

L-Luxembourg: printing and related services

OJ S 230/2012 29/11/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Ministère du Développement Durable et des Infrastructures - Département de l'aménagement du territoire

Postal address: 4, Place de l'Europe

Town: Luxembourg

Postal code: 1499

Country: Luxembourg

Contact person: ESPON Coordination Unit

For the attention of: Peter Mehlbye

E-mail: tenders@espon.eu

Additional information can be obtained from:

Official name: ESPON Coordination Unit

Postal address: 4, Rue Erasme

Town: Luxembourg

Postal code: 1468

Country: Luxembourg

Contact person: ESPON Coordination Unit

For the attention of: Peter Mehlbye

E-mail: tenders@espon.eu

Internet address: <http://www.espon.eu>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: ESPON Coordination Unit

Postal address: 4, Rue Erasme

Town: Luxembourg

Postal code: 1468

Country: Luxembourg

Contact person: ESPON Coordination Unit

For the attention of: Peter Mehlbye

E-mail: tenders@espon.eu

Internet address: <http://www.espon.eu>

Tenders or requests to participate must be submitted: Official name: ESPON Coordination Unit

Postal address: 4, Rue Erasme

Town: Luxembourg

Postal code: 1468

Country: Luxembourg

Contact person: ESPON Coordination Unit

For the attention of: Peter Mehlbye

E-mail: tenders@espon.eu

Internet address: <http://www.espon.eu>

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

ESPON - Corporate Identity and Lay-out II (2011-2014).

II.1.2. Type of contract and place of performance or delivery

Services

NUTS code LU Luxembourg

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The main purpose of this call for tender is to conclude a service contract for ensuring appropriate and high-quality layout of the various ESPON publications and products for which services will be requested on demand. This call for tender, therefore, aims at selecting a service provider able to provide the necessary graphic and technical skills to perform the service contract and provide layout up to 18 different publications and other products, described in the terms of reference.

II.1.6. CPV code(s)

79800000 Printing and related services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

- III.1.1. Deposits and guarantees required**
- III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**
- III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**
- III.1.4. Contract performance conditions**
- III.2. Conditions for participation**
 - III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
 - III.2.2. Economic and financial ability**
 - III.2.3. Technical and professional ability**
 - III.2.4. Information about reserved contracts**
- III.3. Conditions specific to services contracts**
 - III.3.1. Information about a particular profession**
 - III.3.2. Information about staff responsible for the performance of the contract**

Section IV: Procedure

- IV.1. Type of procedure**
 - IV.1.1. Type of procedure**
 - Open
 - IV.1.2. Information about the limits on the number of candidates to be invited**
 - IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.2. Award criteria**
 - IV.2.1. Award criteria**
 - IV.2.2. Information about electronic auction**
- IV.3. Administrative information**
 - IV.3.1. File reference number attributed by the contracting authority**
 - 12001316
 - IV.3.2. Previous publication concerning this procedure**
 - IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**
 - Time limit for receipt of requests for documents or for accessing documents: 14.1.2013 - 17:00
 - Payable documents: no
 - IV.3.4.**

Time limit for receipt of tenders or requests to participate

22.1.2013 - 15:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 22.1.2013 - 15:00

Place:

ESPON Coordination Unit, 4 Rue Erasme, L-1468 Luxembourg.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

yes

Identification of the project: ESPON 2013 Programme.

VI.3. Additional information

Accessing the terms of reference:

The Terms of Reference can be accessed by request free of charge, via email to tenders@espon.eu.

Submission deadline and location:

Tenders must be delivered in an original and a copied version in English language at the latest by 22.1.2013 at 15:00 in the ESPON CU premises. The tenders received in due time and place will be opened on 22.1.2013 by 15:00 in the premises of the ESPON Coordination Unit, 4 Rue Erasme, L-1468 Luxembourg.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

26.11.2012