

This notice in TED website: <https://ted.europa.eu/udl?uri=TED:NOTICE:384663-2020:TEXT:EN:HTML>

**United Kingdom-Staines-upon-Thames: Management-related services  
2020/S 157-384663**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

**I.1) Name and addresses**

Official name: Spelthorne Borough Council  
Postal address: Council Offices Knowle Green  
Town: Staines-upon-Thames  
NUTS code: UKJ2 Surrey, East and West Sussex  
Postal code: TW18 1XB  
Country: United Kingdom  
Contact person: Cameron McCoig  
E-mail: [c.mccoig@spelthorne.gov.uk](mailto:c.mccoig@spelthorne.gov.uk)

**Internet address(es):**

Main address: [www.spelthorne.gov.uk](http://www.spelthorne.gov.uk)

**I.2) Information about joint procurement**

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.sesharedservices.org.uk/esourcing>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title:**

Managed Service Provider for the Procurement and Management of Repairs and Maintenance Contractors  
Reference number: SPBC - 031284

**II.1.2) Main CPV code**

79420000 Management-related services

**II.1.3) Type of contract**

Services

**II.1.4) Short description:**

The provision of a managed service for repair and maintenance for our municipal and residential properties, procurement and management services.

- II.1.5) **Estimated total value**  
Value excluding VAT: 907 823.53 GBP
- II.1.6) **Information about lots**  
This contract is divided into lots: yes  
Tenders may be submitted for all lots
- II.2) **Description**
- II.2.1) **Title:**  
Municipal Properties  
Lot No: 1
- II.2.2) **Additional CPV code(s)**  
79420000 Management-related services  
70331000 Residential property services  
50700000 Repair and maintenance services of building installations  
70332000 Non-residential property services
- II.2.3) **Place of performance**  
NUTS code: UKJ2 Surrey, East and West Sussex  
Main site or place of performance:
- II.2.4) **Description of the procurement:**  
The authority has a current agreement with an incumbent provider (Runnymede Borough Council) to carry out the procurement and management of contractors for the repair and maintenance works for its various municipal buildings and property assets. Properties include (but are not limited to) community/day centres, car parks, parks and gardens, offices and waste recycling depot. A full list of the properties included within the scope of this requirement is included at Appendix 1 of the specification for lot 1.
- II.2.5) **Award criteria**  
Criteria below  
Quality criterion - Name: Quality / Weighting: 60 %  
Cost criterion - Name: Cost / Weighting: 40 %
- II.2.6) **Estimated value**
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**  
Duration in months: 36  
This contract is subject to renewal: yes  
Description of renewals:  
The main term of the contract is 3 years with two (2) further optional extensions of 12 months in the authority's sole discretion with the successful tenderer.
- II.2.9) **Information about the limits on the number of candidates to be invited**
- II.2.10) **Information about variants**  
Variants will be accepted: no
- II.2.11) **Information about options**  
Options: no
- II.2.12) **Information about electronic catalogues**
- II.2.13) **Information about European Union funds**  
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**

II.2) **Description**

II.2.1) **Title:**

Residential Properties  
Lot No: 2

II.2.2) **Additional CPV code(s)**

79420000 Management-related services  
70331000 Residential property services  
50700000 Repair and maintenance services of building installations

II.2.3) **Place of performance**

NUTS code: UKJ2 Surrey, East and West Sussex  
Main site or place of performance:

II.2.4) **Description of the procurement:**

In addition to the managed service for the authority's municipal buildings, there is now a requirement to include the Council's growing portfolio of residential properties in the new agreement. Details of the types and numbers of residential units, including the projected growth in numbers of units, can be found in Appendix 1 to the specification for lot 2.

II.2.5) **Award criteria**

Criteria below  
Quality criterion - Name: Quality / Weighting: 60 %  
Cost criterion - Name: Cost / Weighting: 40 %

II.2.6) **Estimated value**

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60  
This contract is subject to renewal: no

II.2.9) **Information about the limits on the number of candidates to be invited**

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:  
As stated in the procurement documents.

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

- III.1.5) **Information about reserved contracts**
- III.2) **Conditions related to the contract**
- III.2.1) **Information about a particular profession**
- III.2.2) **Contract performance conditions:**  
As stated in the procurement documents.
- III.2.3) **Information about staff responsible for the performance of the contract**

#### **Section IV: Procedure**

- IV.1) **Description**
- IV.1.1) **Type of procedure**  
Restricted procedure
- IV.1.3) **Information about a framework agreement or a dynamic purchasing system**
- IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.1.6) **Information about electronic auction**
- IV.1.8) **Information about the Government Procurement Agreement (GPA)**  
The procurement is covered by the Government Procurement Agreement: no
- IV.2) **Administrative information**
- IV.2.1) **Previous publication concerning this procedure**
- IV.2.2) **Time limit for receipt of tenders or requests to participate**  
Date: 10/09/2020  
Local time: 12:00
- IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**  
Date: 17/09/2020
- IV.2.4) **Languages in which tenders or requests to participate may be submitted:**  
English
- IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**  
Tender must be valid until: 21/01/2021
- IV.2.7) **Conditions for opening of tenders**

#### **Section VI: Complementary information**

- VI.1) **Information about recurrence**  
This is a recurrent procurement: no
- VI.2) **Information about electronic workflows**
- VI.3) **Additional information:**
- VI.4) **Procedures for review**
- VI.4.1) **Review body**  
Official name: Royal Courts of Justice  
Town: London  
Country: United Kingdom
- VI.4.2) **Body responsible for mediation procedures**
- VI.4.3) **Review procedure**  
Precise information on deadline(s) for review procedures:
- VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**  
11/08/2020