

Italy-Monterotondo: Collection agency services

OJ S 212/2015 31/10/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Comune di Monterotondo

Postal address: Piazza Angelo Frammarino 4

Town: Monterotondo

Postal code: 00015

Country: Italy

For the attention of: rag. Maria Tecla Betti

E-mail: tributi@comune.monterotondo.rm.it

Telephone: +39 0690964339

Fax: +39 0690964424

Internet address(es):General address of the contracting authority: <http://www.comune.monterotondo.rm.it>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: Official name: Comune di Monterotondo (Roma) — Servizio Entrate ed Economato

Postal address: Piazza A. Frammartino 4

Town: Monterotondo

Postal code: 00015

Country: Italy

Internet address: <http://www.comune.monterotondo.rm.it>**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

General public services

Economic and financial affairs

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Affidamento servizio di supporto all'accertamento e riscossione ordinarie e coattiva delle entrate tributarie ed extratributarie.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Comune di Monterotondo.

NUTS code ITE43 Roma

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Affidamento servizio di supporto all'accertamento e riscossione ordinarie e coattiva delle entrate tributarie ed extratributarie.

II.1.6. CPV code(s)

79940000 Collection agency services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 1 350 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Cauzione provvisoria e definitiva ai sensi del D.Lgs n. 163/2006.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Fondi comunali.

III.1.3.

Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Imprese singole o raggruppamenti (art. 37 D.Lgs. n. 163/2006).

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Iscrizione camera di commercio e iscrizione albo dei soggetti abilitati alla riscossione.

III.2.2. Economic and financial ability

List and brief description of conditions: Dichiarazione n. 2 istituti bancari
Dichiarazione sul fatturato per servizi analoghi 2012-2014.

III.2.3. Technical and professional ability

List and brief description of conditions:
Esecuzione tre servizi analoghi nei confronti di pubblica amministrazione.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Sistema informatico. Weighting 10
2. Attività di accertamento. Weighting 25
3. Gestione delle entrate. Weighting 12
4. Riscossione coattiva. Weighting 7
5. Personale. Weighting 6
6. Servizi aggiuntivi. Weighting 10

7. Offerta economica. Weighting 30

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

DETERMINAZIONE A CONTRARRE N. 1581/2015

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

9.12.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Italian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 15.12.2015 - 10:30

Place:

Sede Comune di Monterotondo.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: TAR del Lazio

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

29.10.2015