

United Kingdom-Swindon: Construction consultancy services

OJ S 212/2014 04/11/2014

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: GreenSquare Group Ltd

Postal address: Barbury House, Stonehill Green

Town: Swindon

Postal code: SN5 7HB

Country: United Kingdom

Contact person: Development

For the attention of: Mark Smart

E-mail: [mark.smart@greensquaregroup.com](mailto:mark.smart@greensquaregroup.com)

Telephone: +44 1793602828

#### Internet address(es):

General address of the contracting authority: <http://www.greensquaregroup.com>

#### Additional information can be obtained from:

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Body governed by public law

### I.3. Main activity

Housing and community amenities

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Employers Agent Services.

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: UKK14, UKJ14, UKK1.

NUTS code

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

#### **II.1.4. Information about framework agreement**

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement  
: 4

#### **Duration of the framework agreement**

Duration in years: 4

#### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT:

Range: between 1 000 000 and 1 500 000 GBP

#### **II.1.5. Short description of the contract or purchase(s)**

Framework agreement for the appointment of employers agents to provide services on small and large schemes with a total number of around 1 000 units.

#### **II.1.6. CPV code(s)**

71530000 Construction consultancy services - IA36 - JA06 - IA01

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: yes

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The contracting authority intends to develop or start development of around 1 000 housing units over more than 40 schemes within the framework period of 4 years. The contracting authority is seeking consultants to provide employers agent services for these schemes. This will be a full service as defined by RICS and a 'lite' service as defined by the appointment document.

Estimated value excluding VAT:

Range: between 1 000 000 and 1 500 000 GBP

#### **II.2.2. Information about options**

Options: yes

Description of options: The appointment may include a break option.

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

A parent company guarantee may be required of any economic operator which is a subsidiary.

### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

The Contracting Authorities will pay for the service in accordance with the stages set out in the formal appointment document.

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Groupings of economic operators maybe required to form a single legal entity for the contracting authorities to contract with.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Bidders will be required to complete the contracting authority's pre-qualification questionnaire ('PQQ') which can be obtained from the address in Section I.1.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: The information and documentation required is set out in the PQQ which can be obtained from the contracting authority's address in Section I.1. The contracting authority need not consider any request to participate unless it is accompanied by a completed PQQ.

Minimum level(s) of standards possibly required: These are set out in the PQQ'

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

The information and documentation required is set out in the PQQ which can be obtained from the contracting authority's address in Section I.1. The contracting authority need not consider any request to participate unless it is accompanied by a completed PQQ.

Minimum level(s) of standards possibly required:

These are set out in the PQQ.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 12

Objective criteria for choosing the limited number of candidates: Included in the PQQ available from the contact address.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 28.11.2014 - 12:00

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

10.12.2014 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

16.12.2014

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

##### **VI.3. Additional information**

Additional information on the requirements for appointment of the Consultants on the Framework Agreement are set out in the document entitled "Information for Potential Bidders"

which will be sent out with the PQQ. Contract conditions may include social and environmental considerations. The contracting Authorities reserve the right not to award a contract or to award contracts for only parts of the advertised services. Acceptance of consultants onto the Framework Agreement is not a guarantee of work. The contracting authorities are also purchasing on behalf of other registered social landlords that may join the GreenSquare group during the life of the framework agreement and for other social housing organisations to which the contracting authorities may provide development services.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: See VI.4.2 below

Country: United Kingdom

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The contracting authorities will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authorities before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such additional information should be required from the address in part I.1.

If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). Where a contract has not been entered into, the Court may order the setting aside of the award decision or order the contracting authorities to amend any document and may award damages. If the contract has been entered into the Court may only award damages.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

31.10.2014