

Switzerland-Écublens: Scheduled air transport services

OJ S 213/2013 02/11/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Medair

Postal address: Chemin du Croset 9

Town: Écublens

Postal code: 1024

Country: Switzerland

For the attention of: Mme Aline Rolando

E-mail: aline.rolando@medair.org**Internet address(es):**General address of the contracting authority: <http://www.medair.org>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Other: ONG Organisation humanitaire

I.3. Main activity

Other: Relief and recovery to people in crisis

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Prequalification - open international tender Air travel services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 3: `Air transport services of passengers and freight, except transport of mail

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system**II.1.4. Information about framework agreement**

II.1.5. Short description of the contract or purchase(s)

Medair is a humanitarian organization inspired by Christian values to relieve human suffering through a range of emergency relief and recovery services.

Medair is currently managing programmes in Afghanistan, RD Congo, Haiti, Somalia /Somaliland, Madagascar, Lebanon, Jordan and Zimbabwe by bringing relief and recovery. To carry out the humanitarian assistance to the beneficiaries in these countries, Medair staff regularly travels between their home country, Headquarters in Switzerland and the various programme locations.

Medair hereby invites interested candidates to request pre-qualification in preparation for the tender for the following services:

1. Flight ticket management for international flights
2. Accommodation services for flights requiring overnight stay

II.1.6. CPV code(s)

60410000 Scheduled air transport services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Flight ticket management for international flights

1) Short description

2) CPV code(s)

60410000 Scheduled air transport services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Accommodation services for flights requiring overnight stay

1) Short description

2) CPV code(s)

60410000 Scheduled air transport services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

IV.2.2. Information about electronic auction

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

ITB-HQLOG-13-312

- IV.3.2. Previous publication concerning this procedure**
- IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
- IV.3.4. Time limit for receipt of tenders or requests to participate**
7.11.2013 - 17:00
- IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6. Languages in which tenders or requests to participate may be submitted**
English. French.
- IV.3.7. Minimum time frame during which the tenderer must maintain the tender**
- IV.3.8. Conditions for opening of tenders**
Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

- VI.1. Information about recurrence**
- VI.2. Information about European Union funds**
- VI.3. Additional information**
- VI.4. Procedures for review**
 - VI.4.1. Review body**
 - VI.4.2. Review procedure**
 - VI.4.3. Service from which information about the review procedure may be obtained**
- VI.5. Date of dispatch of this notice**
29.10.2013