

**Belgium – Museum-exhibition services – Europa Experience Floor Staff - Berlin**

OJ S 121/2024 24/06/2024

Contract or concession notice – standard regime

Services

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**1. Buyer****1.1. Buyer**

Official name: European Parliament, COMM - Directorate-General for Communication

Email: [dgcomm-procedures@europarl.europa.eu](mailto:dgcomm-procedures@europarl.europa.eu)

Legal type of the buyer: EU institution, body or agency

Activity of the contracting authority: General public services

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**2. Procedure****2.1. Procedure**

Title: Europa Experience Floor Staff - Berlin

Description: Outsourcing a number of staff activities to a service provider (Contractor) who will provide the necessary personnel (floor staff) for services such as reception and facilitation or similar services in the Europa Experience.

Procedure identifier: c9722ac8-69d6-476f-8471-3dd51897d50b

Internal identifier: EP-COMM/2024/OP/0013

Type of procedure: Open

**2.1.1. Purpose**

Main nature of the contract: Services

Main classification (cpv): 92521100 Museum-exhibition services

**2.1.4. General information**

Additional information: In case of unavailability or disruptions in the functioning of the electronic means of communication provided in Section 5.1.11 in the last 5 calendar days before the time limit for receipt indicated in Section 5.1.12, the contracting authority reserves the right to extend this time limit and publish the extension at the Internet address provided in Section 5.1.11, without a preceding publication of a corrigendum to this notice. Economic operators interested in this procurement are invited to subscribe to the call for tenders at the address in Section 5.1.11 in order to get notified when new information or documents are published.

Legal basis:

Regulation (EU, Euratom) 2018/1046

**2.1.6. Grounds for exclusion**

Bankruptcy: For the full list of exclusion grounds please consult the procurement documents.

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**5. Lot****5.1. Lot: LOT-0001**

Title: Europa Experience Floor Staff - Berlin

Description: Outsourcing a number of staff activities to a service provider (Contractor) who will provide the necessary personnel (floor staff) for services such as reception and facilitation or similar services in the Europa Experience.

Internal identifier: EP-COMM/2024/OP/0013

#### **5.1.1. Purpose**

Main nature of the contract: Services

Main classification (cpv): 92521100 Museum-exhibition services

#### **5.1.3. Estimated duration**

Duration: 84 Months

#### **5.1.4. Renewal**

The buyer reserves the right for additional purchases from the contractor, as described here: The framework contract is concluded for an initial period of 12 (twelve) months, renewable 6 (six) time(s). Please consult the draft framework contract in the procurement documents.

#### **5.1.6. General information**

Reserved participation: Participation is not reserved.

Procurement Project fully or partially financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

#### **5.1.9. Selection criteria**

Criterion:

Type: Suitability to pursue the professional activity

Description: Please consult the procurement documents.

Criterion:

Type: Economic and financial standing

Description: Please consult the procurement documents.

Criterion:

Type: Technical and professional ability

Description: Please consult the procurement documents.

#### **5.1.10. Award criteria**

Criterion:

Type: Quality

Description: Please consult the procurement documents.

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 70

Criterion:

Type: Price

Description: Please consult the procurement documents.

Category of award weight criterion: Weight (percentage, exact)

Award criterion number: 30

#### **5.1.11. Procurement documents**

Deadline for requesting additional information: 20/08/2024

Address of the procurement documents: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/c9722ac8-69d6-476f-8471-3dd51897d50b-CN?#anchorDocuments>

Ad hoc communication channel:

Name: Funding and Tenders Portal

URL: <https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/tender-details/c9722ac8-69d6-476f-8471-3dd51897d50b-CN?#anchorDocuments>

#### 5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://webgate.ec.europa.eu/digit/opsys/esubmission?cftUuid=c9722ac8-69d6-476f-8471-3dd51897d50b>

Languages in which tenders or requests to participate may be submitted: Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

Electronic catalogue: Not allowed

Deadline for receipt of tenders: 28/08/2024 15:00:59 (UTC+2)

Deadline until which the tender must remain valid: 6 Months

Information about public opening:

Opening date: 29/08/2024 10:00:00 (UTC+2)

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Allowed

Electronic ordering will be used: no

Electronic payment will be used: yes

#### 5.1.15. Techniques

Framework agreement: Framework agreement, without reopening of competition

Information about the dynamic purchasing system: No dynamic purchase system

Electronic auction: no

#### 5.1.16. Further information, mediation and review

Review organisation: Court of Justice of the European Union

TED eSender: European Commission

## 8. Organisations

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### 8.1. ORG-0001

Official name: European Parliament, COMM - Directorate-General for Communication

Registration number: EP

Postal address: 60 rue Wiertz / Wiertzstraat 60

Town: Brussels

Postcode: B-1047

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Email: [dgcomm-procedures@europarl.europa.eu](mailto:dgcomm-procedures@europarl.europa.eu)

Telephone: +32 2 2842111

Internet address: <https://the-secretary-general.europarl.europa.eu/en/directorates-general/comm>

**Roles of this organisation:**

Buyer

**8.1. ORG-0002**

Official name: Court of Justice of the European Union

Registration number: CURIA

Postal address: Rue du Fort Niedergrünewald

Town: Luxembourg

Postcode: L-2925

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Email: [GC.Registry@curia.europa.eu](mailto:GC.Registry@curia.europa.eu)

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

**Roles of this organisation:**

Review organisation

**8.1. ORG-0003**

Official name: European Commission

Registration number: EUCOM

Postal address: Mondrian (CDMA), Rue du Champ de Mars 21

Town: Brussels

Postcode: B-1050

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Email: [dgcomm-procedures@europarl.europa.eu](mailto:dgcomm-procedures@europarl.europa.eu)

Telephone: +32 2 299 11 11

Internet address: <https://commission.europa.eu/>

**Roles of this organisation:**

TED eSender

Notice information

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