

UK-Folkestone: grounds maintenance services
OJ S 229/2012 28/11/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Shepway District Council
Postal address: Civic Centre, Castle Hill Avenue
Town: Folkestone
Postal code: CT20 2QY
Country: United Kingdom
Contact person: Procurement
For the attention of: Margaret Creed
E-mail: tenders@shepway.gov.uk
Telephone: +44 1303853356
Fax: +44 1303853388

Internet address(es):

General address of the contracting authority: www.shepway.gov.uk
Address of the buyer profile: www.shepway.gov.uk

Additional information can be obtained from:

Official name: Shepway District Council
Postal address: Civic Centre, Castle Hill Avenue
Town: Folkestone
Postal code: CT20 2QY
Country: United Kingdom
Contact person: Procurement
For the attention of: Margaret Creed
E-mail: tenders@shepway.gov.uk
Telephone: +44 1303853356
Fax: +44 1303853388

Internet address: www.shepway.gov.uk

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Shepway District Council
Postal address: Civic Centre, Castle Hill Avenue
Town: Folkestone
Postal code: CT20 2QY
Country: United Kingdom
Contact person: Procurement
For the attention of: Margaret Creed
E-mail: tenders@shepway.gov.uk
Telephone: +44 1303853356
Fax: +44 1303853388
Internet address: www.shepway.gov.uk

Tenders or requests to participate must be submitted: Official name: Shepway District Council
Postal address: Civic Centre, Castle Hill Avenue
Town: Folkestone
Postal code: CT20 2QY
Country: United Kingdom
Contact person: Procurement
For the attention of: Margaret Creed
E-mail: tenders@shepway.gov.uk
Telephone: +44 1303853356
Fax: +44 1303853388
Internet address: www.shepway.gov.uk

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

Environment

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Grounds Maintenance and Associated Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Shepway District - Kent.

NUTS code UKJ4 Kent

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

This contract will comprise the provision of the following services within the Shepway District Council administrative area:

— Maintenance of Public Parks, Open Spaces, Housing Land, Cemeteries and General Amenity Areas including, but not limited to:

— 2 Green Flag Parks,

— 1 700 000 m² of Grass Maintenance,

— 175 000 m² of Shrub Beds, Rose Beds and Herbaceous Beds,

— 29 000 m of Hedges,

— 3 500 m² of Annual Flower Beds,

— 15 Sports Facilities,

— 1 000+ Trees,

— 900 km of Road Verge Maintenance,

— Approximately 150 Burials per annum,

- Park Gate Unlocking and Locking,
- Approximately 60 Playgrounds,
- Approximately 1 500 items of Park Furniture,
- Mobile Park Keeping duties, including: Litter Collection, Litter Bin Emptying and other Cleansing Duties,
- Public Convenience Cleaning and Maintenance,
- Sports Bookings, Attendance and Income Collection,
- Events Management and Administration,
- Parks Handyman Service.

II.1.6. CPV code(s)

77314000 Grounds maintenance services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 26 000 000 GBP

II.2.2. Information about options

Options: yes

Description of options: The proposed contract will be awarded for an initial period of 10 years and will have the option to extend the contract for a further period of 2 years.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 4.11.2013. Completion 3.11.2023

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Full details will be available in the PQQ and ITT documentation.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Full details will be provided in the ITT documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Full details will be provided in the PQQ documentation.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3. Technical and professional ability

List and brief description of conditions:

- (1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.
- (2) All candidates will be required to provide certification from an independent body attesting conformity to environmental management standards in accordance with the Community Eco-Management and Audit Scheme (EMAS); or the European standard BS EN ISO 14001.
- (3) All candidates will be required to provide certification drawn up by an independent body attesting the compliance of the economic operator with quality assurance standards based on the relevant European standards.
- (4) Samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so requests.
- (5) A check may be carried out by the contracting authority or by a competent official body of the State in which the candidate is established, to verify the technical capacity of the candidate; and if relevant, on the candidates study and research facilities and quality control measures.
- (6) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates: Following completion of PQQ documentation.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

14.1.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

11.2.2013

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Full details will be provided in PQQ and ITT documentation.

Under the Public Services (Social Value) Act 2012 the contracting authority must consider:

(a) how what is proposed to be procured might improve the economic, social and environmental well being of the area where it exercises its functions, and

(b) how, in conducting the process of procurement, it might act with a view to securing that improvement.

Accordingly, the subject matter of the contract as detailed has been scoped to take into account the priorities of Shepway District Council relating to economic, social and environmental well-being. These priorities are described in the invitation to tender and are reflected in environmental and social characteristics in the evaluation criteria for the award of the contract.

(MT Ref:93977).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Royal Court of Justice

Postal address: The Strand

Town: London

Postal code: WC2 2LL

Country: United Kingdom

Telephone: +44 207947966

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: In accordance with Part 9, Regulations 47 (enforcement obligations) of the Public Contracts Regulations.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5.

Date of dispatch of this notice

26.11.2012