

UK-Cardiff: education and training services

OJ S 228/2012 27/11/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Skills for Justice

Postal address: 1 Caspian Point, Pier Head Street,

Town: Cardiff

Postal code: CF10 4DQ

Country: United Kingdom

For the attention of: Tender Team

E-mail: tenders@skillsforjustice.com

Internet address(es):

General address of the contracting authority: <http://www.skillsforjustice.com/About-us/Invitations-to-Tender>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

I.2. Type of the contracting authority

Other: Registered Charity

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Supply of Higher Apprenticeships to the Welsh Legal Services Sector.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 24: Education and vocational education services

Main site or place of performance: Wales, United Kingdom.

NUTS code UKL Wales

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 5-7

Duration of the framework agreement

Duration in months: 20

In the case of framework agreements, provide justification for any duration exceeding 4 years:
N/A.

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 150 000 and 1 000 000 GBP

II.1.5. Short description of the contract or purchase(s)

The aim of the project is to develop and pilot innovative and sustainable delivery mechanisms to support the implementation of the Higher Level Apprenticeship framework for the Welsh Legal Services sector. We anticipate the majority of delivery to take place in the South West region due to the high concentration of legal practices in Cardiff and the expansion in recent years of Swansea based legal practices.

Community Benefits do not apply to this contract.

II.1.6. CPV code(s)

80000000 Education and training services, 80400000 Adult and other education services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Skills for Justice has secured funding to develop and pilot a new Higher Apprenticeship framework in Legal Services, where non-graduates can meet the growing need for 'paralegals'. The aim of this process is to identify a suitable contractor to deliver the new Level 4 Legal Services Apprenticeship once developed to 50 apprentices by the end of November 2014.

The Sector Priorities Fund Pilot Programme (SPFP Programme) is a Welsh Government and European Social Fund initiative managed by the Department for Education and Skills (DfES). The Programme aims to pilot strategic project activity with Sector Skills Councils (SSCs) in order to inform recommendations that will ensure the delivery of post-16 skills provision is more responsive and aligned to the needs of employers. All projects must end by December 2014, including all project reporting and financial returns therefore all delivery must be completed by the end of November 2014.

A Legal Services Higher Apprenticeship is already in development in England and will provide a basis for a Higher Apprenticeship in Wales. We expect the English framework to be available in December 2012 and will issue detailed guidance on the qualifications within the framework, the size, credits, assessment strategy and other information to Suppliers successful at the PQQ stage when the ITT is published in early 2013. We will also confirm which Awarding Organisation(s) will be offering the Apprenticeship's qualifications and any Provider requirements in relation to this.

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Legal Services sector. We anticipate the majority of delivery to take place in the South West region due to the high concentration of legal practices in Cardiff and the expansion in recent years of Swansea based legal practices.

The Level 4 Higher Apprenticeship (L4 HA) in Legal Services will build on the recent creation of National Occupational Standards for the Legal Services sector, a L4 HA in England, and expected further developments in England at Levels 2 and 3.

The HA will contribute to maintaining a world class Legal Services sector. The growth and success of the legal services sector in Wales is highly dependent on cost efficiency and client confidence in the quality of services and the competence of those delivering them. By providing a cost effective non-graduate entry route and a clear, nationally recognised training pathway, HA's provide opportunities for talented people from diverse backgrounds and increase accessibility to jobs in the legal services sector.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 20 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: All Apprenticeship delivery MUST have been completed by end November 2014 and all funding claims MUST also have been submitted by this date.

The Provider must demonstrate their ability to deliver the programmes and provide materials in both Welsh and English.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (a) is bankrupt or is being wound up, whose affairs are being administered by the courts, who has entered into an arrangement with creditors or who is in any analogous situation arising from a similar procedure under national laws and regulations;

(b) is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding-up or administration by the courts or for an arrangement with creditors or is the subject of any other similar proceeding under national laws or regulations;

(c) has been convicted of an offence concerning his professional conduct by a judgement which has the force of res judicata;

- (d) has been guilty of grave professional misconduct proven by any means which the contracting authorities can justify;
- (e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or those of the country of the contracting authority;
- (f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or those of the country of the contracting authority;
- (g) is guilty of serious misrepresentation in supplying the information required under the provisions of the Directive on the criteria for qualitative selection;

III.2.2. Economic and financial ability

List and brief description of conditions: (a) bank statement and/or evidence of professional risk indemnity insurance;

- (b) balance sheets or extracts of balance sheets;
- (c) statement of turnover for a maximum of the last three years.

III.2.3. Technical and professional ability

List and brief description of conditions:

- (d) a description of technical facilities and measures used to ensure quality;
- (e) educational and professional qualifications of the supplier and staff responsible for performing the contract;
- (f) where appropriate, an indication of the environmental management measures that would be applied when performing the contract;
- (g) a statement of average annual manpower and number of staff in the last 3 years;
- (j) where appropriate, samples, descriptions and photographs of products and quality assurance certificates.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Accelerated restricted

Justification for the choice of accelerated procedure: This is a voluntary notice for Part B services. The services required for this project have to keep to short timescales.

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 7

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

PQQL231112

IV.3.2. Previous publication concerning this procedure

Other previous publications

Notice number in the OJ S: 347694-2012 of 26.10.2012

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

12.12.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: The Sector Priorities Fund Pilot Programme (SPFP) is a Welsh Government and European Social Fund initiative managed by the Department for Education and Skills (DfES).

VI.3. Additional information

Buy4Wales Reference Number: 32772.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

23.11.2012