

Italy-Montecatini Terme: Postal services

OJ S 213/2015 04/11/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Comune di Montecatini Terme

Postal address: Viale Verdi 46

Town: Montecatini Terme

Postal code: 51016

Country: Italy

Contact person: Area Polizia Municipale

E-mail: pm@comune.montecatini-terme.pt.it

Telephone: +39 0572918800

Fax: +39 0572918810

Internet address(es):General address of the contracting authority: www.comune.montecatini-terme.pt.itAddress of the buyer profile: http://www.comune.montecatini-terme.pt.it/servizi/bandi/bandi_fase01.aspxElectronic access to information: <https://start.e.toscana.it/rtrt/>Electronic submission of tenders and requests to participate: <https://start.e.toscana.it/rtrt/>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Procedura aperta per l'appalto del servizio di gestione degli atti sanzionatori amministrativi derivanti dall'attività di Polizia Municipale.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: Montecatini Terme (PT) — Italia.

NUTS code ITE13 Pistoia

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Affidamento dei servizi di gestione del ciclo delle sanzioni amministrative della polizia Municipale. Contratto di durata quinquennale. Il Comune si riserva la facoltà di esercitare l'opzione della ripetizione dei servizi analoghi per ulteriori 2 anni qualora il servizio sia reso in maniera soddisfacente.

II.1.6. CPV code(s)

64110000 Postal services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 1 075 310,25 EUR

II.2.2. Information about options

Options: yes

Description of options: Il Comune si riserva la facoltà di procedere alla ripetizione dei servizi analoghi ai sensi dell'art. 57 comma 5 lettera b del D.Lgs. 163/2006 per un periodo massimo pari a 24 (ventiquattro) mesi.

Provisional timetable for recourse to these options:
in months: 36 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 60 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

In sede di presentazione dell'offerta, cauzione provvisoria pari a 15 361,58 EUR (2 % dell'importo a base d'asta) secondo quanto indicato all'art.8 del Disciplinare di Gara. L'aggiudicatario dovrà prestare cauzione definitiva pari al 10 % dell'importo di aggiudicazione secondo quanto precisato all'art. 20 del Capitolato Speciale d'Appalto.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Stanziamenti di bilancio.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Raggruppamenti temporanei di imprese, GEIE, Consorzi tra imprese secondo quanto precisato all'art. 11 del Disciplinare di gara.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Presentazione della documentazione a corredo dell'offerta composta dalle dichiarazioni sostitutive in merito al possesso dei requisiti generali e di idoneità professionale secondo quanto precisato all'art.5 e 6 del Disciplinare di gara.

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

List and brief description of conditions:

Presentazione della dichiarazione sostitutiva in merito al possesso dei requisiti di capacità tecnica.

Minimum level(s) of standards possibly required:

Aver eseguito con buon esito nel triennio 2012-2014 almeno due servizi analoghi a quello oggetto del presente disciplinare con un ente locale (Regione, Provincia, Comune) di dimensioni non inferiori a 20 000 abitanti della durata di almeno 3 anni e il cui importo complessivo, ottenuto sommando gli importi dei 2 contratti al netto dell'IVA, non sia inferiore a 600 000 EUR.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3.

Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

Lowest price

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

CIG 6443096305

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

15.12.2015 - 13:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Italian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 16.12.2015 - 10:00

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Alle operazioni di gara in seduta pubblica potranno assistere i legali rappresentanti degli operatori economici partecipanti, ovvero i soggetti che esibiranno delega o procura idonea a comprovare la loro legittimazione a svolgere in nome e per conto dei concorrenti le predette attività.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published: Luglio 2022.

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

La procedura di gara è svolta in modalità completamente elettronica sulla piattaforma del Sistema Telematico Acquisti Regionale della Toscana — START all'indirizzo <https://start.e.toscana.it/rtrt>

La presentazione delle offerte potrà avvenire esclusivamente su tale piattaforma e secondo le modalità ivi indicate. Analogamente sulla piattaforma sarà svolta la procedura pubblica di gara. Il RUP è Andrea Ghilardi — Vice Comandante Polizia Municipale di Montecatini Terme.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Tribunale Amministrativo Regionale Toscana

Postal address: Via Ricasoli 40

Town: Firenze

Postal code: 50122

Country: Italy

Telephone: +39 055267301

Internet address: <http://www.giustizia-amministrativa.it/WEBY2K/intermediate.asp?>

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

30.10.2015