

UK-Durham: insurance services
OJ S 227/2012 24/11/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Office of the Durham Police and Crime Commissioner

Postal address: Aykley Heads

Town: Durham

Postal code: DH1 5UL

Country: United Kingdom

For the attention of: Ian Wilson

E-mail: ian.wilson@durham.gov.uk

Internet address(es):

General address of the contracting authority: <http://www.durham.police.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Contract for motor fleet insurance and claims handling services (excluding broking services).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

NUTS code UKC14 Durham CC

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Insurance services and claim handling for motor fleet.

II.1.6. CPV code(s)

66510000 Insurance services, 66514110 Motor vehicle insurance services, 66518300 Insurance claims adjustment services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Start 1.4.2013. Completion 31.3.2016

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The Contracting Authority reserve the right to require deposits, guarantees, bonds or other forms of appropriate security. Further details will be set out in their tender documents.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

To be set in the procurement documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

The Contracting authority reserve the right to require groupings of service providers to take a particular legal form or to require a single provider to take primary liability or to require each party to undertake joint and several liability. If relevant further details will be set out in the tender documents.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes
Description of particular conditions: As per the procurement documents.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: In accordance with articles 45 to 50 of Directive 2004/18 /EC and regulations 23 to 29 of the Public Contracts Regulations 2006 and as set in the pre-qualification questionnaire (PQQ) available from the NEPO portal as detailed in Section V1.3.

III.2.2. Economic and financial ability

List and brief description of conditions: In accordance with articles 47 of Directive 2004/18/EC and regulation 24 of Public Contracts Regulations 2006 and as set in the pre-qualification questionnaire (PQQ) available from the NEPO portal as detailed in section V1.3.

Minimum level(s) of standards possibly required: 1. Public liability 5 000 000 GBP;
2. Employers liability 10 000 000 GBP;
3. Professional indemnity 5 000 000 GBP.

III.2.3. Technical and professional ability

List and brief description of conditions:

In accordance with articles 48 - 50 of Directive 2004/18/EC and regulation 25 of Public Contracts Regulations 2006 and as set in the pre-qualification questionnaire (PQQ) available from the NEPO portal as detailed in Section V1.3.

Minimum level(s) of standards possibly required:
Essential criteria as outlined in the PQQ document.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Insurers must be authorised to carry on business in the relevant classes of insurance listed in this notice in accordance with the provisions of the Insurance Companies Act 1982 and any other statutory modifications thereof.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: 5 if Bidders achieve the requirements outlined in the PQQ

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

QTLE - 929CW3

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 14.12.2012 - 16:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

21.12.2012 - 16:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

14.1.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The PQQ is available for download via www.nepoportal.org. Then access the supplier's area, select Durham and input QTLE - 929CW3. In total there will be only one contractor appointed to the Contract.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The contracting Authority will incorporate a standstill period at the point the notification of the award of the Contract is communicated to bidders. That notification will provide full information on the award decision. The standstill period which will be for a minimum of 10 calendar days, provides time for unsuccessful bidders to challenge the award decision before the contract is entered into. The Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

21.11.2012