

## 374002-2026 - Competition

Belgium – Office supplies – Raamovereenkomst voor het leveren van duurzame kantoorbenodigdheden, papier en stempels

OJ S 103/2026 01/06/2026

Contract or concession notice – standard regime

Supplies

### 1. Buyer

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#### 1.1. Buyer

Official name: Stad Gent

Email: [aline.decokere@stad.gent](mailto:aline.decokere@stad.gent)

Legal type of the buyer: Local authority

Activity of the contracting authority: General public services

### 2. Procedure

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#### 2.1. Procedure

Title: Raamovereenkomst voor het leveren van duurzame kantoorbenodigdheden, papier en stempels

Description: Raamovereenkomst voor het leveren van duurzame kantoorbenodigdheden, papier en stempels

Procedure identifier: 9129f4eb-c3a2-463b-b7a9-83e04a2b8f57

Internal identifier: PPP0HZ-5831/6361/SLS/2025/049 - ID5831

Type of procedure: Open

The procedure is accelerated: no

##### 2.1.1. Purpose

Main nature of the contract: Supplies

Main classification (cpv): 30192000 Office supplies

##### 2.1.2. Place of performance

Country subdivision (NUTS): Arr. Gent (BE234)

Country: Belgium

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Country subdivision (NUTS): Arr. Gent (BE234)

Country: Belgium

##### 2.1.3. Value

Maximum value of the framework agreement: 3 985 500,00 EUR

##### 2.1.4. General information

**Legal basis:**

Directive 2014/24/EU

**2.1.5. Terms of procurement****Terms of submission:**

Maximum number of lots for which one tenderer can submit tenders: 3

**Terms of contract:**

Maximum number of lots for which contracts can be awarded to one tenderer: 3

**2.1.6. Grounds for exclusion**

Sources of grounds for exclusion: Procurement Document

**5. Lot**

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**5.1. Lot: LOT-0001**

Title: Kantoorbenodigdheden

Description: Kantoorbenodigdheden

Internal identifier: SLS/2025/049 - ID5831\_1

**5.1.1. Purpose**

Main nature of the contract: Supplies

Main classification (cpv): 30192000 Office supplies

Additional classification (cpv): 30100000 Office machinery, equipment and supplies except computers, printers and furniture

**5.1.2. Place of performance**

Town: Gent

Postcode: 9000

Country subdivision (NUTS): Arr. Gent (BE234)

Country: Belgium

Additional information: grondgebied Gent

**5.1.3. Estimated duration**

Start date: 29/09/2026

Duration end date: 28/09/2030

**5.1.5. Value**

Maximum value of the framework agreement: 2 601 750,00 EUR

**5.1.6. General information****Reserved participation:**

Participation is not reserved.

The names and professional qualifications of the staff assigned to perform the contract must be given: Not required

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

Additional information: Zie bestek.

**5.1.9. Selection criteria**

Sources of selection criteria: Notice

Criterion: General yearly turnover

Description of selection criterion: Omzet Minimumeisen: Zie bestek.

Criterion: References on specified deliveries

Description of selection criterion: Referenties Minimumeisen: Zie bestek.

Criterion: Financial ratio

Description of selection criterion: Eigen vermogen Minimumeisen: Zie bestek.

Criterion: Measures for ensuring quality

Description of selection criterion: Gecertificeerd kwaliteitsmanagementsysteem Minimumeisen: Zie bestek

Criterion: Financial ratio

Description of selection criterion: Solvabiliteit Minimumeisen: Zie bestek.

Criterion: Environmental management measures

Description of selection criterion: Gecertificeerd milieumanagementsysteem Minimumeisen: Zie bestek.

