

Norway-Oslo: Project management consultancy services

OJ S 212/2016 03/11/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Omsorgsbygg Oslo KF (Oslo municipality, the Municipal Undertaking for Social Service Buildings)

National registration number: 985 987246

Postal address: Posboks 2773 Solli

Town: Oslo

Postal code: 0201

Country: Norway

For the attention of: Majken E. Bie

E-mail: postmottak@oby.oslo.kommune.no

Telephone: +47 23488000

Internet address(es):

General address of the contracting authority: <http://omsorgsbygg.oslo.kommune.no/>

Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/3361>

Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/149111>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Regional or local agency/office

I.3. Main activity

Other: purpose-built buildings

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Procurement of project school and project support.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Oslo.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Through the Project School, particularly employees in the project and property department shall gain insight and broad understanding of project management and The Municipal Undertaking for Social Service Buildings' model. The Project School will be an independent part of Omsorgsbyggskolens [The Municipal Undertaking for Social Service Buildings school's] training offer.

This procurement comprises development and execution of module courses and smaller speciality courses, development of owner strategy, as well as project support and assistance in the implementation of knowledge and project models in The Municipal Undertaking for Social Service Buildings' quality system and internal guidelines. The training modules shall be implemented as a combination of e-learning and classroom training.

II.1.6. CPV code(s)

72224000 Project management consultancy services, 80590000 Tutorial services, 79420000 Management-related services, 39162110 Teaching supplies, 48190000 Educational software package, 80420000 E-learning services, 72212331 Project management software development services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The training modules shall be implemented as a combination of e-learning and classroom teaching.

It will be possible to purchase additional modules and classroom training for the specific needs of the Contracting Authority. Such a purchase will occur via triggering of options.

Classroom teaching, that shall be held in the Contracting Authority's own course facilities after completing the e-learning must be tailored to The Municipal Undertaking for Social Service Buildings' own cases. Content of the classroom training shall be created in collaboration between the tenderer and Contracting Authority.

It is assumed that e-learning module one will start directly after signing of the contract.

The training modules shall qualify toward study points from certified educational institutions.

The contract has a duration of 2 years and the Contracting Authority has the possibility to extend the contract with a further 1 year + 1 year on verbatim terms.

Estimated value excluding VAT: 4 000 000 NOK

II.2.2. Information about options

Options: yes

Description of options: It will be possible to purchase additional modules and classroom training for the specific needs of the Contracting Authority. Such a purchase will occur via triggering of options. Refer to the price form page 3.

The contract has a duration of 2 years and the Contracting Authority has the possibility to extend the contract with a further 1 year + 1 year on verbatim terms.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 024 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

In accordance with NS 8402.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: — The tenderer shall be a legally established company.

Documentation requirement:

— Norwegian companies: Company Registration Certificate;

— Foreign companies: Proof that the company is registered in a trade index or business register as prescribed by the law of the country where the tenderer is established.

III.2.2. Economic and financial ability

List and brief description of conditions: — The tenderer must have the economic capacity to fulfil the contract.

Documentation requirement:

— Credit evaluation/rating, not older than three months, and which is based on the last known fiscal figures. The entire credit rating report must be submitted and must contain the key figures for the last three Annual Financial Statements. The rating should be carried out by an officially certified credit rating institution. The Contracting Authority reserves the right to obtain a separate credit evaluation, if necessary.

— The tenderer tax and VAT payments shall be in order.

Documentation requirement:

Tax and VAT certificate, not older than 6 months. The certificate can be ordered and downloaded from Altinn. If this is not possible, it can be ordered from the tax collector or the Norwegian Tax Administration

Foreign tenderers must provide certificates from equivalent authorities to the Norwegian authorities.

III.2.3. Technical and professional ability

List and brief description of conditions:

— Tenderers shall have adequate capacity to fulfil the contract.

Documentation requirement:

— An account of the tenderer's average workforce and the number of employees in the administrative management in the last three years (can be the same document as the competence matrix, see below).

— Other documentation demonstrating that the tenderer has the capacity to carry out the assignment.

— The tenderer shall have methods for quality assurance in the relevant specialist fields.

Documentation requirement:

— A description of quality assurance methods. The tenderer's own description of such measures and/or presentation of the management system/quality assurance system, possibly certificates from a third party confirming that the tenderer has such a system, for example ISO 9001.

— The tenderer shall have good competence.

Documentation requirement:

— Information on the educational and professional qualifications of the tenderer and the company's administrative management and/or the people responsible for providing the services (competence matrix).

— The tenderer shall have good experience from equivalent contracts.

Documentation requirement:

— A list of key deliveries or and/or services provided during the past three years, including information on:

o Value;

o Dates;

o Name of the public or private recipient.

— Services to public contracting authorities shall be documented by certificates issued or confirmed by the authority in question. If the services were for private contracting authorities, certificates should be issued or confirmed by these. In the absence of this, a declaration from the tenderer will be accepted.

Individual CVs are not requested under this qualification requirement.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

16/00755

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

12.12.2016 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 060 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Any appeals are to be sent to Omsorgsbygg Oslo KF.

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

1.11.2016