

**Belgium-Aubel: Accident and health insurance services**

OJ S 210/2016 29/10/2016

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Commune d'Aubel

Postal address: Place Nicolaï 1

Town: Aubel

Postal code: 4880

Country: Belgium

For the attention of: Monsieur Victor Gerardy

E-mail: [v.gerardy@aubel.be](mailto:v.gerardy@aubel.be)

Telephone: +32 87680132

Fax: +32 87680140

**Internet address(es):**General address of the contracting authority: [www.aubel.be](http://www.aubel.be)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities****Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Marché de services d'assurances.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Commune d'Aubel, Place Nicolaï 1 à 4880 Aubel.

NUTS code BE335 Arr. Verviers - communes francophones

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Marché de services d'assurances.

#### **II.1.6. CPV code(s)**

66512000 Accident and health insurance services, 66513100 Legal expenses insurance services, 66514110 Motor vehicle insurance services, 66515100 Fire insurance services, 66516100 Motor vehicle liability insurance services, 66516400 General liability insurance services, 66519310 Insurance consultancy services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

This contract is subject to renewal: no

### **II.3. Duration of the contract or time limit for completion**

Duration in days: 365 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Néant.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Par le seul fait de participer à la procédure de passation du marché, le soumissionnaire atteste qu'il ne se trouve pas dans un des cas

d'exclusion visés aux articles 20 paragraphes 1 et 1/1 de la loi du 15.6.2006 relative aux marchés publics et certains marchés de travaux, fournitures et de services et articles 61 à 66 de l'arrêté royal du 15.7.2011 relatif à la passation des marchés publics dans les secteurs classiques.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Des déclarations bancaires appropriées établies conformément au modèle figurant à l'annexe 3 de l'AR du 15.7.2011.

### **III.2.3. Technical and professional ability**

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Prix. Weighting 45
2. Services inclus dans la prime. Weighting 45
3. Mesures liées à la responsabilité sociétale de l'entreprise. Weighting 10

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

2016/102

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3.**

### **Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 15.12.2016

Payable documents: yes

Price: 0,00 EUR

Terms and method of payment: Cahier spécial des charges.

Le cahier des charges est à demander à l'adresse mail suivante: [v.gerardy@aubel.be](mailto:v.gerardy@aubel.be) et sera envoyé par retour de mail

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

19.12.2016 - 11:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

French.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 120 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 19.12.2016 - 11:00

Place:

Maison communale, 1<sup>er</sup> étage (salle des mariages)

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

##### **VI.4.2. Review procedure**

##### **VI.4.3. Service from which information about the review procedure may be obtained**

#### **VI.5. Date of dispatch of this notice**

26.10.2016