Criterion: Other economic or financial requirements

Description of selection criterion: \* Het UEA, waarmee de ondernemer verklaart dat hij zich niet bevindt in een van de uitsluitingssituaties als bedoeld in de artikelen 67 tot 69 van de wet van 17 juni 2016. Artikel 70 van de wet van 17 juni 2016 betreffende de overheidsopdrachten is van toepassing. Voor de in artikel 67 van de wet bedoelde uitsluitingsgronden deelt de gegadigde of inschrijver op eigen initiatief mee of hij bij het begin van de procedure de in artikel 70, lid 1, bedoelde corrigerende maatregelen heeft genomen.

#### **5.1.10. Award criteria**

**Criterion:**

Type: Cost

Description: Prijs

Category of award weight criterion: Weight (points, exact)

Award criterion number: 40

**Criterion:**

Type: Quality

Description: Duurzaamheid

Category of award weight criterion: Weight (points, exact)

Award criterion number: 30

**Criterion:**

Type: Quality

Description: Dienstverlening

Category of award weight criterion: Weight (points, exact)

Award criterion number: 30

#### **5.1.11. Procurement documents**

Address of the procurement documents: <https://cloud.3p.eu/Downloads/1/5831/HZ/2025>

#### **5.1.12. Terms of procurement**

**Terms of submission:**

Electronic submission: Required

Address for submission: <https://www.publicprocurement.be>

Languages in which tenders or requests to participate may be submitted: Dutch

Electronic catalogue: Not allowed

Variants: Not allowed

Description of the financial guarantee: Borgtocht (een forfaitaire borgtocht van 20.000,00 EUR)

Deadline for receipt of tenders: 30/06/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Duration during which the tender must remain valid: 120 Days

**Information about public opening:**

Opening date: 30/06/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: Aankoop en Logistiek, Botermarkt 1 te 9000 Gent

**Terms of contract:**

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: no

**5.1.15. Techniques**

**Framework agreement:**

Framework agreement, without reopening of competition

Maximum number of participants: 1

**Information about the dynamic purchasing system:**

No dynamic purchase system

**5.1.16. Further information, mediation and review**

Review organisation: Raad Van State

Information about review deadlines: Organisatie die informatie verstrekt over beroepsprocedures en bijhorende termijnen: Raad Van State

Organisation providing additional information about the procurement procedure: Stad Gent

Organisation providing more information on the review procedures: Raad Van State

Organisation receiving requests to participate: Stad Gent

**5.1. Lot: LOT-0002**

Title: Papier

Description: Papier

Internal identifier: SLS/2025/049 - ID5831\_2

**5.1.1. Purpose**

Main nature of the contract: Supplies

Main classification (cpv): 30192000 Office supplies

Additional classification (cpv): 30197643 Photocopier paper

**5.1.2. Place of performance**

Town: Gent

Postcode: 9000

Country subdivision (NUTS): Arr. Gent (BE234)

Country: Belgium

Additional information: grondgebied Gent

**5.1.3. Estimated duration**

Start date: 29/09/2026

Duration end date: 28/09/2030

#### 5.1.5. Value

Maximum value of the framework agreement: 1 299 750,00 EUR

#### 5.1.6. General information

##### Reserved participation:

Participation is not reserved.

The names and professional qualifications of the staff assigned to perform the contract must be given: Not required

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

Additional information: Zie bestek.

#### 5.1.9. Selection criteria

Sources of selection criteria: Notice

Criterion: General yearly turnover

Description of selection criterion: Omzet Minimumeisen: Zie bestek.

Criterion: References on specified deliveries

Description of selection criterion: Referenties Minimumeisen: Zie bestek.

Criterion: Financial ratio

Description of selection criterion: Eigen vermogen Minimumeisen: Zie bestek.

Criterion: Financial ratio

Description of selection criterion: Solvabiliteit Minimumeisen: Zie bestek.

Criterion: Other economic or financial requirements

Description of selection criterion: \* Het UEA, waarmee de ondernemer verklaart dat hij zich niet bevindt in een van de uitsluitingssituaties als bedoeld in de artikelen 67 tot 69 van de wet van 17 juni 2016. Artikel 70 van de wet van 17 juni 2016 betreffende de overheidsopdrachten is van toepassing. Voor de in artikel 67 van de wet bedoelde uitsluitingsgronden deelt de gegadigde of inschrijver op eigen initiatief mee of hij bij het begin van de procedure de in artikel 70, lid 1, bedoelde corrigerende maatregelen heeft genomen.

