

UK-London: legal services
OJ S 235/2012 06/12/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Crown Prosecution Service
Postal address: Rose Court, 2 Southwark Bridge Road
Town: London
Postal code: SE1 9HS
Country: United Kingdom
Contact person: Procurement and Commercial Services
For the attention of: Paul Farlow or Tracy Rennison
E-mail: procurement@cps.gsi.gov.uk

Internet address(es):

General address of the contracting authority: <http://www.cps.gov.uk>
Electronic access to information: <https://online.contractsfinder.businesslink.gov.uk>
Electronic submission of tenders and requests to participate: <https://cps.bravosolution.co.uk>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

Other: Legal Services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes
Official name: UK Public Sector Bodies
Postal address: United Kingdom
Town: United Kingdom
Country: United Kingdom

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Visual Transcription Services (VTS).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 21: Legal services
Main site or place of performance: United Kingdom.
NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Number Envisaged maximum number of participants to the framework agreement: 3

Duration of the framework agreement

Duration in years: 5

In the case of framework agreements, provide justification for any duration exceeding 4 years:

Sensitivity and security. Technological development.

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 5 000 000,00 and 10 000 000,00 GBP

II.1.5. Short description of the contract or purchase(s)

Some of the evidence the CPS receives is in the form of visually recorded evidence which may consist of interviews with witnesses who are vulnerable by reason of age or disability or who are intimidated by reason of fear or distress in connection with testifying in the proceedings. In cases where such evidence can be used during the course of the trial, a transcript of the contents of the visually recorded evidence is helpful during the preparatory stages and will assist the parties, the judge and possibly the jury during the trial itself.

The CPS requires a service provider to provide the following:

A transcription service from visually recorded media which could be on VHS Video or DVD+/-R delivered to the Service Provider by the CPS.

Production of a transcription to be delivered to the original CPS office via secure email using MS Microsoft Word 2010 or later or any other compatible word processor. For the purposes of delivering the transcript, service providers to obtain a Criminal Justice Secure Mail (CJSM) email account.

Maintenance of auditable records for the receipt, secure storage and return of recordings, and for recording the movements and viewing of the tapes, discs and transcribed material whenever it is in the possession of, or is created by the Service Provider (the format of such records to be approved by the CPS); all such records shall remain the property of the CPS and be made available on demand to the CPS and shall be given to the CPS at the termination of the Contract. All material, Data is covered by Crown Copyright.

A contact point to allow CPS areas to chase progress on transcripts.

II.1.6. CPV code(s)

79100000 Legal services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT:

Range: between 5 000 000,00 and 10 000 000,00 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As stated in the PQQ.

III.2.2. Economic and financial ability

List and brief description of conditions: As stated in the PQQ.

III.2.3. Technical and professional ability

List and brief description of conditions:

As stated in the PQQ.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 6: and Maximum number 20

Objective criteria for choosing the limited number of candidates: Pre-Qualification Questionnaire.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

PR/35/2012

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

8.1.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The tender will be managed via the Bravo Solution e-tendering Portal. Interested providers will need to register at <https://cps.bravosolution.co.uk> in order to gain access to the PQQ and related documentation.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

3.12.2012