

United Kingdom-Paisley: Storage and warehousing services

OJ S 152/2020 07/08/2020

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: The Renfrewshire Council

Postal address: Renfrewshire House, Cotton Street

Town: Paisley

NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire

Postal code: PA1 1JB

Country: United Kingdom

E-mail: graeme.clark@renfrewshire.gov.uk

Telephone: +44 7483393633

Internet address(es):Main address: <http://www.renfrewshire.gov.uk>Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400**I.1. Name and addresses**

Official name: Renfrewshire Leisure Ltd

Postal address: The Lagoon Centre, Christie Street

Town: Paisley

NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire

Postal code: PA1 1NB

Country: United Kingdom

E-mail: julie.telford@renfrewshire.gov.uk

Telephone: +44 1416187390

Internet address(es):Main address: <http://www.renfrewshireleisure.com>Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA23182**I.2. Information about joint procurement**

The contract involves joint procurement

I.3. CommunicationThe procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.publictendersscotland.publiccontractsscotland.gov.uk/>**I.4. Type of the contracting authority**

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Removal, Relocation and Warehouse Storage Services Framework
Reference number: RC-CPU-19-478

II.1.2. Main CPV code

63120000 Storage and warehousing services

II.1.3. Type of contract

Services

II.1.4. Short description

This framework is for removal, relocation and warehouse storage services.

The framework will be a multi-supplier ranked framework and will be divided into the 2 lots as follows:

Lot 1: Removal, Relocation and Warehouse Storage Services for ad-hoc removal requirements. This lot shall include for example office moves, other Council premises moves, school decants and the decant of Council tenants and any other removals (excluding Homeless Services) – ITT 35898.

Lot 2: Removal, Relocation and Warehouse Storage Services for the Council's Homeless Services — ITT 35899.

The framework may be utilised by all departments of Renfrewshire Council. Renfrewshire Leisure Ltd may utilise lot 1 — ad-hoc requirements — ITT35898.

II.1.5. Estimated total value

Value excluding VAT: 500 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes
Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Removal, Relocation and Warehouse Storage Services for Ad-hoc Requirements
Lot No: 1

II.2.2. Additional CPV code(s)

98340000 Accommodation and office services, 63122000 Warehousing services

II.2.3. Place of performance

NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire
Main site or place of performance: Renfrewshire.

II.2.4. Description of the procurement

Service providers appointed onto the framework will be required to undertake the following related services:

Removal and relocation services: -Dis-assembly, removal or relocation and rebuild of office furniture items and storage units, monitor arms, desk power supplies from one office premises to another. Disposal and recycling of obsolete, defective or life expired items, processed to comply with Waste recycling and WEEE regulations.

Removal and warehouse storage services — removal of office furniture or equipment from a premises and delivered to and stored at the service providers warehouse storage facility using Inventory management storage techniques.

The Council would expect as a minimum the following items to be transported and be available at site:

Pallet skates, Qty 4

Hydraulic moving lifting trolleys with securing straps;CE test certificates Qty 1

Sack barrows,Qty 4

Double sided trolley with securing straps/cage for desks; Qty2

For vehicle loading a tailgate loading or a vehicle lifting jib -all vehicles

Vehicle storage compartments/frame for safe distributed/securing of loads

Electric power tools Qty 4 for dismantling or assembling furniture items

Move storage crates

Toolkit Qty 4

Cleaning equipment

PPE safety wear

Lot 1 of the framework may also be utilised by Renfrewshire Leisure Ltd. Should Renfrewshire Leisure Ltd award any contracts under the framework the contract shall be between Renfrewshire Leisure Ltd and the service provider.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Community benefits outcome menu / Weighting: 3

Quality criterion - Name: Community benefits supporting methodology / Weighting: 2

Quality criterion - Name: Fair work practices / Weighting: 5

Quality criterion - Name: Methodology and approach for removal services and office accommodation changes / Weighting: 10

Quality criterion - Name: Methodology and approach for warehouse storage of inventory or property / Weighting: 2

Quality criterion - Name: Inventory procedure / Weighting: 2

Quality criterion - Name: Warehouse storage facilities / Weighting: 2

Quality criterion - Name: Training records / Weighting: 3

Quality criterion - Name: Business continuity and contingency plan / Weighting: 1

Price - Weighting: 70

II.2.6. Estimated value

Value excluding VAT: 375 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The framework agreement will be for an initial period of three (3) years with the option, at the sole discretion of Renfrewshire Council, to extend the framework agreement for up to a period of one (1) year up to a maximum contract period of four (4) years.

