

**Italy-Sesto Fiorentino: Cemetery services**

OJ S 170/2018 05/09/2018

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Centrale di committenza dei comuni di Sesto Fiorentino, Signa e Vaglia

Postal address: Piazza Vittorio Veneto 1

Town: Sesto Fiorentino

Postal code: 50019

Country: Italy

Contact person: Servizio gare

For the attention of: Comune di Sesto Fiorentino -Servizio Gare

E-mail: [serviziogare@comune.sesto-fiorentino.fi.it](mailto:serviziogare@comune.sesto-fiorentino.fi.it)

Telephone: +39 0554496308

Fax: +39 0554496279

**Internet address(es):**General address of the contracting authority: <http://www.comune.sesto-fiorentino.fi.it/>Address of the buyer profile: <https://start.toscana.it/>Electronic access to information: <https://start.toscana.it/>Electronic submission of tenders and requests to participate: <https://start.toscana.it/>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Procedura aperta ai sensi dell'art. 60 del D.Lgs. n. 50/2016 svolta in modalità telematica per l'affidamento del servizio di gestione e manutenzione ordinaria dei cimiteri del comune di Sesto Fiorentino. CPV 98371110-8 (servizi cimiteriali), CPV 98371111-5 (servizi manutenzioni cimiteriali).

## **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 25: Health and social services

NUTS code ITI14 Firenze

## **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

## **II.1.4. Information about framework agreement**

## **II.1.5. Short description of the contract or purchase(s)**

L'appalto ha per oggetto il servizio di gestione e manutenzione ordinaria dei cimiteri del Comune di Sesto Fiorentino, da effettuarsi mediante la fornitura dei servizi e delle prestazioni specificati nel progetto di servizio allegato, che si intendono conosciuti e accettati dal concorrente con la sua partecipazione.

Con riferimento all'art. 28 del CSA la prestazione principale è quella che comprende le operazioni cimiteriali servizio sorveglianza, controllo del decoro, servizio di pulizia servizio di front office e segreteria, raccolta, riduzione e conferimento rifiuti manutenzione ordinaria del verde

La prestazione secondaria comprende la gestione impianto illuminazione votiva e la manutenzione ordinaria immobili e impianti.

## **II.1.6. CPV code(s)**

98371110 Cemetery services, 98371111 Cemetery maintenance services

## **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

## **II.1.8. Lots**

This contract is divided into lots: no

## **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

Estimated value excluding VAT: 763 650,00 EUR

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Cauzione provvisoria 2 % dell'importo di appalto.

- III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**
- III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**
- III.1.4. Contract performance conditions**  
The performance of the contract is subject to particular conditions: no
- III.2. Conditions for participation**
  - III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**  
List and brief description of conditions: Iscrizione camera di commercio.
  - III.2.2. Economic and financial ability**
  - III.2.3. Technical and professional ability**  
List and brief description of conditions:  
Vedi art. 5.4 del Disciplinare di gara.
  - III.2.4. Information about reserved contracts**
- III.3. Conditions specific to services contracts**
  - III.3.1. Information about a particular profession**  
Execution of the service is reserved to a particular profession: no
  - III.3.2. Information about staff responsible for the performance of the contract**  
Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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- IV.1. Type of procedure**
  - IV.1.1. Type of procedure**  
Open
  - IV.1.2. Information about the limits on the number of candidates to be invited**
  - IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**
- IV.2. Award criteria**
  - IV.2.1. Award criteria**  
The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents
  - IV.2.2. Information about electronic auction**
- IV.3. Administrative information**
  - IV.3.1. File reference number attributed by the contracting authority**  
CIG 7605065A2A n. gara simog 7180367

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

8.10.2018 - 13:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Italian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 9.10.2018

Place:

Comune di Sesto Fiorentino.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Legali rappresentanti del concorrente o loro delegati.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 2021.

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Tar Toscana

Postal address: Via Ricasoli 40

Town: Firenze

Country: Italy

Internet address: <https://www.giustizia-amministrativa.it/cdsintra/cdsintra/Organizzazione/TribunaliAmministrativeRegionali/Firenze/index.html>

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

4.9.2018

