

**Belgium-Rumbeke: Life insurance services**  
**OJ S 216/2013 07/11/2013**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Inagro, extern verzelfstandigd agentschap van de Provincie West-Vlaanderen

Postal address: Ieperseweg 87

Town: Rumbeke

Postal code: 8800

Country: Belgium

For the attention of: Meulemeester Roos

E-mail: [roos.meulemeester@inagro.be](mailto:roos.meulemeester@inagro.be)

Telephone: +32 51273206

Fax: +32 51240020

**Internet address(es):**

General address of the contracting authority: [www.inagro.be](http://www.inagro.be)

Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=161271>

**Additional information can be obtained from:**

Official name: ADD nv

Postal address: Industrieweg 1

Town: Heverlee

Postal code: 3001

Country: Belgium

For the attention of: Rudy Peeters

E-mail: [rudy.peeters@add.be](mailto:rudy.peeters@add.be)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Other: vzw

**I.3. Main activity**

Other: Kennis en onderzoek land- en tuinbouw

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Afsluiten van Groepsverzekering

## **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Ieperseweg 87, 8800 Rumbeke, België.

NUTS code BE256 Arr. Roeselare

## **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

## **II.1.4. Information about framework agreement**

## **II.1.5. Short description of the contract or purchase(s)**

Groepsverzekering Inagro.

## **II.1.6. CPV code(s)**

66511000 Life insurance services

## **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

## **II.1.8. Lots**

This contract is divided into lots: no

## **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Groepsverzekering personeel inagro (ca. 120 personeelsleden).

Estimated value excluding VAT:

Range: between 130 000 and 170 000 EUR

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Start 1.3.2014. Completion 1.3.2018

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Zie document kandidaatstelling.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Zie document kandidaatstelling.

Minimum level(s) of standards possibly required: Zie document kandidaatstelling.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Zie document kandidaatstelling.

Minimum level(s) of standards possibly required:

Klasse: N/A, Categorie: N/A.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 1: and Maximum number 100

Objective criteria for choosing the limited number of candidates: Niet van toepassing.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

Inagro-RM/2013-012-CENINA-F02\_0

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 10.12.2013 - 14:00

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

11.12.2013 - 14:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

18.12.2013

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Dutch.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

**IV.3.8. Conditions for opening of tenders**

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

6.11.2013