

**B-Antwerp: relocation services**  
**OJ S 235/2012 06/12/2012**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: AG Stedelijk Onderwijs Antwerpen (SO)

Postal address: Lange Gasthuisstraat 15

Town: Antwerpen

Postal code: 2000

Country: Belgium

Contact person: De heer Koen Van Kemseke

E-mail: [koen.vankemseke@so.antwerpen.be](mailto:koen.vankemseke@so.antwerpen.be)

Telephone: +32 33383299

Fax: +32 33383257

**Internet address(es):**

General address of the contracting authority: <https://so.antwerpen.be>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

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**Section II: Object of the contract**

**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Raamcontract verhuis van gebouwen.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Antwerpen.

NUTS code BE211 Arr. Antwerpen

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

De dienstverlening omvat: het verhuizen van schoolmeubilair, kantoormeubilair, bijhorende kantooruitrusting, inhoud van kasten, burelen, archieven en bibliotheken, allerhande apparatuur (tot max. 1200 kg/stuk), IT-apparatuur, labo-uitrusting, auditoriameubilair,...  
De verhuisopdrachten kunnen bestaan uit interne verhuizingen (verhuizingen van goederen binnen eenzelfde gebouw) en uit externe verhuizingen (verhuizingen naar andere gebouwen binnen de Stad Antwerpen).

### **II.1.6. CPV code(s)**

98392000 Relocation services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Geen.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: Het bewijs van een verzekering tegen beroepsrisico's (+ verzekerde bedrag).

Een bewijs van verzekering burgerlijke aansprakelijkheid onderneming/exploitatie/uitbating die de burgerlijke aansprakelijkheid dekt van de dienstverlener zelf en zijn personeelsleden voor schade aan derden op grond van artikel 1382 B.W.e.v.

Minimumwaarborg: 1 250 000,00 EUR per schadegeval/verzekeringsjaar voor lichamelijke schade, 625 000,00 EUR per schadegeval/verzekeringsjaar voor stoffelijke schade en 625 000,00 EUR per schadegeval/verzekeringsjaar voor onstoffelijke gevolgschade.

De recentste balans, uittreksels uit de balans of jaarrekening indien de wetgeving van het land waar de inschrijver is gevestigd de bekendmaking van balansen voorschrijft, waaruit de gezonde financiële situatie blijkt en waaruit blijkt dat de omzet minimum 500 000 EUR bedraagt.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Attest lidmaatschap BKV (Belgische Kamer der Verhuizers).

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Prijs. Weighting 70
2. Plan van aanpak. Weighting 30

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1.**

**File reference number attributed by the contracting authority**

SO/2012/025

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 29.1.2013

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

30.1.2013 - 11:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Dutch.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 120 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 30.1.2013 - 11:00

Place:

AG Stedelijk Onderwijs Antwerpen (SO), Lange Gasthuisstraat 15 te 2000 Antwerpen.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

**VI.3. Additional information**

De offertes kunnen alleen elektronisch ingediend worden.

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

3.12.2012