

Norway-Harstad: Laser printers
OJ S 204/2016 21/10/2016
Contract notice
Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Harstad kommune (municipality)

National registration number: 972417971

Postal address: Postmottaket

Town: Harstad

Postal code: 9479

Country: Norway

For the attention of: Lene Saue

E-mail: innkjop@harstad.kommune.no

Telephone: +47 77026019

Internet address(es):

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/2773>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/148743>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local agency/office

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

A framework agreement for the purchase of copy/multifunction machines, including service agreements thereof.

II.1.2. Type of contract and place of performance or delivery

Supplies

Purchase

Main site or place of performance: Harstad.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

II.1.5. Short description of the contract or purchase(s)

Copy/multifunction machines, including service agreements thereof.

II.1.6. CPV code(s)

30232110 Laser printers, 30121200 Photocopying equipment, 30125000 Parts and accessories of photocopying apparatus, 50313100 Photocopier repair services, 50313200 Photocopier maintenance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Comprises the procurement of multifunction machines and printers. The volume of the procurement is estimated to approx. 50 machines.

The volume is only normative and does not obligate the Contracting Authority.

II.2.2. Information about options

Options: yes

Description of options: Other municipal enterprises, including all governmental bodies and organisations established by Harstad municipality, have the right, but are not obliged to enter into this agreement.

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 024 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2.

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The tenderer shall have the tax, employer contributions and VAT payments in order. Tax Certificate must not be older than 6 months from the deadline for receipt of tenders.

— Tax certificate.

— Foreign tenderers must provide certificates from authorities corresponding to the Norwegian ones.

The tenderer must be a legally established company

— Norwegian companies: Company Registration Certificate.

— Foreign companies: Proof that the company is registered in a trade index or business register as prescribed by the law of the country where the tenderer is established.

III.2.2. Economic and financial ability

List and brief description of conditions: The tenderer shall have the economic capacity to carry out the assignment/the contract — The Contracting Authority will collect the information from Bisnode Credit AS. For this delivery a company rating of A 'credit worthy', with a partial judgement of the finances as 'satisfactory' and payment experience of 'acceptable' is sufficient.

III.2.3. Technical and professional ability

List and brief description of conditions:

The tenderer shall have experience from a minimum of 3 similar assignments during the last 3 years:

Description of the tenderer's 3 most relevant contracts during the last three years. The description must include the contract value, date and recipient (name, telephone no. and e-mail address). References must be contactable if necessary, to clarify the relevance of the contract. However, it is the tenderer's responsibility to provide a description substantiating relevance.

The tenderer shall have the implementation ability and capacity:

A statement of the tenderer's average workforce during the past 3 years for implementation of the contract/assignment.

A good, well functioning quality assurance system is required.

Signed self-declaration for the quality assurance system.

If a tenderer has:

A copy of the system certificate issued by an accredited certification body or equivalent documentation.

The tenderer shall have a conscious policy in relation to the environment, and the use of substances harmless for the environment.

A statement of the company's environmental policy/environmental works. If the company has implemented an environmental management system, a copy of the system certificate shall be enclosed with the tender.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2016/6116

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

25.11.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 003 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 25.11.2016 - 13:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

19.10.2016