

## Netherlands-Amersfoort: Reprographic services

OJ S 119/2023 22/06/2023

Contract notice

Services

### Legal Basis:

Directive 2014/24/EU

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: Gemeente Amersfoort

National registration number: 451541026

Postal address: Stadhuisplein 1

Town: Amersfoort

NUTS code: NL Nederland

Postal code: 3811 LM

Country: Netherlands

Contact person: Irene van de Veen

E-mail: [aanbestedingen@amersfoort.nl](mailto:aanbestedingen@amersfoort.nl)

Telephone: +31 334695111

Fax: +31 334695468

#### Internet address(es):

Main address: <http://www.amersfoort.nl>

Address of the buyer profile: <http://www.amersfoort.nl/aanbestedingen>

### I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.tenderned.nl/aankondigingen/overzicht/301474/details>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.tenderned.nl/aankondigingen/overzicht/301474/details>

Tenders or requests to participate must be submitted to the abovementioned address

### I.4. Type of the contracting authority

Regional or local authority

### I.5. Main activity

General public services

## Section II: Object

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### II.1. Scope of the procurement

#### II.1.1. Title

Reprografische dienstverlening

#### II.1.2. Main CPV code

79520000 Reprographic services

#### II.1.3.

## **Type of contract**

Services

### **II.1.4. Short description**

Gemeente Amersfoort vraag reprografische dienstverlening uit die op basis van nadere opdrachten, geplaatst vanuit de verschillende organisatieafdelingen van de gemeente Amersfoort, door Inschrijver vanaf eigen locatie worden geproduceerd en vervolgens worden afgeleverd op het aangegeven afleveradres. De dienstverlening omvat de volgende zaken:

- Leveringen van opdrachten;
- Het beschikbaar stellen van een web-to-print oplossing om de transitie van inhuis printen naar uithuis printen zo soepel mogelijk te laten verlopen;
- Proactieve controle uitvoeren op aangeleverde documenten;
- Het op voorraad houden en op afroep leveren van voorgedrukte huisstijlmaterialen;
- Proactieve adviesrol.

### **II.1.5. Estimated total value**

Value excluding VAT: 400 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

## **II.2. Description**

### **II.2.1. Title**

Reprografische dienstverlening  
Lot No: 1

### **II.2.2. Additional CPV code(s)**

79520000 Reprographic services

### **II.2.3. Place of performance**

NUTS code: NL Nederland  
Main site or place of performance: Amersfoort

### **II.2.4. Description of the procurement**

Verwachte opdrachtwaarde is €200.000,- excl. btw per jaar.

### **II.2.5. Award criteria**

Criteria below  
Quality criterion - Name: Kwaliteit / Weighting: 40  
Price - Weighting: 60

### **II.2.6. Estimated value**

Value excluding VAT: 400 000,00 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/11/2023 End: 01/11/2025  
This contract is subject to renewal: yes  
Description of renewals:  
Optie tot verlenging van drie (3) maal twee (2) jaar.

### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: yes

Description of options:

Verlenging.

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 12/09/2023 Local time: 12:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Dutch

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

##### **IV.2.7. Conditions for opening of tenders**

Date: 12/09/2023 Local time: 12:00

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Rechtbank Midden Nederland

Town: Utrecht

Country: Netherlands

E-mail: [m-nederland@rechtspraak.nl](mailto:m-nederland@rechtspraak.nl)

Telephone: +31 883620000

Fax: +31 302233049

Internet address: <http://www.rechtspraak.nl>

**VI.5. Date of dispatch of this notice**

20/06/2023