting;
- horticultural works;
- maintenance of void and old age pensioner gardens;
- maintenance of trees; and
- Tree surgery

Estate Services:

- litter picking and weeding;
- cleaning and clearance;
- bin and refuse stores;
- hard landscaping; and
- snow clearing/spreading salt

2) CPV code(s)

77314000 Grounds maintenance services, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77314100 Grassing services, 77211500 Tree-maintenance services, 77211400 Tree-cutting services, 77340000 Tree pruning and hedge trimming

3) Quantity or scope

Lot 3 Region 3 for properties in Ballycastle, Limavady, Derry, Strabane, Coleraine, Magherafelt, Cookstown, Ballymoney, Castlederg

The Service includes the following:

Grounds Maintenance:

- Grass Cutting;
- maintenance of planted areas;
- hedge cutting;
- horticultural works;
- maintenance of void and old age pensioner gardens;
- maintenance of trees; and
- Tree surgery

Estate Services:

- litter picking and weeding;
- cleaning and clearance;
- bin and refuse stores;

- hard landscaping; and
 - snow clearing/spreading salt
- Estimated value excluding VAT: 628 810 GBP

4) Indication about different time frame or duration

Duration in months: 84 (from the award of the contract)

5) Additional information about lots

Lot No: 4

Lot title: Lot 4 South West

1) Short description

Lot 4 Region 4 for properties in Lot 4 Region 4 for properties in Dungannon, Armagh, Lisnaskea, Rosslea, Fermanagh, Omagh, Newtownstewart, Belleek .

The Service includes the following:

Grounds Maintenance:

- Grass Cutting;
- maintenance of planted areas;
- hedge cutting;
- horticultural works;
- maintenance of void and old age pensioner gardens;
- maintenance of trees; and
- Tree surgery

Estate Services:

- litter picking and weeding;
- cleaning and clearance;
- bin and refuse stores;
- hard landscaping; and
- snow clearing/spreading salt

2) CPV code(s)

77314000 Grounds maintenance services, 77312000 Weed-clearance services, 77312100 Weed-killing services, 77314100 Grassing services, 77211500 Tree-maintenance services, 77211400 Tree-cutting services, 77340000 Tree pruning and hedge trimming

3) Quantity or scope

Lot 4 Region 4 for properties in Lot 4 Region 4 for properties in Dungannon, Armagh, Lisnaskea, Rosslea, Fermanagh, Omagh, Newtownstewart, Belleek .

The Service includes the following:

Grounds Maintenance:

- Grass Cutting;
- maintenance of planted areas;
- hedge cutting;
- horticultural works;
- maintenance of void and old age pensioner gardens;
- maintenance of trees; and
- Tree surgery

Estate Services:

- litter picking and weeding;
- cleaning and clearance;
- bin and refuse stores;

- hard landscaping; and
 - snow clearing/spreading salt
- Estimated value excluding VAT: 142 408 GBP

4) Indication about different time frame or duration

Duration in months: 84 (from the award of the contract)

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The Contracting Authority may require guarantees or other security acceptable to the Contracting Authority from tenderers. To be detailed in the Invitation to Tender..

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be detailed in the Invitation to Tender.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Subject to the status and involvement of the parties, the Contracting Authority may require parties to commit to joint and several liability in respect of the Contract. Alternatively, the Contracting Authority may expect the lead operator to take total responsibility. The Contracting Authority may require collateral warranties, parent company guarantees and / or performance bonds (as applicable) to be entered into by other economic operators.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The requirements will be consistent with those permitted under Directive 2004/18/EC and will be detailed in the Memorandum of Information and Pre-qualification Questionnaire.

III.2.2. Economic and financial ability

List and brief description of conditions: The requirements will be consistent with those permitted under Directive 2004/18/EC and will be detailed in the Memorandum of Information and Pre-qualification Questionnaire.

Minimum level(s) of standards possibly required: Minimum level(s) of standards possibly required (if applicable):

Applicants must have a Constructionline or equivalent minimum category value of GBP 1 million for Lot 1, GBP 250k for lot2 and GBP 500k for lot 3. [for a work category stated in Part B of the Pre-qualification Questionnaire]. Alternatively Applicants can complete PQQ1A Contractor Financial Addendum which will be assessed by Constructionline to confirm eligibility and calculate category value- Applicants must have a minimum category value of GBP 1 million for Lot 1, GBP 250k for lot2 and GBP 500k for lot 3

(i) Applicants must have minimum levels of insurance cover [per Lot] of GBP [10 million] for

Public Liability and GBP [10 million] for Employers Liability (or provide confirmation from their current insurance broker that they are capable of obtaining the insurances to the values stipulated per Lot).

The requirements are set out in full in the Memorandum of Information and the Pre-qualification Questionnaire.

III.2.3. Technical and professional ability

List and brief description of conditions:

The requirements will be consistent with those permitted under Directive 2004/18/EC and will be detailed in the Memorandum of Information and Pre-qualification Questionnaire.

Minimum level(s) of standards possibly required:

The Contracting Authority will require Economic Operators to satisfy minimum standards of technical capacity/professional ability. These are described in detail in the Pre-qualification Questionnaire and can be summarised as follows:

- Applicants must hold (a) a 3rd party certification of a health and management system and (b) a valid CoPE Health & Safety Certificate or alternatively pass all questions in the Pre-qualification Questionnaire Health & Safety Addendum;
- compliance with equality and unlawful discrimination legislation.

The requirements are set out in full in the Memorandum of Information and the Pre-qualification Questionnaire.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates: In accordance with Regulation 16, the minimum number of economic operators shall not be less than 5. The envisaged number of operators is currently 6 per lot.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

OHG GM MTC PRN037

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

6.12.2013 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The cost of responding to the pre-qualification questionnaire package (PQQP) and any subsequent invitation to tender and participation in the procurement process generally will be borne solely by each economic operator participating. A Memorandum of Information and pre-qualification questionnaire package (PQQP) is available in respect of the project referred to in Section I above. Economic operators should note that the Contracting Authority reserves the right to cancel this procurement process at any stage.

Any expenditure, work or effort undertaken prior to the contract award is at the sole risk of the economic operator participating in this procurement process. All discussion and correspondence will be deemed strictly "subject to contract" until a formal contract is entered into. The formal contract shall not be binding until it has been signed and dated by the duly authorized representatives of the parties. Any date given in Section IV above is a best estimate at the time of despatch. The Contracting Authority reserves the right to extend any such date within the scope of the applicable procurement regulations.

Further to Section IV.1.2 above, and for the avoidance of doubt the number of Economic Operators who will be invited to tender will be restricted to [6] Economic Operators per Lot.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The Contracting Authority will incorporate a standstill period at the point information on contract award is communicated to tenderers. The notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into. The Public Contracts Regulations (SI 2006 No.5) (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (Northern Ireland).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

30.10.2013