

**Norway-Oslo: Internal audit services**  
**OJ S 205/2016 22/10/2016**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Innovasjon Norge (Innovation Norway)

National registration number: 986399445

Postal address: Akersgata 13

Town: Oslo

Postal code: 0158

Country: Norway

For the attention of: Mette Wøien

E-mail: [arkiv@innovasjon norge.no](mailto:arkiv@innovasjon norge.no)

Telephone: +47 22002500

**Internet address(es):**

General address of the contracting authority: <http://www.innovasjon norge.no>

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1023>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/148804>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Economic and financial affairs

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Statutory audits and internal audits — procurement — tender.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 9: Accounting, auditing and bookkeeping services

Main site or place of performance: Oslo.

NUTS code NO Norge

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

#### **Duration of the framework agreement**

Duration in years: 2

### **II.1.5. Short description of the contract or purchase(s)**

The aim of the procurement is that Innovation Norway shall have auditing services — both statutory audits and internal audits. The procurement does not include consultancy services for tax and duties.

The procurement is divided into two parts that will be evaluated separately:

Part 1 — statutory audits

Part 2 — internal audits

It is important that tenderers clearly state whether the tender is for part 1, part 2, or both.

The mentioned auditing services have different roles and purposes and independence in the auditor role is a basic principle, cf. the Auditor Act, chapter 4. If the same tenderer submits the best tender in both competitions, the tenderer must formally withdraw from one competition and number two will be awarded the contract.

Information specific for Innovation Norway

The Act on Innovation Norway states that Innovation Norway shall comply with the Accounting Act. Innovation Norway has a gross loan portfolio of more than NOK 17 billion. Innovation Norway is not under the Financial Supervisory Authority of Norway, but the accounting set-up complies with the Regulations on annual accounts etc. for banks, financing companies and parent companies as far as possible.

Innovation Norway has 7 sub-accounts with different rules for equity and allocation of profits. Profit from loans give dividend/is transferred to the owners, the distribution is laid down in the owner contract between the Ministry of Trade, Industry and Fisheries and the counties.

Innovation Norway is exempted from tax, c.f. the Tax Act § 2-30(1) letter e no. 4. Innovation Norway is registered for VAT in Norway, as well as in 9 other countries in Europe.

Innovation Norway uses the method document 'Risk Management in the Government' as a basis for its risk assessment and management.

The working language in Innovation Norway is Norwegian. In addition, English is used for communicating with local employees. The economy function for the foreign offices is mostly centralised and further centralisation is planned. The foreign offices' accounting enclosures are in a number of local languages. Economy/finance in Innovation Norway is looking for employees who speak several languages.

Innovation Norway's annual accounts are normally discussed by the Board in February — March. The annual audit settlement in Innovation Norway normally takes place in the period weeks 5 — 8.

### **II.1.6. CPV code(s)**

79212200 Internal audit services, 79212000 Auditing services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Part 1 — Statutory audits is a fixed price assignment.

Part 2 — Internal audits is a framework agreement and it is not possible to stipulate the value.

### **II.2.2. Information about options**

Options: yes

Description of options: The contracting authority shall have an option to extend the contract for 1 + 1 year on the same terms, thus a maximum 4-year total duration for the contract.

Provisional timetable for recourse to these options:

in months: 24 (from the award of the contract)

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

## **II.3. Duration of the contract or time limit for completion**

Start 1.5.2017. Completion 1.5.2019

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The tenderer shall have settled conditions in relation to payment of taxes and VAT.

Please note that tax certificate and VAT certificate have been changed so that this is now one certificate.

The certificate must not be older than 6 months from the tender deadline.

The tenderer must be a legally established company:

Company Registration Certificate.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: The tenderer must have the economic capacity to carry out the assignment/contract.

— Credit evaluation/rating, not older than 1 year, and which is based on the last known fiscal figures. A credit rating/appraisal shall not be lower than D&B's score A, or equivalent.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Tenderers shall have broad experience from equivalent assignments in the last five years.

Tenderers shall attach a list of the most important relevant tasks over the last five years with details of:

- The customer
- The assignment
- Total value of the assignment including sub-assignments
- Date of implementation
- Reference with the name and telephone number of a contact person at the customer

References will only be contacted if required.

Tenderers shall have sufficient available resources.

Tenderers shall enclose an overview of the number of available relevant resources, (CVs shall not be enclosed).

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1.**

**File reference number attributed by the contracting authority**

2016/117256

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

28.11.2016 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 30.6.2017

**IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

20.10.2016