

**United Kingdom-Reading: Human resources management consultancy services**  
**OJ S 219/2014 13/11/2014**  
**Contract award notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: CfBT Schools Trust

Postal address: 60 Queens Road

Town: Reading

Postal code: RG1 4BS

Country: United Kingdom

For the attention of: Cam Sans

E-mail: [csttenders@cfbt.com](mailto:csttenders@cfbt.com)

Telephone: +44 1189021684

**Internet address(es):**

General address of the contracting authority: <http://www.cfbt.com/en-GB/What-we-do/School-management-and-ownership/Managing-government-schools/Managing-free-schools-and-academies>

Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA23307](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA23307)

**I.2. Type of the contracting authority**

Other: Multi Academy Trust

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title**

School HR and Payroll.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: England.

NUTS code UK United Kingdom

**II.1.3. Information about a framework agreement or a dynamic purchasing system (DPS)**

**II.1.4. Short description of the contract or purchase(s)**

CfBT Schools Trust (CST) is a Multi-Academy Trust comprising 20 schools based mainly in the East of England and the Thames Valley. Currently our schools use a number of different

providers for HR and Payroll services. We wish to procure an HR support function and payroll service to cover all our schools. There will need to be a phased approach to include schools as current single provider contracts end. Through this single contract we hope to achieve the following:

- Increased efficiency,
- A single service specification,
- Consistent good quality service to schools and the centre,
- Single relationship manager for the overall contact (named contacts at school level),
- Reduced cost in total HR and payroll spend,
- Access to staffing information and reporting through 1 single portal,
- Flexibility,
- Self service system.

#### **II.1.5. CPV code(s)**

79414000 Human resources management consultancy services, 79211110 Payroll management services

#### **II.1.6. Information about the Government Procurement Agreement (GPA)**

#### **II.2. Total value of the contract/lot**

##### **II.2.1. Total value of the contract/lot**

Value: 450 000 GBP  
excluding VAT

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Open

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of

1. Breadth of service
2. Cost
3. Responsiveness
4. Flexibility
5. References

##### **IV.2.2. Information about electronic auction**

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

##### **IV.3.2. Previous publication concerning this procedure**

###### **Contract notice**

Notice number in the OJ S: [2014/S 138-247872](#) of 22.7.2014

### **Section V: Award of contract**

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Contract No: 247872-2014

Lot title: HR and Payroll

**V.1. Date of conclusion of the contract**

13.10.2014

**V.2. Information about tenders**

Number of tenders received: 8

**V.3. Name and address of the contractor**

Official name: Education Personnel Management Ltd

Postal address: St Johns House, Spitfire Close, Ermine Business Park

Town: Huntingdon

Postal code: PE29 6EP

Country: United Kingdom

Internet address: <http://www.epm.co.uk>

**V.4. Information on value of the contract/lot**

Initial estimated total value of the contract/lot:

Value: 450 000 GBP

excluding VAT

Total value of the procurement:

Value: 450 000 GBP

excluding VAT

**V.5. Information about subcontracting**

**Section VI: Complementary information**

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**VI.1. Information about European Union funds**

**VI.2. Additional information**

(MT Ref:143150).

**VI.3. Procedures for review**

**VI.3.1. Review body**

**VI.3.2. Review procedure**

**VI.3.3. Service from which information about the review procedure may be obtained**

**VI.4. Date of dispatch of this notice**

10.11.2014