

United Kingdom-Accrington: Insurance services
OJ S 210/2014 31/10/2014
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Hyndburn Borough Council
Postal address: Scaitcliffe House, Ormerod Street
Town: Accrington
Postal code: BB5 0PF
Country: United Kingdom
For the attention of: Pauline Thompson
E-mail: pauline.thompson@hyndburnbc.gov.uk
Telephone: +44 1254380660

Internet address(es):

General address of the contracting authority: <http://www.hyndburn.gov.uk>

Additional information can be obtained from:

Official name: Aon UK Limited
Postal address: 40 Spring Gardens
Town: Manchester
Postal code: M2 1EN
Country: United Kingdom
For the attention of: Andrew Millard
E-mail: andrew.millard@aon.co.uk
Telephone: +44 1616872107

Internet address: <http://www.aon.com/>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Aon UK Ltd
Postal address: 40 Spring Gardens
Town: Manchester
Postal code: M2 1EN
Country: United Kingdom
For the attention of: Andrew Millard
E-mail: andrew.millard@aon.co.uk
Telephone: +44 1616872107

Internet address: <http://www.aon.com/>

Tenders or requests to participate must be submitted: Official name: Aon UK Ltd

Postal address: 40 Spring Gardens
Town: Manchester
Postal code: M2 1EN
Country: United Kingdom
For the attention of: Andrew Millard

E-mail: andrew.millard@aon.co.uk
Telephone: +44 1616872107
Internet address: <http://www.aon.com/>

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Hyndburn Borough Council: Contract notice for 2015 Insurance Tender (excluding broking services).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Accrington.

NUTS code UKD4 Lancashire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Insurance services for Property, Business Interruption, Terrorism, All Risks, Fine Art, Fidelity Guarantee, Computer, Money, Motor Fleet, Property Owners, Engineering Insurance and Inspection and Hired in Plant insurances excluding broking services, as required by Hyndburn Borough Council.

II.1.6. CPV code(s)

66510000 Insurance services, 66515200 Property insurance services, 66515000 Damage or loss insurance services, 66515100 Fire insurance services, 66515411 Pecuniary loss insurance services, 66516100 Motor vehicle liability insurance services, 66514110 Motor vehicle insurance services, 66519200 Engineering insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Tenders for insurance risks will be invited on the basis of a 3 year Long Term Agreement with the option to extend for a further 2 years. Options for longer term contracts will be considered provided sufficient information is provided by tenderers for the total cost of each option to be assessed. Insurers will be permitted to tender for all or some of the risk classes.

II.2.2. Information about options

Options: yes

Description of options: See II.2.1 above.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Property/Business Interruption/All Risks/Money

1) Short description

Property/Business Interruption/All Risks/Money.

2) CPV code(s)

66510000 Insurance services, 66515200 Property insurance services, 66515000 Damage or loss insurance services, 66515100 Fire insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Motor Fleet

1) Short description

Motor Fleet.

2) CPV code(s)

66514110 Motor vehicle insurance services, 66516100 Motor vehicle liability insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Property Owners

1) Short description

Property Owners.

2) CPV code(s)

66515200 Property insurance services, 66515000 Damage or loss insurance services, 66515100 Fire insurance services

- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 4

Lot title: Computer

- 1) Short description**
Computer.
- 2) CPV code(s)**
66515200 Property insurance services, 66515000 Damage or loss insurance services,
66515100 Fire insurance services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 5

Lot title: Terrorism

- 1) Short description**
Terrorism.
- 2) CPV code(s)**
66515200 Property insurance services, 66515000 Damage or loss insurance services,
66515100 Fire insurance services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 6

Lot title: Fidelity Guarantee/Crime

- 1) Short description**
Fidelity Guarantee/Crime.
- 2) CPV code(s)**
66515411 Pecuniary loss insurance services
- 3) Quantity or scope**
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 7

Lot title: Fine Art

- 1) Short description**
Fine Art.
- 2) CPV code(s)**
66515200 Property insurance services, 66515100 Fire insurance services

- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 8

Lot title: Engineering Inspection and Insurance

- 1) **Short description**
Engineering Inspection and Insurance.
- 2) **CPV code(s)**
66519200 Engineering insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Not applicable.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

The awarding authority will pay insurance premiums on 1.4.2015 and annually thereafter.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Not applicable.

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: This tender is open to insurance companies who must be licensed to transact insurance business in the categories listed in II.1.6 either in the UK or the EC Member State of Domicile.

III.2.2. Economic and financial ability

List and brief description of conditions: Copy of last 3 years Annual Reports and Accounts
Overview of services provided to the Public Sector over the last 3 years Standard & Poors of A- of better (equivalent rating).

III.2.3. Technical and professional ability

List and brief description of conditions:

Details of names and qualifications of employees who would be responsible for delivery of services.

List of public bodies insured and risk classes involved.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: This tender is open to insurance companies who are licensed to provide the insurance cover required either in the UK or in the EC Member State of Domicile. Insurers must be authorised by the UK Financial Conduct Authority or equivalent.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) yes

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3: and Maximum number 20

Objective criteria for choosing the limited number of candidates: Insurance companies will be short-listed using the criteria set out under III.2.1 to III.2.3 above.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

23.1.2015 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

ACE European Group, AIG, Allianz, Amlin, Aon Underwriting Managers, Aspen, Aviva, AXA, Catlin, Chubb, CNA, Generali Global, Hiscox, Liberty, Lloyds of London, Mitsui, QBE, Risk Management Partners, Royal & Sun Alliance, Swiss Re, Tokio Marine, Travelers, Zurich Municipal.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

29.10.2014