#### 5.1.10. Award criteria

##### Criterion:

Type: Cost

Description: Prijs

Category of award weight criterion: Weight (points, exact)

Award criterion number: 60

##### Criterion:

Type: Quality

Description: Duurzaamheid

Category of award weight criterion: Weight (points, exact)

Award criterion number: 20

##### Criterion:

Type: Quality

Description: Dienstverlening

Category of award weight criterion: Weight (points, exact)

Award criterion number: 20

#### 5.1.11. Procurement documents

Address of the procurement documents: <https://cloud.3p.eu/Downloads/1/5831/HZ/2025>

#### 5.1.12. Terms of procurement

##### Terms of submission:

Electronic submission: Required

Address for submission: <https://www.publicprocurement.be>

Languages in which tenders or requests to participate may be submitted: Dutch

Electronic catalogue: Not allowed

Variants: Not allowed

Description of the financial guarantee: Borgtocht (een forfaitaire borgtocht van 5.000,00 EUR)

Deadline for receipt of tenders: 30/06/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Duration during which the tender must remain valid: 120 Days

##### Information about public opening:

Opening date: 30/06/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: Aankoop en Logistiek, Botermarkt 1 te 9000 Gent

##### Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: no

#### 5.1.15. Techniques

##### Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 1

##### Information about the dynamic purchasing system:

No dynamic purchase system

#### 5.1.16. Further information, mediation and review

Review organisation: Raad Van State

Information about review deadlines: Organisatie die informatie verstrekt over beroepsprocedures en bijhorende termijnen: Raad Van State

Organisation providing additional information about the procurement procedure: Stad Gent

Organisation providing more information on the review procedures: Raad Van State

Organisation receiving requests to participate: Stad Gent

#### 5.1. Lot: LOT-0003

Title: Stempels

Description: Stempels

Internal identifier: SLS/2025/049 - ID5831\_3

##### 5.1.1. Purpose

Main nature of the contract: Supplies

Main classification (cpv): 30192000 Office supplies

Additional classification (cpv): 30192111 Ink pads, 44423810 Rubber stamps, 30192153 Phrase stamps

##### 5.1.2. Place of performance

Town: Gent  
Postcode: 9000  
Country subdivision (NUTS): Arr. Gent (BE234)  
Country: Belgium  
Additional information: grondgebied Gent

**5.1.3. Estimated duration**

Start date: 29/09/2026  
Duration end date: 28/09/2030

**5.1.5. Value**

Maximum value of the framework agreement: 84 000,00 EUR

**5.1.6. General information**

**Reserved participation:**

Participation is not reserved.

The names and professional qualifications of the staff assigned to perform the contract must be given: Not required

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

Additional information: Zie bestek.

**5.1.9. Selection criteria**

Sources of selection criteria: Notice

Criterion: Other economic or financial requirements

Description of selection criterion: \* Het UEA, waarmee de ondernemer verklaart dat hij zich niet bevindt in een van de uitsluitingssituaties als bedoeld in de artikelen 67 tot 69 van de wet van 17 juni 2016. Artikel 70 van de wet van 17 juni 2016 betreffende de overheidsopdrachten is van toepassing. Voor de in artikel 67 van de wet bedoelde uitsluitingsgronden deelt de gegadigde of inschrijver op eigen initiatief mee of hij bij het begin van de procedure de in artikel 70, lid 1, bedoelde corrigerende maatregelen heeft genomen.

