

United Kingdom-Kilmarnock: Education and training services

OJ S 153/2020 10/08/2020

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Ayrshire College

Postal address: Main Campus, Hill Street

Town: Kilmarnock

NUTS code: UKM93 East Ayrshire and North Ayrshire mainland

Postal code: KA1 3HY

Country: United Kingdom

Contact person: Kathleen Harper

E-mail: kathleen.harper@ayrshire.ac.uk

Telephone: +44 1563523501

Fax: +44 1563538182

Internet address(es):

Main address: <http://www1.ayrshire.ac.uk/>

Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00456

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: www.publictendersscotland.publiccontractsscotland.gov.uk

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: www.publictendersscotland.publiccontractsscotland.gov.uk

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: www.publictendersscotland.publiccontractsscotland.gov.uk

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Associate Traininers Dynamic Purchasing System for Ayrshire College

Reference number: 2020-PS-13

II.1.2. Main CPV code

80000000 Education and training services

II.1.3. Type of contract

Services

II.1.4. Short description

Ayrshire College Business Development Team deliver is looking to establish a Dynamic Purchasing System (DPS) split into a number of categories (lots) for the delivery of commercial training courses to external clients.

Trainers are expected to have relevant qualifications to deliver the courses they bid for.

There is no intention to limit the number of service providers on the DPS. All service providers that meet the selection criteria and are not excluded will be admitted to the DPS. The DPS will remain open to new applicants during its period of validity.

II.1.5. Estimated total value

Value excluding VAT: 2 500 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.2. Description**II.2.1. Title**

Accredited Courses

Lot No: 1

II.2.2. Additional CPV code(s)

80000000 Education and training services

II.2.3. Place of performance

NUTS code: UKM93 East Ayrshire and North Ayrshire mainland

NUTS code: UKM94 South Ayrshire

Main site or place of performance: Ayrshire College Campuses and other locations in SCOTLAND.

II.2.4. Description of the procurement

Lot 1 is for training courses such as (but not limited to) ILM SCQF level 6 award in leadership and management, CMI leadership and management to SCQF level 7.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 80-60

Price - Weighting: 20-40

II.2.6. Estimated value**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

This DPS is for 3 years with the option to extend by a further 2 years in 1-year increments at the discretion of Ayrshire College, subject to availability of funding.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 10
Objective criteria for choosing the limited number of candidates:

There is no limit to the number of contractors that will be appointed to the DPS.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

This procurement will be run as a Dynamic Purchasing System, which will remain open to new entrants for the full term. All future opportunities will be issued as fully electronic mini-competitions within the lots on the DPS.

II.2. Description

II.2.1. Title

Digital and IT Skills Courses
Lot No: 2

II.2.2. Additional CPV code(s)

80533200 Computer courses

II.2.3. Place of performance

NUTS code: UKM93 East Ayrshire and North Ayrshire mainland

NUTS code: UKM94 South Ayrshire

Main site or place of performance: Ayrshire College Campuses and other locations in SCOTLAND.

II.2.4. Description of the procurement

Lot 2 is for training courses such as (but not limited to) Microsoft Office 365 and apps courses, Microsoft Excel and Word basic to advanced levels, data interpretation, infographics, digital marketing, graphic design.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 80-60

Price - Weighting: 20-40

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

This DPS is for 3 years with the option to extend by a further 2 years in 1-year increments at the discretion of Ayrshire College, subject to availability of funding.

II.2.9.

Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 10
Objective criteria for choosing the limited number of candidates:

There is no limit to the number of contractors that will be appointed to the DPS.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

This procurement will be run as a Dynamic Purchasing System, which will remain open to new entrants for the full term. All future opportunities will be issued as fully electronic mini-competitions within the lots on the DPS.

II.2. Description

II.2.1. Title

Health, Safety and First Aid
Lot No: 3

II.2.2. Additional CPV code(s)

80550000 Safety training services, 80560000 Health and first-aid training services, 80561000 Health training services, 80562000 First-aid training services

II.2.3. Place of performance

NUTS code: UKM93 East Ayrshire and North Ayrshire mainland

NUTS code: UKM94 South Ayrshire

Main site or place of performance: Ayrshire College campuses and other locations in SCOTLAND.

II.2.4. Description of the procurement

Lot 3 is for training courses such as (but not limited to) emergency first aid (SQA unit), first aid at work, manual handling (Scottish Manual Handling Passport Scheme), REHIS elementary health and safety.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 80-60

Price - Weighting: 20-40

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

This DPS is for years with the option to extend by a further 2 years in 1-year increments at the discretion of Ayrshire College, subject to availability of funding.

II.2.9. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 10
Objective criteria for choosing the limited number of candidates:

There is no limit to the number of contractors that will be appointed to the DPS.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

This procurement will be run as a Dynamic Purchasing System, which will remain open to new entrants for the full term. All future opportunities will be issued as fully electronic mini-competitions within the lots on the DPS.

