

United Kingdom-Wakefield: Education and training services

OJ S 214/2013 05/11/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: West Yorkshire Police

Postal address: Procurement, Laburnum Road

Town: Wakefield

Postal code: WF1 3QP

Country: United Kingdom

For the attention of: Lynne Allen

E-mail: lynne.allen@westyorkshire.pnn.police.uk**Additional information can be obtained from:**

Official name: Driver Offender Re-Training Schemes for West Yorkshire Police

Internet address: www.bluelight.gov.uk**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Driver Offender Re-Training Schemes for West Yorkshire Police

Internet address: www.bluelight.gov.uk**Tenders or requests to participate must be submitted:** Official name: Driver Offender Re-Training Schemes for West Yorkshire PoliceInternet address: www.bluelight.gov.uk**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

Public order and safety

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

National Driver Offender Re-Training Schemes for West Yorkshire Police.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 24: Education and vocational education services

Main site or place of performance: West Yorkshire.

NUTS code UKE Yorkshire and the Humber

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Association of Chief Police Offices (ACPO) with a view to furthering road safety encourages Police Forces to provide National Driver Offender Retraining Schemes (NDORS) as a voluntary alternative to court and prosecution to offending motorists who would benefit from improving their driving skills and road awareness following police intervention. The Scheme has to be attractive both in terms of affordability and time so as to encourage participation by offending drivers, hence providing the relevant re-training to enable them to improve their driving skills and road awareness, hopefully improving road safety. ACPO and NDORS have established a UK National Model Programme which the successful service provider(s) must deliver and conform to at all times, ensuring that the Schemes operated on behalf of all Police Forces of the United Kingdom and Northern Ireland conform to one common standard.

West Yorkshire Police (WYP) are seeking a fully managed service, excluding venues, of NDORS from the course bookings to the course delivery and notification back to the relevant Force of each course outcome. The successful service provider will reimburse WYP a specific fee at the rate identified by WYP per course, further details will be provided at the tender stage. The courses will be delivered from venues strictly identified by WYP. The service provider will be expected to make use of each classroom provided by WYP to deliver three courses per day. The service provider will ensure that courses are provided in the evenings as well as weekends. The successful service provider will reimburse WYP a specific fee at the rate identified by WYP per course, further details will be provided at the tender stage.

The successful supplier will manage the availability of instructors/training staff to deliver the NDORS courses to the NDORS training standards. It is anticipated over the life of the initial two years of the contract that West Yorkshire Police will introduce their own suitable qualified instructors/training staff to deliver the NDORS courses. These staff may be training and work alongside the trainers supplied by the service provider.

West Yorkshire Police (WYP) experience in excess of 100,000 driving offences each year. With a view to furthering road safety the Association of Chief Police Officers (ACPO) are encouraging Police Forces to provide the National Driver Offender Retraining Schemes (NDORS) as a voluntary alternative to court and prosecution to offending motorists who would benefit from improving their driving skills and road awareness following police intervention. Further details with regard to NDORS can be found as separate attachments in addition to the link below.

<http://www.acpo.police.uk/documents/uniformed/2012/201207UONDORSvAPP.pdf>

The Service Provider will be expected to deliver each current and any future driving scheme under the NDORS programme to the ACPO specification. Current NDORS Guidance documents are attached for your information.

The courses in West Yorkshire Police currently include:

- National Speed Awareness
- National Driver Alertness
- Ride
- Driving For Change
- What's Driving Us?

It is imperative that the Service Provider will be able to deliver the number of course completions required below*. The figures below are based on the anticipated increase in referrals following trend analysis over the last four years.

Speed Awareness – 100,000

Driver Alertness – 1,000

Ride – 500

Driving For Change – 500

What's Driving Us? – 20,000

*PLEASE NOTE: The numbers stated above are based on indicative estimates and are in no way a guarantee of future business or commitment by West Yorkshire Police.

All aspects of the course and driver administration, i.e. vehicles, suitably qualified instructors, secure data transfer, client invoicing, etc, (with the exception of the venues) must be provided and managed by the Service Provider. The Service Provider must also ensure that all clients complete a course within 120 days from the date of their offence.

Please note that the successful service provider and their staff will be subject to Force vetting prior to award of this contract. West Yorkshire Police require Non Police Personnel Vetting (NPPV) Level 1 to be successfully passed before each employee of the service provided will be granted access to Police premises or work in the back office function. Should any individual not pass the required vetting an alternative employee/trainer must be provided.

The Transfer of Undertakings (Protection of Employment) Regulation 2006 (SI 2006/246) may apply in respect of the award of any Contract and that for the purposes of the Regulations the undertaking shall transfer to the Contractor on the commencement of any Contract.

Please note that there is currently a service provider responsible for the provision of NDORS to WYP, therefore TUPE may apply. Further detail will be sought and provided at the ITT stage. We advise that you seek your own legal advice in relation to TUPE.

II.1.6. CPV code(s)

80000000 Education and training services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 35 000 000 and 50 000 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2.

Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Accelerated restricted

Justification for the choice of accelerated procedure: Due to the urgent nature of this service an accelerated procedure has been chosen.

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

WYP/PROC/2013-792

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate
21.11.2013 - 14:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates
4.11.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name:

Internet address: www.bluelight.gov.uk

Body responsible for mediation procedures

Official name:

Internet address: www.bluelight.gov.uk

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

1.11.2013