

This notice in TED website: <https://ted.europa.eu/udl?uri=TED:NOTICE:386976-2020:TEXT:EN:HTML>

**United Kingdom-London: Administration services  
2020/S 158-386976**

**Contract award notice**

**Results of the procurement procedure**

**Services**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

**I.1) Name and addresses**

Official name: Department for International Trade

Town: London

NUTS code: UK UNITED KINGDOM

Country: United Kingdom

E-mail: [enhancedITAservice-marketengagement@trade.gov.uk](mailto:enhancedITAservice-marketengagement@trade.gov.uk)

**Internet address(es):**

Main address: <https://www.gov.uk/government/organisations/uk-trade-investment>

**I.2) Information about joint procurement**

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title:**

Services for European Structural and Investment Fund (ESIF) Internationalisation Fund Administration (IFA)

Reference number: DN428955

**II.1.2) Main CPV code**

75100000 Administration services

**II.1.3) Type of contract**

Services

**II.1.4) Short description:**

The DIT is seeking a service provider to manage the Fund Administration of 4 DIT European Structural and Investment Fund (ESIF) projects delivering 'Internationalisation Funds' to small and medium sized enterprises in England. The combined value of the ESIF projects is c. 35 700 000 GBP over 3 years, but there is the potential for the value to increase if more ESIF funding is made available. Estimated total contract value range is 2 200 000 GBP to 3 600 000 GBP (excluding TUPE costs and inflation). The upper value includes deployment of additional services subject to increased funding.

**II.1.6) Information about lots**

This contract is divided into lots: no

II.1.7) **Total value of the procurement (excluding VAT)**

Value excluding VAT: 2 670 163.33 GBP

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

79900000 Miscellaneous business and business-related services

II.2.3) **Place of performance**

NUTS code: UK UNITED KINGDOM

II.2.4) **Description of the procurement:**

The DIT is seeking a service provider to manage the Fund Administration of 4 DIT European Structural and Investment Fund (ESIF) projects delivering 'Internationalisation Funds' to small and medium sized enterprises (SMEs) in England. The combined value of the ESIF projects is c. 35 700 000 GBP over 3 years, but there is the potential for the value to increase if more ESIF funding is made available. These projects will provide co-investment funding to SMEs, subject to meeting the relevant criteria for that project.

Average fund (grant) size is expected to be c. 5 000 GBP, which suggests over 7 000 successful fund awards to SMEs will be required over the contract period. The Fund Administrator will be responsible for the full SME fund appraisal, award and payment process. They will be required to develop and administer a process that is fully ESIF compliant. In delivering the Internationalisation Funds the service provider will be required to work closely with DIT's regional International Trade Adviser (ITA) delivery partners, who will be responsible for delivering the pipeline of eligible and suitable SME applicants for the projects.

Estimated total contract value range is 2 200 000 GBP to 3 600 000 GBP (excluding TUPE costs and inflation). The upper value includes deployment of additional services subject to increased funding.

The contract will be awarded on the basis of the most economically advantageous tender, in accordance with the criteria stated in the procurement documents.

II.2.5) **Award criteria**

Price

II.2.11) **Information about options**

Options: no

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project:

ESIF Internationalisation Fund

II.2.14) **Additional information**

**Section IV: Procedure**

IV.1) **Description**

IV.1.1) **Type of procedure**

Restricted procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

Notice number in the OJ S: [2019/S 169-413198](#)

IV.2.8) **Information about termination of dynamic purchasing system**

IV.2.9) **Information about termination of call for competition in the form of a prior information notice**

**Section V: Award of contract**

A contract/lot is awarded: yes

V.2) **Award of contract**

V.2.1) **Date of conclusion of the contract:**

03/08/2020

V.2.2) **Information about tenders**

Number of tenders received: 2

The contract has been awarded to a group of economic operators: no

V.2.3) **Name and address of the contractor**

Official name: Capita Business Services Ltd

Town: London

NUTS code: UK UNITED KINGDOM

Country: United Kingdom

The contractor is an SME: no

V.2.4) **Information on value of the contract/lot (excluding VAT)**

Total value of the contract/lot: 2 670 163.33 GBP

V.2.5) **Information about subcontracting**

**Section VI: Complementary information**

VI.3) **Additional information:**

VI.4) **Procedures for review**

VI.4.1) **Review body**

Official name: Department for International Trade

Town: London

Country: United Kingdom

VI.4.2) **Body responsible for mediation procedures**

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

07/08/2020