

**Norway-Mo i Rana: Insurance services**  
**OJ S 205/2016 22/10/2016**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Rana kommune [Rana municipality]

National registration number: 872418032

Postal address: Rådhusplassen 2

Town: Mo i Rana

Postal code: 8622

Country: Norway

For the attention of: Hege Nordberg

E-mail: [hege.nordberg@rana.kommune.no](mailto:hege.nordberg@rana.kommune.no)

Telephone: +47 91793830

**Internet address(es):**

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/2463>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/148695>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

General insurances.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Mo i Rana.

NUTS code NO071 Nordland

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement  
: 3

#### **Duration of the framework agreement**

Duration in years: 4

#### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 9 000 000 and 16 000 000 NOK

### **II.1.5. Short description of the contract or purchase(s)**

The objective of the procurement is to ensure the municipality insurance coverage which handles/covers/follows-up, sudden and unforeseen incidents that impose large financial losses for the municipality, either as one single incident, or several equivalent incidents in a longer perspective.

### **II.1.6. CPV code(s)**

66510000 Insurance services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

### **II.1.9. Information about variants**

Variants will be accepted: yes

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

The contract shall cover the municipality's entire requirement for general insurances, comprising 197 municipal vehicles, approx. 200 municipal properties with accompanying buildings, a total area of approx. 202 000 m<sup>2</sup> (business properties, schools, nurseries, nursing homes, residences), Crime insurances, Burglary/Robbery insurances, Valuables, Liability insurance for Building Owners, Liability insurance for the municipality.

The municipality needs the insurance service to also cover follow-up, from the damages are registered and until the damages are repaired. The municipality requests active guidance in risk prevention measures/security regulations. The municipality needs access to invoice information, damage case documents and updated insurance policy information. The municipality wishes electronic access in order to find details of own customer relationship.

Estimated value excluding VAT:

Range: between 9 000 000 and 16 000 000 NOK

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Start 1.1.2017. Completion 31.12.2020

Information about lots

Lot No: 1

Lot title: Properties, etc.

**1) Short description**

Municipal properties. Including Municipal properties Water and Sewage + Liability, etc.

**2) CPV code(s)**

66510000 Insurance services, 66515000 Damage or loss insurance services, 66516000 Liability insurance services

**3) Quantity or scope**

See the tender documentation.

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Lot No: 2

Lot title: Vehicles

**1) Short description**

See the tender documentation.

**2) CPV code(s)**

66516100 Motor vehicle liability insurance services, 66510000 Insurance services

**3) Quantity or scope**

See the tender documentation.

**4) Indication about different time frame or duration**

**5) Additional information about lots**

### **Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The tenderer must be a legally established company:

- Norwegian companies: Company Registration Certificate;
- Foreign companies: Proof that the company is registered in a trade index or business register as prescribed by the law of the country where the tenderer is established.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: The tenderer must have permission to provide insurance services in Norway — The municipality will control the tenderer's organisation number in the Financial Supervisory Authority of Norway's register of concessions.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

The tenderer must have permission to provide insurance services in Norway — The municipality will control the tenderer's organisation number in the Financial Supervisory Authority of Norway's register of concessions.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: The Act on insurance activity — LOV-2005-06-10-44 (Chapter 7).

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

2015-01486

#### **IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

5.12.2016 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 31.1.2017

**IV.3.8. Conditions for opening of tenders**

Date: 5.12.2016 - 12:30

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

Tender inspections are possible. Requests thereof must be forwarded in writing to the contact person by 28.10.2016 (14:00).

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: In accordance with the Public Procurement Regulations.

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

20.10.2016