

United Kingdom-Northampton: Time accounting or human resources software package

OJ S 184/2017 26/09/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Northampton Partnership Homes

Postal address: Westbridge Depot, St James Mill Road

Town: Northampton

NUTS code: UKF2 Leicestershire, Rutland and Northamptonshire

Postal code: NN5 5JW

Country: United Kingdom

Contact person: Ms Jenny Swainson

E-mail: jswainson@northamptonpartnershiphomes.org.uk

Telephone: +44 1604837025

Internet address(es):Main address: <http://www.lgssprocurementportal.co.uk>Address of the buyer profile: <http://www.lgssprocurementportal.co.uk>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.lgssprocurementportal.co.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <http://www.lgssprocurementportal.co.uk>**I.4. Type of the contracting authority**

Body governed by public law

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

NPH HR System and Payroll Managed Service.

Reference number: DN300103

II.1.2. Main CPV code

48450000 Time accounting or human resources software package

II.1.3. Type of contract

Services

II.1.4. Short description

NPH wishes to invite Tenders for the supply of a HR System and Payroll Managed Service. The HR system must provide employee record management, absence management, disciplinary, capability and grievance management and employee self service for annual leave requests, expenses claims etc.

A managed payroll service must also be provided to manage the monthly processing of payroll for circa 280 employees.

The contract is for a period of 5 years with annual options to extend thereafter.

II.1.5. Estimated total value

Value excluding VAT: 300 000,00 GBP

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

79211110 Payroll management services

II.2.3. Place of performance

NUTS code: UKF2 Leicestershire, Rutland and Northamptonshire

II.2.4. Description of the procurement

Please see short description.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: yes

Description of options:

There will be up to 7 options to extend the contract by periods of 12 months each subject to satisfactory performance and at the sole discretion of the Client.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 30/10/2017 Local time: 18:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

IV.2.7. Conditions for opening of tenders

Date: 31/10/2017 Local time: 08:30

Place:

Northampton — Westbridge Depot.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Northampton Partnership Homes

Town: Northampton

Postal code: NN1 1DE

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Northampton Partnership Homes will incorporate a minimum 10 day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the Contracting Authority before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Should such additional information be required, please contact the person cited in paragraph 1.1 of this form.

If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2015 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (within 3 months).

Where a contract has not been entered into the court may order the setting aside of the award decision, or order the Contracting Authority to amend any document and may award damages.

If the contract has been entered into the court may only award damages. The purpose of the standstill period referred to above is to allow parties to apply to the courts to set aside the award decision before the contract is entered into.

VI.5. Date of dispatch of this notice

22/09/2017