

**United Kingdom-Dundee: Software package and information systems**

OJ S 213/2016 04/11/2016

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: University of Abertay

Postal address: Bell Street

Town: Dundee

NUTS code: UKM21 Angus and Dundee City

Postal code: DD1 1HG

Country: United Kingdom

E-mail: [procurement@abertay.ac.uk](mailto:procurement@abertay.ac.uk)

Telephone: +44 1382308995

**Internet address(es):**Main address: <http://www.abertay.ac.uk>Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00103](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00103)**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)**I.4. Type of the contracting authority**

Other type: higher education

**I.5. Main activity**

Education

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Supply, Implementation and Support of a Current Research Information System.

Reference number: AU/FIN/2016/22/CRIS

**II.1.2. Main CPV code**

48000000 Software package and information systems

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Aberay University wishes to procure an existing current research information system as detailed within the Specification of Requirements to address research application initiation and parallel approval workflows, research awards management, research profile and publication management and institutional repository. Also research activity business intelligence including REF assessment.

### **II.1.5. Estimated total value**

Value excluding VAT: 160 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.2. Additional CPV code(s)**

48000000 Software package and information systems

### **II.2.3. Place of performance**

NUTS code: UKM21 Angus and Dundee City

Main site or place of performance: Abertay University, Dundee, Scotland.

### **II.2.4. Description of the procurement**

Supply, implementation and support for a current research information system.

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Ability of system proposed to meet or exceed the specification of requirements listed / Weighting: 50

Quality criterion - Name: System Maintenance / Weighting: 5

Quality criterion - Name: Business Continuity and Reliability / Weighting: 5

Quality criterion - Name: Training Options / Weighting: 5

Quality criterion - Name: Account Management and Support / Weighting: 10

Quality criterion - Name: Exit Strategy / Weighting: 5

Price - Weighting: 20

### **II.2.6. Estimated value**

Value excluding VAT: 160 000,00 GBP

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

2 X 12 month optional extensions.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: yes

Description of options:

A variation may be allowed during the contract term for additional services not stated within the contract documents which are associated with the system requirements of this tender.

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:  
Not Applicable to this Tender.

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Bidders should complete ESPD Section 4B.2.1 providing yearly (specific) turnover in the business area covered by the contract and specified in the relevant Contract Notice for the past 3 complete financial years. The Purchaser will satisfy itself that this is sufficient to allow delivery of the services for the full contract period.

Bidders should complete ESPD Section 4B.5.1 confirming they hold, or can commit to obtain prior to the commencement of any subsequently awarded contract the types and levels of insurance indicated below:

Minimum level(s) of standards possibly required:

Employers' liability insurance to the extent of at least GBP5m per claim and unlimited in total;  
Public / product liability insurance to the extent of at least GBP5m per claim and unlimited in total;

Professional indemnity insurance to the extent of at least GBP2m per claim and unlimited in total.

#### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Bidders will be required to provide at least 2 examples that demonstrate they have the relevant experience to deliver the services as described below:

Minimum level(s) of standards possibly required:

The examples relate to the proposed system and shall be based on an existing product which has been implemented within the Higher Education sector in the UK.

The successful bidder's account manager/consultant proposed to manage the project shall demonstrate prior experience of implementing the proposed system within multiple Universities within the UK.

### **III.2. Conditions related to the contract**

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## Section IV: Procedure

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### IV.1. Description

#### IV.1.1. Type of procedure

Open procedure

#### IV.1.3. Information about a framework agreement or a dynamic purchasing system

#### IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

### IV.2. Administrative information

#### IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 01/12/2016 Local time: 12:00

#### IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

#### IV.2.4. Languages in which tenders or requests to participate may be submitted

English

#### IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 08/03/2017

#### IV.2.7. Conditions for opening of tenders

Date: 01/12/2016 Local time: 12:00

Place:

Abertay University, Dundee, Scotland.

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

It is expected this contract will include the 2 X 12 month extension periods therefore any further notices would be around October 2022.

### VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### VI.3. Additional information

The Supplier will be judged on the basis of the European Single Procurement Document (ESPD) response and any supplementary information obtained in Part II of the ESPD. This is normally for information only, however the Purchaser may choose not to select bidders that cannot provide basic company information.

Bidders should state if they intend to sub-contract any share of the contract to a third party.

The Supplier will also be judged on the basis of the ESPD response and any supplementary information obtained in Part III of the ESPD.

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [http://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=468928](http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=468928).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [http://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems. The Contracting Authority does not intend to include a sub-contract clause in this contract. (SC Ref:468928).

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: University of Abertay

Postal address: Bell Street

Town: Dundee

Postal code: DD1 1HG

Country: United Kingdom

Telephone: +44 1382308995

Internet address: <http://www.abertay.ac.uk>

##### **VI.5. Date of dispatch of this notice**

31/10/2016