

United Kingdom-London: Administration services
OJ S 158/2020 17/08/2020
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Department for International Trade

Town: London

NUTS code: UK United Kingdom

Country: United Kingdom

E-mail: enhancedITAservice-marketengagement@trade.gov.uk

Internet address(es):

Main address: <https://www.gov.uk/government/organisations/uk-trade-investment>

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Services for European Structural and Investment Fund (ESIF) Internationalisation Fund Administration (IFA)

Reference number: DN428955

II.1.2. Main CPV code

75100000 Administration services

II.1.3. Type of contract

Services

II.1.4. Short description

The DIT is seeking a service provider to manage the Fund Administration of 4 DIT European Structural and Investment Fund (ESIF) projects delivering 'Internationalisation Funds' to small and medium sized enterprises in England. The combined value of the ESIF projects is c. 35 700 000 GBP over 3 years, but there is the potential for the value to increase if more ESIF funding is made available. Estimated total contract value range is 2 200 000 GBP to 3 600 000 GBP (excluding TUPE costs and inflation). The upper value includes deployment of additional services subject to increased funding.

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 2 670 163,33 GBP

II.2. Description

II.2.2. Additional CPV code(s)

79900000 Miscellaneous business and business-related services

II.2.3. Place of performance

NUTS code: UK United Kingdom

II.2.4. Description of the procurement

The DIT is seeking a service provider to manage the Fund Administration of 4 DIT European Structural and Investment Fund (ESIF) projects delivering 'Internationalisation Funds' to small and medium sized enterprises (SMEs) in England. The combined value of the ESIF projects is c. 35 700 000 GBP over 3 years, but there is the potential for the value to increase if more ESIF funding is made available. These projects will provide co-investment funding to SMEs, subject to meeting the relevant criteria for that project.

Average fund (grant) size is expected to be c. 5 000 GBP, which suggests over 7 000 successful fund awards to SMEs will be required over the contract period. The Fund Administrator will be responsible for the full SME fund appraisal, award and payment process. They will be required to develop and administer a process that is fully ESIF compliant. In delivering the Internationalisation Funds the service provider will be required to work closely with DIT's regional International Trade Adviser (ITA) delivery partners, who will be responsible for delivering the pipeline of eligible and suitable SME applicants for the projects.

Estimated total contract value range is 2 200 000 GBP to 3 600 000 GBP (excluding TUPE costs and inflation). The upper value includes deployment of additional services subject to increased funding.

The contract will be awarded on the basis of the most economically advantageous tender, in accordance with the criteria stated in the procurement documents.

II.2.5. Award criteria

Price

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
yes

Identification of the project: ESIF Internationalisation Fund

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8.

Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2019/S 169-413198](#)

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

03/08/2020

V.2.2. Information about tenders

Number of tenders received: 2

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: Capita Business Services Ltd

Town: London

NUTS code: UK United Kingdom

Country: United Kingdom

The contractor is an SME: no

V.2.4. Information on value of the contract/lot

Total value of the contract/lot: 2 670 163,33 GBP

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Department for International Trade

Town: London

Country: United Kingdom

VI.5. Date of dispatch of this notice

07/08/2020