

Norway-Trondheim: Accounting services

OJ S 213/2014 05/11/2014

Contract notice**Services****Directive 2004/18/EC****Section I: Contracting authority**

I.1. Name and addresses

Official name: Helsebygg Midt-Norge

National registration number: 979335210

Postal address: Prinsesse Kristinas gt 4

Town: Trondheim

Postal code: 7030

Country: Norway

For the attention of: Lillian Slåtsve

E-mail: lsl@helsebygg-midt.no

Telephone: +47 93009644

Internet address(es):Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/3384>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/123457>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Other: administration, building and construction the specialist health service

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Procurement of accounting services for Sykehusbygg HF.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 9: Accounting, auditing and bookkeeping services

Main site or place of performance: Trondheim, Norway.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The contracting authority shall procure accounting services including payroll tasks, for the newly started Sykehusbygg HF. One envisages a service provider of accounting services who, with the help of user friendly and modern systems, will contribute to simplifying each employees' daily work. We also require access to updated figures outside the office, and require, therefore, a web system for parts of the service. It shall also be possible to register hours, submit travel expenses and other possible operations via a mobile or tablet.

II.1.6. CPV code(s)

79211000 Accounting services, 79200000 Accounting, auditing and fiscal services, 79210000 Accounting and auditing services, 79211200 Compilation of financial statements services, 79211110 Payroll management services, 79631000 Personnel and payroll services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Sykehusbygg HF is a newly established national company. It is therefore not clear how the operation of the company will develop. The company was established at the end of 2014 and operations are planned to start early in 2015. The extent of the service is uncertain. The budget for 2015 shows the expected activity in the company for the first operational year. The number of employees must be expected to increase up until 2017. In addition consultants within relevant disciplines will be hired in at times. The number of enclosures besides wage slips is expected to be between 1 200 and 1 500 per annum.

II.2.2. Information about options

Options: yes

Description of options: The option for an extension to the contract period after 2 years is 1 + 1 year.

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Start 1.1.2015. Completion 1.1.2017

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

See the tender documentation.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

See the tender documentation.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

See the tender documentation.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Companies with certified accountants.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: See the tender documentation.

III.2.2. Economic and financial ability

List and brief description of conditions: See the tender documentation.

Minimum level(s) of standards possibly required: See the tender documentation.

III.2.3. Technical and professional ability

List and brief description of conditions:

See the tender documentation.

Minimum level(s) of standards possibly required:

See the tender documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: The Accountant Act.
Act on certified accountants.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

2014/00109

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

16.12.2014 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 002 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: Services that are provided regularly during the entire lifetime of the contract.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The Ministry would like better coordination of the property business within the specialist health service and asked the regional health companies under the management of Helse Midt-Norge RHF to establish a jointly owned health company for the coordination of properties during 2014. The jointly owned health company shall be responsible for assignments within analysis,

systemization and facilitation of competence and experiences, as well as consultancy services and builder functions for the implementation of investment projects. The health company shall have a decentralised organisation model with its main office in Trondheim. The company meeting asked the regional health companies to establish a jointly owned health company for the coordination of properties during 2014. It has been decided that the new health company shall be called Sykehusbygg HF.

The new health company's activities will consist of 2 main categories of assignments; joint assignments and project assignments. Joint assignments are assignments that the new health company shall continually take care of for the 4 health regions, whilst project assignments are to be delivered according to an order from one or several regional health companies/health companies.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

3.11.2014