

Spain-Barcelona: Office-support services

OJ S 119/2023 22/06/2023

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: INSTITUT CATALÀ DE FINANCES

National registration number: Q58550551

Postal address: Gran Via de les Corts Catalanes 635 6^aplanta

Town: BARCELONA

NUTS code: ES511 Barcelona

Postal code: 08010

Country: Spain

Contact person: Gran Via de les Corts Catalanes, 635, 6a planta, 08010 Barcelona

E-mail: ecornado@icf.cat

Telephone: +34 933428410

Fax: +34 934873787

Internet address(es):

Main address: <http://www.icf.cat/ca/inici/>

Address of the buyer profile: <https://contractaciopublica.cat/ca/perfils-contractant/detall/203568?categoria=0>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://contractaciopublica.cat/ca/perfils-contractant/detall/203568?categoria=0>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via:

<https://contractaciopublica.cat/ca/perfils-contractant/detall/203568?categoria=0>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Economic and financial affairs

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

ACUERDO MARCO DE SERVICIOS FINANCIEROS, DE CONTROL Y ADMINISTRATIVOS DEL INSTITUT CATALA DE FINANCES

Reference number: 11/2023

II.1.2. Main CPV code

79500000 Office-support services

II.1.3. Type of contract

Services

II.1.4. Short description

el objeto de este acuerdo marco es la homologación de hasta tres (3) proveedores para cada uno de los dos lotes para que, mediante los contratos basados, se puedan llevar a cabo las tareas

Lote 1: Servicios financieros y de control.

Lote 2: Servicios administrativos.

II.1.5. Estimated total value

Value excluding VAT: 2 000 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 2

II.2. Description**II.2.1. Title**

Servicios financieros y de control

Lot No: 1

II.2.2. Additional CPV code(s)

79111000 Legal advisory services

II.2.3. Place of performance

NUTS code: ES511 Barcelona

II.2.4. Description of the procurement

Externalización de tareas en proyectos del área financiera. Entre otros: apoyo a cierre contable y fiscal, repórtng.

Externalización de tareas de análisis financiero vinculadas a áreas de negocio. Entre otros, apoyo en el análisis de operaciones.

Externalización de auditorías internas: planificación, ejecución y documentación de auditorías internas de los procesos bancarios y de seguridad de los sistemas de información.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 1 000 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

II.2. Description

II.2.1. Title

Servicios administrativos
Lot No: 2

II.2.2. Additional CPV code(s)

79500000 Office-support services

II.2.3. Place of performance

NUTS code: ES511 Barcelona

II.2.4. Description of the procurement

Externalización de tareas de atención telefónica

Externalización de tareas de archivo y gestión de la documentación

Externalización de tareas de facturación

Externalización de tareas de control de calidad de la documentación, archivo y tramitación de expedientes

Externalización de tareas de introducción de nuevos datos a los sistemas de información vinculados a líneas de financiación o tareas similares.

Externalización de tareas de comprobación de requerimientos vinculados a líneas de financiación.

Externalización de tareas de revisión y actualización de datos relativos a la actividad de cualquier área de entidades de crédito o tareas similares.

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II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Según PPT de la licitación

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with several operators

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 17/07/2023 Local time: 13:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Catalan

IV.2.7. Conditions for opening of tenders

Date: 18/07/2023 Local time: 13:15

Place:

Sobre electróncco. Telematico

Section VI: Complementary information

VI.1.

Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

4 años

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Juzgados y tribunales de la ciudad de Barcelona

Town: Barcelona

Country: Spain

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Revisar informació del PCA

VI.5. Date of dispatch of this notice

20/06/2023