

Italy-Florence: Office automation services

OJ S 119/2023 22/06/2023

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: AGENZIA REGIONALE PER LA PROTEZIONE AMBIENTALE DELLA TOSCANA

Postal address: via del Ponte alle Mosse n. 211

Town: Firenze

NUTS code: IT11 Toscana

Postal code: 50144

Country: Italy

Contact person: D.ssa Daniela Masini

E-mail: d.masini@arpat.toscana.it

Telephone: +39 05532061

Internet address(es):

Main address: <http://www.arpat.toscana.it>

Address of the buyer profile: <http://www.arpat.toscana.it/amministrazione-trasparente/bandi-di-gara-e-contratti>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://start.toscana.it>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Regional or local agency/office

I.5. Main activity

Environment

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

SERVIZIO INFORMATICO PER LA GESTIONE DEL TRATTAMENTO GIURIDICO, ECONOMICO PREVIDENZIALE, PRESENZE ED ASSENZE E DOTAZIONE ORGANICA E FORMAZIONE DEL PERSONALE DIPENDENTE ED ALTRE TIPOLOGIE

II.1.2. Main CPV code

72513000 Office automation services

II.1.3.

Type of contract

Services

II.1.4. Short description

SERVIZIO INFORMATICO PER LA GESTIONE DEL TRATTAMENTO GIURIDICO, ECONOMICO PREVIDENZIALE, PRESENZE ED ASSENZE E DOTAZIONE ORGANICA DEL PERSONALE DIPENDENTE ED ALTRE TIPOLOGIE DI PERSONALE DI ARPAT, NONCHE' DELLA FORMAZIONE DEL PERSONALE ARPAT, PER LA DURATA DI CINQUE ANNI cig 9902015945

II.1.5. Estimated total value

Value excluding VAT: 710 500,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: IT11 Toscana

Main site or place of performance: Regione Toscana

II.2.4. Description of the procurement

Le prestazioni ricomprese nell'appalto sono indicate nel Capitolato speciale di appalto

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 710 500,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

Il rinnovo è previsto per un periodo massimo di due anni

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Sono previste eventuali modifiche al contratto ai sensi dell'art. 106 del D.Lgs. n. 50/2016 per un importo di euro 263.500,00 esclusa IVA, come dettagliato all'art. 19 del Capitolato speciale di appalto.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

iscrizione alla CCIAA per attività coerente con l'oggetto dell'appalto

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.2. Contract performance conditions

Le condizioni di esecuzione sono indicati nel capitolato speciale di appalto

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure Accelerated procedure Justification:

art. 8, comma 1, lett. c) Legge 11 settembre 2020, n. 120 di conversione in legge, con modificazioni, del D.L. 16.7.2020, n. 76

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 21/08/2023 Local time: 13:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Italian

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 04/09/2023 Local time: 10:00

Place:

la seduta pubblica si svolgerà in modalità videoconferenza

con istruzioni che saranno pubblicate sull'home page della gara all'indirizzo:

<http://start.toscana.it>

Information about authorised persons and opening procedure: sono ammessi i legali rappresentanti/procuratori delle imprese interessate oppure persone munite di specifica delega. In assenza di tali titoli, la partecipazione è ammessa come semplice uditore

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Tribunale amministrativo regionale della Toscana

Postal address: Via Ricasoli n. 40

Town: Firenze

Postal code: 50100

Country: Italy

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:
termini previsti dall'art.120 D.Lgs. n. 104/2010

VI.5. Date of dispatch of this notice

20/06/2023