

United Kingdom-Brighton: Placement services of personnel

OJ S 217/2014 11/11/2014

Contract notice

Services

Directive 2004/18/EC**Section I: Contracting authority**

I.1. Name and addresses

Official name: The Pensions Regulator

Postal address: Napier House, Trafalgar Place

Town: Brighton

Postal code: BN1 4DW

Country: United Kingdom

For the attention of: Sharon Stewart

E-mail: sharon.stewart@thepensionsregulator.gsi.gov.uk

Telephone: +44 1273627275

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Permanent Recruitment Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 22: Personnel placement and supply services

Main site or place of performance: Brighton and Hove.

NUTS code UKJ21 Brighton and Hove

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 16

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 256 000 and 900 000 GBP

II.1.5. Short description of the contract or purchase(s)

Procurement of permanent recruitment services.

II.1.6. CPV code(s)

79610000 Placement services of personnel

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

This framework is for a 3 year period, plus the option to extend for a period of up to 12 months.

II.2.2. Information about options

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.4.2015. Completion 31.3.2019

Information about lots

Lot No: 1

Lot title: Support Roles

1) Short description

Roles between salary banding 19 000 GBP — 60 000 GBP per annum in areas such as: HR, facilities, procurement, finance, operational support and customer support etc.

2) CPV code(s)

79610000 Placement services of personnel

3) Quantity or scope

4) Indication about different time frame or duration

Duration in months: 36 (from the award of the contract)

5) Additional information about lots

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

Lot No: 2

Lot title: Legal Roles

1) Short description

Legal roles in the salary banding 68 000 GBP — 110 000 GBP to include pensions and litigation, lawyers and EU.

2) CPV code(s)

79610000 Placement services of personnel

3) Quantity or scope

4) Indication about different time frame or duration

Duration in months: 36 (from the award of the contract)

5) Additional information about lots

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

Lot No: 3

Lot title: Pensions and Specialist Roles

1) Short description

Pensions and specialist roles, salary banding 45 000 GBP — 130 000 GBP to include policy, case management, investment and actuarial roles.

2) CPV code(s)

79610000 Placement services of personnel

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

Lot No: 4

Lot title: Marketing and Change Roles

1) Short description

Marketing and Change Roles, salary banding 30 000 GBP — 90 000 GBP to include PMO, transformation, digital marketing roles.

2) CPV code(s)

79610000 Placement services of personnel

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

Lot No: 5

Lot title: IT Roles

1)

Short description

IT Roles, salary banding 30 000 GBP — 100 000 GBP to include net development, service desk, sharepoint roles.

2) CPV code(s)

79610000 Placement services of personnel

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As detailed in ITT.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Suppliers Instructions How to Express Interest in this Tender:

1. Register your company on the eSourcing portal (this is only required once):

- Browse to the eSourcing Portal: <https://thepensionsregulator.bravosolution.co.uk> and click the link to register;
- Accept the terms and conditions and click 'continue';
- Enter your correct business and user details;
- Note the username you chose and click 'Save' when complete;
- You will shortly receive an e-mail with your unique password (please keep this secure).

2. Express an Interest in the tender:

- Login to the portal with the username/password;
- Click the 'PQQs/ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier);
- Click on the relevant PQQ/ITT to access the content;
- Click the 'Express Interest' button at the top of the page;
- This will move the PQQ/ITT into your 'My PQQs/My ITTs' page. (This is a secure area reserved for your projects only);
- You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ITT

Details' box.

3. Responding to the tender:

— Click 'My Response' under 'PQQ/ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining);

— You can now use the 'Messages' function to communicate with the buyer and seek any clarification;

— Note the deadline for completion, then follow the on-screen instructions to complete the PQQ/ITT;

— There may be a mixture of online and offline actions for you to perform (there is detailed online help available).

You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

III.2.2. Economic and financial ability

Minimum level(s) of standards possibly required: As detailed in ITT.

III.2.3. Technical and professional ability

List and brief description of conditions:

As detailed in ITT.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

TPR540

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

17.12.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 17.12.2014 - 12:00

Place: Official name: The Pensions Regulator

Postal address: Napier House

Napier House, Brighton.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

The Regulator confirms this is a Part B service and is therefore outside the full ambit of the Public Contract Regulations. The Regulator is voluntarily advertising this Part B service in the Official Journal in keeping with the spirit of the Public Procurement Regime. The submission of this notice is not an indication that the Regulator considers the contract to be a Part A service and accordingly the Regulator shall not be restricted to those Regulations which are exclusively applicable to Part A services.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

6.11.2014