

**Spain-Madrid: Design consultancy services**

OJ S 165/2018 29/08/2018

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Junta de Contratación del Ministerio de Asuntos Exteriores y Cooperación

National registration number: S2812001B

Postal address: Plaza de la Provincia, 1

Town: Madrid

NUTS code: ES300 Madrid

Postal code: 28071

Country: Spain

Contact person: Junta de Contratación del Ministerio de Asuntos Exteriores y Cooperación

E-mail: [junta.contratacion@maec.es](mailto:junta.contratacion@maec.es)

Telephone: +34 913799292

**Internet address(es):**Main address: <https://contrataciondelestado.es>Address of the buyer profile: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=Ry8%2F2tKUmQwQK2TEfXGy%2BA%3D%3D>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle\\_licitacion&idEvl=PGQqr9z0xm2rz3GQd5r6SQ%3D%3D](https://contrataciondelestado.es/wps/poc?uri=deeplink:detalle_licitacion&idEvl=PGQqr9z0xm2rz3GQd5r6SQ%3D%3D)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

Electronic communication requires the use of tools and devices that are not generally

available. Unrestricted and full direct access to these tools and devices is possible, free of

charge, at: <https://contrataciondelestado.es/wps/poc?uri=deeplink:perfilContratante&idBp=Ry8%2F2tKUmQwQK2TEfXGy%2BA%3D%3D>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Servicio de diseño gráfico para soportes no digitales, apoyo en la organización y cobertura de eventos y otros servicios auxiliares de comunicación

Reference number: 201822000030

**II.1.2. Main CPV code**

79415200 Design consultancy services

**II.1.3. Type of contract**

Services

**II.1.4. Short description**

Servicio de diseño gráfico para soportes no digitales, apoyo en la organización y cobertura de eventos y otros servicios auxiliares de comunicación.

**II.1.5. Estimated total value**

Value excluding VAT: 765 322,14 EUR

**II.1.6. Information about lots**

This contract is divided into lots: no

**II.2. Description**

**II.2.2. Additional CPV code(s)**

79822500 Graphic design services, 79930000 Specialty design services, 79950000 Exhibition, fair and congress organisation services, 79960000 Photographic and ancillary services

**II.2.3. Place of performance**

NUTS code: ES300 Madrid

**II.2.4. Description of the procurement**

Servicio de diseño gráfico para soportes no digitales, apoyo en la organización y cobertura de eventos y otros servicios auxiliares de comunicación.

**II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Equipamiento técnico / Weighting: 10

Quality criterion - Name: Equipo de trabajo / Weighting: 10

Quality criterion - Name: Organización del trabajo / Weighting: 10

Quality criterion - Name: Propuesta creativa / Weighting: 10

Cost criterion - Name: Bolsa de horas anuales extraordinarias y sin coste / Weighting: 10

Cost criterion - Name: Coste en euros/hora de trabajo de persona nivel 3 / Weighting: 40

Cost criterion - Name: Coste en euros/hora de trabajo del responsable de cuenta / Weighting: 5

Cost criterion - Name: Coste en euros/semana de guardia / Weighting: 5

**II.2.6. Estimated value**

Value excluding VAT: 765 322,14 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

- Capacidad de obrar,
- no prohibición para contratar,
- cumplimiento con las obligaciones con la Seguridad Social,
- cumplimiento con las obligaciones tributarias.

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Otros. Descripción: volumen de negocios global según PCAP Anexo II, o clasificación en el grupo T, Subgrupo 1, Categoría 2 (Cláusula 3 2 1 del PCAP).

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Otros. Descripción: contratos de esta naturaleza según PCAP Anexo II, o clasificación en el grupo T, Subgrupo 1, Categoría 2 (Cláusula 3 2 1 del PCAP).

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **IV.2. Administrative information**

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 24/09/2018 Local time: 14:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Spanish

#### **IV.2.7. Conditions for opening of tenders**

Date: 25/10/2018 Local time: 11:30

Place:

Sala de Juntas

Datos de dirección:

— calle: plaza de la Provincia, 1, 3a planta, edificio moderno,

— código postal: 28012,

— población: Madrid,

— país: España.

Information about authorised persons and opening procedure: Descripción:

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Registro General del MAEUEC

Postal address: Plaza de la Provincia, 1

Town: Madrid

Postal code: 28012

Country: Spain

### **VI.5. Date of dispatch of this notice**

24/08/2018