

**Norway-Trondheim: Accident insurance services**

OJ S 188/2017 30/09/2017

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Garde AS

National registration number: 986 187 960

Postal address: Postboks 1954, Moholt

Town: Trondheim

NUTS code: NO Norge

Postal code: 7448

Country: Norway

Contact person: Janniche Holterman

E-mail: [jh@garde.as](mailto:jh@garde.as)

Telephone: +47 73505060

**Internet address(es):**Main address: [www.garde.as](http://www.garde.as)Address of the buyer profile: <https://eu.eu-supply.com/ctm/Company/CompanyInformation/Index/256356>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=195003&B=KGVLIGHT](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=195003&B=KGVLIGHT)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://eu.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=195003&B=KGVLIGHT](http://eu.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=195003&B=KGVLIGHT)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Gardes municipal customers — procurement of child accident insurance 2018.

**II.1.2. Main CPV code**

66512100 Accident insurance services

**II.1.3.**

## **Type of contract**

Services

### **II.1.4. Short description**

Procurement of child accident insurance for Gardes municipal customers.

The procedure form is an open tender contest with negotiations. Garde retains the right not to hold negotiations if it is not appropriate or is unnecessary for the choice of tenderer(s).

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

66512100 Accident insurance services

### **II.2.3. Place of performance**

NUTS code: NO Norge

### **II.2.4. Description of the procurement**

Procurement of child accident insurance for Gardes municipal customers.

The procure form is an open tender contest with negotiations. Garde retains the right not to hold negotiations if it is not appropriate or is unnecessary for the choice of tenderer(s).

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

One year contract.

Option on 1 year + 1 year + 1 year.

### **II.2.10. Information about variants**

Variants will be accepted: yes

### **II.2.11. Information about options**

Options: yes

Description of options:

Option for 1 year + 1 year + 1 year.

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

1. Company registration certificate.
2. Registration certificates in professional registers as determined by legislation in the countries in which the tenderer is established.
3. Requirement to submit tax certificate for VAT (National requirement).
4. Requirement to submit tax certificate for tax (National requirement).
5. Requirement to submit a declaration in accordance with Appendix 2 of the Regulations concerning HSE (National requirement).
6. The tenderer must have approval from Finanstilsynet (The Norwegian Financial Supervisory Authority) to operate insurance activities in Norway.

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

1. The company's most recent annual report, including new information of relevance to the company's fiscal figures.
2. Submission of the company's annual financial statement or extracts thereof.

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

1. Manpower for this assignment (organisation chart) with names and CVs of the key personnel who shall execute the assignment.
2. Statement regarding company's health, environment and safety policy.
3. Statement regarding company's quality assurance system/quality management system.

### **III.2. Conditions related to the contract**

#### **III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

The service provider must have approval from Finanstilsynet (The Financial Supervisory Authority) to operate insurance activities in Norway.

#### **III.2.2. Contract performance conditions**

The service provider must have approval from Finanstilsynet (The Financial Supervisory Authority) to operate insurance activities in Norway.

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators Envisaged maximum number of participants to the framework agreement: 4

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 07/11/2017 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English, Norwegian

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 01/03/2018

**IV.2.7. Conditions for opening of tenders**

Date: 07/11/2017 Local time: 12:00

Place:

Gardes premises in Jonsvannsveien 140, Trondheim.

Information about authorised persons and opening procedure: The tender opening is closed, only representatives from Garde will participate.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: KOFA — Klagenemda for offentlige anskaffelser

Town: Bergen

Postal code: 5015

Country: Norway

Internet address: [www.kofa.no](http://www.kofa.no)

**VI.5. Date of dispatch of this notice**

28/09/2017