

Portugal-Lisbon: Provision of Travel Agency Services for the EMCDDA

OJ S 135/2022 15/07/2022

**Contract notice
Services****Legal Basis:**

Regulation (EU, Euratom) No 2018/1046

Section I: Contracting authority

I.1. Name and addresses

Official name: European Monitoring Centre for Drugs and Drug Addiction (EMCDDA)

Postal address: Praça Europa 1, Cais do Sodré

Town: Lisbon

NUTS code: PT17 Área Metropolitana de Lisboa

Postal code: 1249-289

Country: Portugal

E-mail: info.procurement@emcdda.europa.eu

Telephone: +351 211210200

Fax: +351 210193502

Internet address(es):Main address: www.emcdda.europa.eu**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=11341>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=11341>

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

European institution/agency or international organisation

I.5. Main activity

Other activity: Drugs and drug addiction

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

Provision of Travel Agency Services for the EMCDDA

Reference number: FC.22.ADM.0051.1.0

II.1.2. Main CPV code

63510000 Travel agency and similar services

II.1.3. Type of contract

Services

II.1.4. Short description

The subject of this call for tenders is to select a suitable service provider for travel agency services for the EMCDDA.

II.1.5. Estimated total value

Value excluding VAT: 1 800 000,00 EUR

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: PT17 Área Metropolitana de Lisboa

II.2.4. Description of the procurement

The subject of this call for tenders is to select a suitable service provider for travel agency services for the EMCDDA as described in the Technical Specifications.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 1 800 000,00 EUR

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The contract will be concluded for 12 months with possible renewal upon three times for 12 months each.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

As described in point 3.2.1 of the Technical Specifications.

III.1.2.

Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3. Technical and professional ability

Selection criteria as stated in the procurement documents

III.2. Conditions related to the contract

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 07/09/2022 Local time: 23:59

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English, Portuguese

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 9 (from the date stated for receipt of tender)

IV.2.7. Conditions for opening of tenders

Date: 12/09/2022 Local time: 15:00

Place:

EMCDDA.

Information about authorised persons and opening procedure: As specified in Point 3.2 of the Invitation letter.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: L-2925

Country: Luxembourg

E-mail: Generalcourt.Registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 43032100

Internet address: <http://curia.europa.eu>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

The time limit to lodge an appeal is within two months of notification on non-award.

VI.5. Date of dispatch of this notice

08/07/2022