

Denmark-Kongens Lyngby: Research and development consultancy services

OJ S 210/2014 31/10/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Technical University of Denmark — DTU

National registration number: 30060946

Postal address: Anker Engelunds Vej 1

Town: Kongens Lyngby

Postal code: 2800

Country: Denmark

For the attention of: Karen Soboleosky

E-mail: kasob@adm.dtu.dk

Telephone: +45 45252525

Internet address(es):

General address of the contracting authority: <http://www.dtu.dk>

Address of the buyer profile: <http://eu.eu-supply.com/ctm/Supplier/CompanyInformation/Index/165863>

Electronic access to information: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=132665&B=DTU

Electronic submission of tenders and requests to participate: http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=132665&B=DTU

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

Other: Research

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Consultancy Services for formulation, preparation, development, submission, contract

preparation and project support of funding applications for national, international and EU funding for DTU.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 8: Research and development services

Main site or place of performance: Kgs. Lyngby.

NUTS code DK0 Danmark

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 8

Duration of the framework agreement

Duration in months: 48

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 3 000 000 and 12 000 000 DKK

II.1.5. Short description of the contract or purchase(s)

DTU submits annually about 2 000 funding applications for Danish, international, and EU funding. These funding applications are for the funding of Research and Development projects, within DTU's specific business areas.

In 2013, DTU submitted funding applications for a total of 6.5 billion DKK. 12 % of these applications were for EU funding, under EU, FP7, Life +, Erasmus Mundus, EFSA and others. Funding applications for Danish funding (both public and private) in 2013 were submitted for a total of 5.7 billion DKK.

The applications were submitted for research funding within DTU's core areas of expertise, which are:

- Health, demographic change and well-being;
- Food security, sustainable agriculture and forestry, marine and maritime and inland water research, and the Bio economy;
- Secure, clean and efficient energy;
- Smart, green and integrated transport;
- Climate action, environment, resource efficiency and raw materials;
- Europe in a changing world — inclusive, innovative and reflective societies;
- Secure societies — protecting freedom and security of Europe and its citizens.

Submission of proposals for external funding requires normally dedicated resources for a short period of time, while the proposals are being developed. Therefore DTU requests the services of short-time consultants to deal with the formulation, preparation and development of these funding applications.

II.1.6. CPV code(s)

73200000 Research and development consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 3 000 000 and 12 000 000 DKK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 048 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

N/A.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

N/A.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

If more tenderers wish to make a tender offer as a consortium, a common secretariat must be appointed which, on behalf of the consortium, will be in charge of all contact with the Contracting Entity, which includes being in charge of all work in connection with the making of tender offers.

The common secretariat is not required to be a specific legal form, see Article 3(2) of the Public Procurement Directive. However the participants of the Consortium must be joint liable in case the contract is awarded to the consortium.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: An exclusivity agreement clause will be part of the framework agreement.

Candidates should be aware of the fact that DTU will require that the company who is awarded each specific contract under this framework agreement commits to not providing similar services as the ones covered by the specific contract to DTU competitors during the specific contract period.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Candidates must declare that they have no unpaid debt to public authorities. Consolidated Act no. 336 of 13.5.1997 on limitation of debtors' participation in public works contracts, etc., stipulates that, in connection with the purchase of goods and services, the public contracting entity may demand that any Candidate make a solemn declaration stating to which extent the Candidate has unpaid mature debt to any public authorities in the form of taxes, duties and contributions to social security schemes under Danish law or to the laws of the country in which the Candidate has its registered office. The Candidate further declares that none of the reasons for exclusion in art. 45 (1) and (2) exist, e.g. executive order no. 712 of 5.6.2011 on the procedures for the award of public supply contracts, public service contracts and public works contracts. Candidates must make the solemn declaration made available (Template A) and enclosed it to their application.

III.2.2. Economic and financial ability

List and brief description of conditions: DTU will only contract with financially sound companies as it is of material importance that the Tenderer stays in business for the entire Contract Period.

As documentation of the Candidate's Economical and Financial Standings, Candidates must provide the following information by completing Template B:

a) Statement of turnover, solvency ratio and profit ratio for the three most recent and available accounting years. It is not sufficient documentation to enclose the balance sheets of the company. The Tenderer must complete Template B. If the completed Template B is not included in the Application, the Application will be deemed to be non-compliant, and will not be taken into consideration.