II.2.10.

Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

II.2. Description

II.2.1. Title

Removal, Relocation and Warehouse Storage Services for Homeless Services
Lot No: 2

II.2.2. Additional CPV code(s)

63120000 Storage and warehousing services, 98392000 Relocation services

II.2.3. Place of performance

NUTS code: UKM83 Inverclyde, East Renfrewshire and Renfrewshire
Main site or place of performance: Renfrewshire.

II.2.4. Description of the procurement

Service providers appointed onto the framework will be required to undertake the following related services:

Removal and relocation services — removal and relocation of furniture and personal belongings from one premises to another.

Removal and warehouse storage services — removal of furniture and personal belongings from a premises and delivered to and stored at the service providers warehouse storage facility
The Council would expect as a minimum the following items to be transported and be available at site:

Pallet skates, Qty 4

Hydraulic moving lifting trolleys with securing straps; CE test certificates Qty 1

Sack barrows, Qty 4

For vehicle loading a tailgate loading or a vehicle lifting jib -all vehicles

Vehicle storage compartments/frame for safe distributed/securing of loads

Electric power tools Qty 4 for dismantling or assembling furniture items

Toolkit Qty 4

Cleaning equipment

PPE Safety wear

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Community benefits outcome menu / Weighting: 3

Quality criterion - Name: Community benefits supporting methodology / Weighting: 2

Quality criterion - Name: Fair work practices / Weighting: 5

Quality criterion - Name: Methodology and approach for removal services / Weighting: 10

Quality criterion - Name: Methodology and approach for warehouse storage of property / Weighting: 2

Quality criterion - Name: Inventory procedure / Weighting: 2

Quality criterion - Name: Warehouse storage facilities / Weighting: 2

Quality criterion - Name: Training / Weighting: 3

Quality criterion - Name: Business continuity and contingency plan / Weighting: 1

Price - Weighting: 70

II.2.6. Estimated value

Value excluding VAT: 125 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The framework agreement will be for an initial period of three (3) years with the option, at the sole discretion of Renfrewshire Council, to extend the framework agreement for up to a period of one (1) year up to a maximum contract period of four (4) years.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Tenderers are required to be a member of the British Association of Removers (BAR) or an equivalent body acceptable to the Council.

III.1.2. Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

This contract will include performance conditions relating to fair working practices and community benefits. The performance conditions are detailed within the conditions of contract.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 6 In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/a

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 08/09/2020 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 05/02/2021

IV.2.7. Conditions for opening of tenders

Date: 08/09/2020 Local time: 12:00

Place:

Renfrewshire House or due to the Covid-19 pandemic if the Council is home working tenders will be opened at home using an opening committee on PCS-T.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

If the services are still required following expiry of the framework then a re-tender may take place.

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

VI.3. Additional information

The purpose of this contract notice is to publicise the tender opportunity for a framework for removal, relocation and warehouse storage services. The project code is 16566 and consists of the 3 ITT's noted below:

ITT 35897 — Master ITT

ITT 35898 — Lot 1: ad-hoc requirements

ITT 35899 — Lot 2: homeless services

ITT 35897 must be completed by all tenderers who wish to bid for either one of the lots or both lots.

Please note that following the issue of the tender documentation, all questions and communications relating to this tender must be posted via the Public Contracts Scotland Tender Message Area. This ensures fairness and transparency to all interested parties.

The recommended tenderer(s) will be required to provide at request for documentation stage the following documents:

Health and safety questionnaire and supporting documents

S1 equalities questionnaire

S2 equalities declaration

S3 tender compliance certificate

S4 no collusion certificate

S5 prompt payment certificate

S9 list of proposed domestic sub-contractors

QMS certification/policy

EMS certification/policy

Insurance certificates/broker letter

The buyer is using PCS-Tender to conduct this ITT exercise. The project code is 16566. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2361>

A summary of the expected community benefits has been provided as follows:

Please refer to the invitation to tender document for more information on community benefit requirements.

(SC Ref:625047).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Paisley Sheriff Court

Postal address: 3 St James' St

Town: Paisley

Postal code: PA3 2HL

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 (as amended) may bring proceedings in the Sheriff Court or the Court of Session.

VI.5. Date of dispatch of this notice

04/08/2020