II.2. Description

II.2.1. Title

Hospitality
Lot No: 4

II.2.2. Additional CPV code(s)

80530000 Vocational training services, 80000000 Education and training services

II.2.3. Place of performance

NUTS code: UKM93 East Ayrshire and North Ayrshire mainland

NUTS code: UKM94 South Ayrshire

Main site or place of performance: Ayrshire College campuses and other locations in SCOTLAND.

II.2.4. Description of the procurement

Lot 4 is for courses such as (but not limited to) REHIS Elementary Food Hygiene. REHIS intermediate food hygiene, BIIAB personal licence holder and refresher courses, WorldHost.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 80-60

Price - Weighting: 20-40

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

This DPS is for 3 years with the option to extend by a further 2 years in 1-year increments at the discretion of Ayrshire College subject to availability of funding.

II.2.9.

Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 10
Objective criteria for choosing the limited number of candidates:

There is no limit to the number of contractors that will be appointed to the DPS.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

This procurement will be run as a Dynamic Purchasing System, which will remain open to new entrants for the full term. All future opportunities will be issued as fully electronic mini-competitions within the lots on the DPS.

II.2. Description

II.2.1. Title

Management
Lot No: 5

II.2.2. Additional CPV code(s)

80532000 Management training services, 80000000 Education and training services

II.2.3. Place of performance

NUTS code: UKM93 East Ayrshire and North Ayrshire mainland
Main site or place of performance: Ayrshire College campuses and other locations in SCOTLAND.

II.2.4. Description of the procurement

Lot 5 is for courses such as (but not limited to) Introduction to project management, management development programme, managing and understanding organisational change, motivation and team building, business improvement using process mapping and MS Visio, leadership development programme for non-managers.

II.2.5. Award criteria

Criteria below
Quality criterion - Name: Quality / Weighting: 80-60
Price - Weighting: 20-40

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24
This contract is subject to renewal: yes
Description of renewals:
This DPS is for 3 years with the option to extend by a further 2 years in 1-year increments at the discretion of Ayrshire College subject to availability of funding.

II.2.9.

Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 10
Objective criteria for choosing the limited number of candidates:

There is no limit to the number of contractors that will be appointed to the DPS.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

This procurement will be run as a Dynamic Purchasing System, which will remain open to new entrants for the full term. All future opportunities will be issued as fully electronic mini-competitions within the lots on the DPS.

II.2. Description

II.2.1. Title

People Development
Lot No: 6

II.2.2. Additional CPV code(s)

80000000 Education and training services, 80570000 Personal development training services

II.2.3. Place of performance

NUTS code: UKM93 East Ayrshire and North Ayrshire mainland

NUTS code: UKM94 South Ayrshire

Main site or place of performance: Ayrshire College campuses and other locations in SCOTLAND.

II.2.4. Description of the procurement

Lot 6 is for courses such as (but not limited to) Negotiation skills, time management, communication skills, effective meetings, customer service, customer complaint handling, resilience.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 80-60

Price - Weighting: 20-40

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

This DPS is for 3 years with the option to extend by a further 2 years in 1-year increments at the discretion of Ayrshire College subject to availability of funding.

II.2.9.

Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 10
Objective criteria for choosing the limited number of candidates:

There is no limit to the number of contractors that will be appointed to the DPS.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

This procurement will be run as a Dynamic Purchasing System, which will remain open to new entrants for the full term. All future opportunities will be issued as fully electronic mini-competitions within the lots on the DPS.

II.2. Description

II.2.1. Title

Engineering
Lot No: 7

II.2.2. Additional CPV code(s)

80000000 Education and training services, 80531000 Industrial and technical training services , 80531100 Industrial training services, 80531200 Technical training services

II.2.3. Place of performance

NUTS code: UKM93 East Ayrshire and North Ayrshire mainland

NUTS code: UKM94 South Ayrshire

Main site or place of performance: Ayrshire College campuses and other locations in SCOTLAND.

II.2.4. Description of the procurement

Lot 7 is for courses such as (but not limited to) welding — qualified trade, NC/HNC in fab weld, TWI approvals for coded welding/commercial.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 80-60

Price - Weighting: 20-40

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

This DPS is for 3 years with the option to extend by a further 2 years 1-year in increments at the discretion of Ayrshire College subject to availability of funding.

II.2.9.

Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 10
Objective criteria for choosing the limited number of candidates:

There is no limit to the number of contractors that will be appointed to the DPS.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

This procurement will be run as a Dynamic Purchasing System, which will remain open to new entrants for the full term. All future opportunities will be issued as fully electronic mini-competitions within the lots on the DPS.

