

Belgium-Brussels: Printing and related services
OJ S 215/2013 06/11/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Departement Diensten voor het Algemeen Regeringsbeleid

Postal address: Boudewijngebouw – Boudewijnlaan 30 bus 20

Town: Brussel

Postal code: 1000

Country: Belgium

For the attention of: De Gendt Maarten Hendrik

E-mail: maartendegendt@fastmail.fm

Internet address(es):

Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=161214>

Electronic submission of tenders and requests to participate: <https://eten.publicprocurement.be/etendering/prepare.do?tile=selectAuthentication&extWS=DDAR-DAR%2FCOM%2FCR%2F2013%2F02-F02&userType=SUPPLIER&language=NL>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

Other: Communicatie

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Milieuvriendelijk drukken, afwerken en handling van het personeelsblad 13

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 15: Publishing and printing services on a fee or contract basis

NUTS code BE Belgique / België

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 100 000 and 500 000 EUR

II.1.5. Short description of the contract or purchase(s)

Milieuvriendelijk drukken, afwerken en handling van het personeelsblad 13 in de periode 2014–2017. 13 is een tweemaandelijks magazine van 48 pagina's, op een formaat van 260 x 410 mm open (260 x 205 mm gesloten), recto-verso bedrukt in quadri, op 80 grams gerecycleerd papier, in een oplage van 41 000 exemplaren. Ca. 39 000 exemplaren worden onder thuiscomposteerbare folie gebracht, met rechtstreekse personalisatie op de folie (op basis van door de opdrachtgever aangeleverde adresbestanden). Deze 39 000 exemplaren worden postgesorteerd geleverd bij een afgesproken postsorteercentrum. De rest wordt op twee andere adressen geleverd. De opdrachtgever hecht belang aan milieuzorg en aan de milieuvriendelijkheid van het magazine en het productieproces. Daarom worden strenge technische vereisten gesteld voor o.a. het papier en de folie, en worden ook andere milieuvriendelijke maatregelen gevalideerd.

De volledige technische beschrijving van de opdracht en de gunningscriteria zijn te vinden in het bestek, te downloaden als bijlage bij deze aankondiging.

II.1.6. CPV code(s)

79800000 Printing and related services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Zie bestek B.1.3 blz. 15

- III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**
- III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**
- III.1.4. Contract performance conditions**
- III.2. Conditions for participation**
 - III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
List and brief description of conditions: Zie bestek A.1.1 blz. 5
 - III.2.2. Economic and financial ability**
List and brief description of conditions: N.v.t.
Minimum level(s) of standards possibly required: N.v.t.
 - III.2.3. Technical and professional ability**
List and brief description of conditions:
Zie bestek A.1.2 en A.1.3 blz. 5-6.
Minimum level(s) of standards possibly required:
Zie bestek A.1.2 en A.1.3 blz. 5-6.
 - III.2.4. Information about reserved contracts**
- III.3. Conditions specific to services contracts**
 - III.3.1. Information about a particular profession**
 - III.3.2. Information about staff responsible for the performance of the contract**
Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

- IV.1. Type of procedure**
 - IV.1.1. Type of procedure**
Open
 - IV.1.2. Information about the limits on the number of candidates to be invited**
 - IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.2. Award criteria**
 - IV.2.1. Award criteria**
The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents
 - IV.2.2. Information about electronic auction**
An electronic auction will be used: no
- IV.3. Administrative information**

- IV.3.1. File reference number attributed by the contracting authority**
DDAR-DAR/COM/CR/2013/02-F02_0
- IV.3.2. Previous publication concerning this procedure**
no
- IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
- IV.3.4. Time limit for receipt of tenders or requests to participate**
17.12.2013 - 14:00
- IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6. Languages in which tenders or requests to participate may be submitted**
Dutch.
- IV.3.7. Minimum time frame during which the tenderer must maintain the tender**
Duration in days: 120 (from the date stated for receipt of tender)
- IV.3.8. Conditions for opening of tenders**
Date: 17.12.2013 - 14:00

Section VI: Complementary information

- VI.1. Information about recurrence**
- VI.2. Information about European Union funds**
- VI.3. Additional information**
Zie bestek A.3.2 blz. 7.
- VI.4. Procedures for review**
- VI.4.1. Review body**
- VI.4.2. Review procedure**
- VI.4.3. Service from which information about the review procedure may be obtained**
- VI.5. Date of dispatch of this notice**
5.11.2013