**5.1.10. Award criteria**

**Criterion:**

Type: Cost

Description: Prijs

Category of award weight criterion: Weight (points, exact)

Award criterion number: 60

**Criterion:**

Type: Quality

Description: Dienstverlening

Category of award weight criterion: Weight (points, exact)

Award criterion number: 30

**Criterion:**

Type: Quality

Description: Duurzaamheid

Category of award weight criterion: Weight (points, exact)

Award criterion number: 10

**5.1.11. Procurement documents**

Address of the procurement documents: <https://cloud.3p.eu/Downloads/1/5831/HZ/2025>

### 5.1.12. Terms of procurement

#### Terms of submission:

Electronic submission: Required

Address for submission: <https://www.publicprocurement.be>

Languages in which tenders or requests to participate may be submitted: Dutch

Electronic catalogue: Not allowed

Variants: Not allowed

Description of the financial guarantee: Borgtocht (een forfaitaire borgtocht van 1.000,00 EUR)

Deadline for receipt of tenders: 30/06/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Duration during which the tender must remain valid: 120 Days

#### Information about public opening:

Opening date: 30/06/2026 10:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Place: Aankoop en Logistiek, Botermarkt 1 te 9000 Gent

#### Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: no

### 5.1.15. Techniques

#### Framework agreement:

Framework agreement, without reopening of competition

Maximum number of participants: 1

#### Information about the dynamic purchasing system:

No dynamic purchase system

### 5.1.16. Further information, mediation and review

Review organisation: Raad Van State

Information about review deadlines: Organisatie die informatie verstrekt over

beroepsprocedures en bijhorende termijnen: Raad Van State

Organisation providing additional information about the procurement procedure: Stad Gent

Organisation providing more information on the review procedures: Raad Van State

Organisation receiving requests to participate: Stad Gent

## 8. Organisations

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### 8.1. ORG-0001

Official name: Stad Gent

Registration number: 207.451.227

Postal address: Botermarkt 1

Town: Gent

Postcode: 9000

Country subdivision (NUTS): Arr. Gent (BE234)

Country: Belgium

Contact point: Aline De Cokere

Email: [aline.decokere@stad.gent](mailto:aline.decokere@stad.gent)

Telephone: +32 92665512

Fax: +32 92667379

Internet address: <http://www.gent.be/>

**Roles of this organisation:**

Buyer

Organisation providing additional information about the procurement procedure

Organisation receiving requests to participate

**8.1. ORG-0002**

Official name: Raad Van State

Registration number: 0308.356.862

Postal address: Wetenschapsstraat 33

Town: Brussel (Etterbeek)

Postcode: 1040

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Email: [info@raadvanstate.be](mailto:info@raadvanstate.be)

Telephone: +32 22349611

Internet address: <http://www.raadvst-consetat.be/?page=index&lang=nl>

**Roles of this organisation:**

Review organisation

Organisation providing more information on the review procedures

**8.1. ORG-0003**

Official name: 3P - Aanbieder van diensten / Prestataire de services

Registration number: BE 0475.480.736

Town: Antwerpen / Anvers

Postcode: 2000

Country subdivision (NUTS): Arr. Antwerpen (BE211)

Country: Belgium

Email: [info@3p.eu](mailto:info@3p.eu)

Telephone: +32 3 294 30 51

**Roles of this organisation:**

Procurement service provider

**8.1. ORG-0004**

Official name: FPS Policy and Support

Registration number: BE 0671.516.647

Town: Brussels

Postcode: 1000

Country subdivision (NUTS): Arr. de Bruxelles-Capitale/Arr. Brussel-Hoofdstad (BE100)

Country: Belgium

Email: [e.proc@publicprocurement.be](mailto:e.proc@publicprocurement.be)

Telephone: +32 2 740 80 00

**Roles of this organisation:**

TED eSender

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## Notice information

Notice identifier/version: a56620f3-ad70-4f97-8875-010efdef0926 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

Notice dispatch date: 28/05/2026 00:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Notice dispatch date (eSender): 28/05/2026 00:00:00 (UTC+02:00) Eastern European Time, Central European Summer Time

Languages in which this notice is officially available: Dutch

Notice publication number: 374002-2026

OJ S issue number: 103/2026

Publication date: 01/06/2026