II.2. Description

II.2.1. Title

Health, Wellbeing and Care
Lot No: 8

II.2.2. Additional CPV code(s)

80000000 Education and training services, 80530000 Vocational training services

II.2.3. Place of performance

NUTS code: UKM93 East Ayrshire and North Ayrshire mainland

NUTS code: UKM94 South Ayrshire

Main site or place of performance: Ayrshire College campuses and other locations in SCOTLAND.

II.2.4. Description of the procurement

Lot 8 is for courses such as (but not limited to) Scottish Mental Health First Aid, Mental Health and Wellbeing (SCQF Level 4, SQA Unit), mental health and wellbeing (SCQF Level 5, SQA Unit).

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 80-60

Price - Weighting: 20-40

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

This DPS is for 3 years with the option to extend by a further 2 years in 1-year increments at the discretion of SLC subject to availability of funding.

II.2.9.

Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 10
Objective criteria for choosing the limited number of candidates:

There is no limit to the number of contractors that will be appointed to the DPS.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

This procurement will be run as a Dynamic Purchasing System, which will remain open to new entrants for the full term. All future opportunities will be issued as fully electronic mini-competitions within the lots on the DPS.

II.2. Description

II.2.1. Title

Internal Verifiers
Lot No: 9

II.2.2. Additional CPV code(s)

80000000 Education and training services

II.2.3. Place of performance

NUTS code: UKM93 East Ayrshire and North Ayrshire mainland

NUTS code: UKM94 South Ayrshire

Main site or place of performance: Ayrshire College campuses and other locations in SCOTLAND.

II.2.4. Description of the procurement

Lot 9 is for internal verifiers for courses/qualifications such as (but not limited to) ILM/CMI, emergency first aid, mental health and wellbeing (SQA units).

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Quality / Weighting: 80-60

Price - Weighting: 20-40

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

This DPS is for 3 years with the option to extend by a further 2 years in 1-year increments at the discretion of Ayrshire College subject to availability of funding.

II.2.9.

Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 10
Objective criteria for choosing the limited number of candidates:

There is no limit to the number of contractors that will be appointed to the DPS.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

This procurement will be run as a Dynamic Purchasing System, which will remain open to new entrants for the full term. All future opportunities will be issued to all providers on the DPS as fully electronic mini-competitions within the lots on the DPS.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

ESPD Question 4A.2 Authorisation/membership

Where it is a requirement of a specific training course that the training organisation is accredited to be able to issue qualification certification, then the accreditation will be made a requirement under the relevant future mini competitions.

As not all training will require a qualification to be issued upon completion of the course, accreditation is not a mandatory requirement of every training delivery.

Applicants should indicate if they are accredited to issue qualifications and which qualifications they are accredited to issue in ESPD question 4A 2.2.

III.1.2. Economic and financial standing

Minimum level(s) of standards possibly required:

ESPD Question 4B.5 Insurance

The applicant must confirm that they have or will commit to obtain prior to the commencement of a call-off contract, the following levels of insurance cover:

Professional indemnity insurance

Applicants may be required to have/put in place professional indemnity insurance for specific call-offs awarded under the DPS and will be advised of this requirement at the point of mini-tender.

Employer's liability insurance covering the death of or bodily injuries to employees of the applicant arising out of and in the course of their employment in connection with this contract to the minimum level of GBP 5 000 000 in respect of each claim, without limit to the number of claims.

Public and products liability insurance covering the death of or bodily injury to a person (not an employee of the applicant) or loss of or damage to property resulting from an action or failure to take action by the applicant to the minimum level of GBP 5 000 000 in respect of each claim, without limit to the number of claims.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

ESPD Question 4C.1.2 Technical and professional ability

With reference to the nature and details of the training courses, the applicant(s) recommended for award to the DPS will be training providers that provide three examples that demonstrate their relevant experience delivering such training over the last 3 years.

Minimum level(s) of standards possibly required:

Technical and professional ability (subcontracting)

Applicants will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract. Applicants are required to complete a full ESPD for each of the entities whose capacity they rely upon.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2020/S 118-287921](#)

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 29/07/2022 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

Date: 29/07/2022

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

The DPS is for 2 years with the option to extend by a further 2 years in 1-year increments at the discretion of Ayrshire College subject to availability of funding.

VI.2. Information about electronic workflows

Electronic ordering will be used
Electronic invoicing will be accepted
Electronic payment will be used

VI.3. Additional information

The buyer is using PCS-Tender to conduct this PQQ exercise. The Project code is 16552. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>
A sub-contract clause has been included in this contract. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>
(SC Ref:625776)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Kilmarnock Sheriff Court
Postal address: Sheriff Court House, St Marnock Street
Town: Kilmarnock
Postal code: KA1 1ED
Country: United Kingdom

VI.5. Date of dispatch of this notice

05/08/2020