Minimum level(s) of standards possibly required: a) Turnover: Average turnover for the last three years must be at least 1 000 000 DKK;

b) Solvency Ratio: Average solvency ratio over the last three years must have been, at least, 10 %;

c) Average Profit ratio: average profit ratio over the last 3 years must be positive.

III.2.3. Technical and professional ability

List and brief description of conditions:

It is of decisive importance to DTU that the Tenderer has the required technical capacity to complete the works.

As documentation of the Candidate's technical and professional ability, the Candidate must provide the following information by completing Template C:

a) A list of the most important and comparable works completed by the Candidate during the 3 most recent calendar years stating the time as well as name and telephone number of the recipient. Comparable works are defined for this Tender as the formulation, preparation, development and sub-mission of funding applications for Danish, international and EU funding within DTU's technical field and business area.

It is essential that applicants have knowledge and experience with the evaluation of the societal challenges that DTU's researchers work with, and that applicants have a documented understanding about how these technologies/knowledge can be used, particularly understanding of the commercial aspects of technology development projects.

At EU level, there are defined seven areas of 'societal challenges':

— Health, demographic change and well-being;

- Food security, sustainable agriculture and forestry, marine and maritime and inland water re-search, and the Bio economy;
- Secure, clean and efficient energy;
- Smart, green and integrated transport;
- Climate action, environment, resource efficiency and raw materials;
- Europe in a changing world — inclusive, innovative and reflective societies;
- Secure societies — protecting freedom and security of Europe and its citizens.

At Danish level is experience with FORSK 2015 and INNO + Catalogue essential.

Candidates should indicate whether the funding application was successful or not.

b) Information on the Candidate's organization, including number of relevant employees, their education and experience. Candidates shall include a list of relevant permanent employees with direct and documented working experience in the formulation, preparation, development and submission of funding applications for national, international and EU funding within DTU's technical field and business area:

- Health, demographic change and well-being;
- Food security, sustainable agriculture and forestry, marine and maritime and inland water re-search, and the Bio economy;
- Secure, clean and efficient energy;
- Smart, green and integrated transport;
- Climate action, environment, resource efficiency and raw materials;
- Europe in a changing world - inclusive, innovative and reflective societies;
- Secure societies - protecting freedom and security of Europe and its citizens.

Minimum level(s) of standards possibly required:

a) Candidates shall have at least five references within the last 3 years in formulation, preparation, development and submission of funding applications for international, national and EU funding within DTU's technical field and business area as described before.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 12

Objective criteria for choosing the limited number of candidates: If the number of suitable Candidates exceeds 12, DTU will limit the number of Candidates that will be invited to submit a Tender to 12.

If more than 12 candidates have documented experience in formulation, preparation, development and submission of funding applications for national, international and EU funding

within DTU's technical field and business area, DTU will only invite to tender the 12 candidates that can document:

1) the biggest success ratio: number of applications (references) that actually received funding, against total number of applications (references) as requested in III.2.3) a) above. DTU can request that candidates submit written documentation to prove their success ratio.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

14/04395

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

2.12.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

5.1.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Complaints Board for Public Procurement, Danish Business Authority

Postal address: Langelinie Allé 17

Town: Copenhagen

Postal code: 2100

Country: Denmark

Internet address: <http://danishbusinessauthority.dk/>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Complaints must be sent to the Complaints Board for Public Procurement within a certain deadline. Complaints regarding a decision on short-listing in a restricted procedure must be received in the Board within 20 days, after the contracting authority's notification of the outcome of the short-listing. Other complaints must be received in the Board within 45 days from the day after publication of the contracting authority's notice in (TED) about entering into a contract. If the subject for the tender is a framework contract, the deadline is 6 months from the contracting authority's notice to the tenderers about the tenderer which the contracting authority intends to enter into contract with. Complaints regarding the national regulations for tender procedures (Tilbudsloven) must be received at the Board within 45 days after the contracting authority have notified the Tenderers about the tenderer which the contracting authority intends to enter into contract with. If the complaint is regarding a framework agreement the deadline is 6 months after the contracting authority has notified the Tenderers about the Tenderer which the contracting authority intends to enter into contract with.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

28.10.2014