

**United Kingdom-Aylesbury: Cleaning services**

**OJ S 172/2018 07/09/2018**

**Contract notice**

**Services**

**Legal Basis:**

Directive 2014/24/EU

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Vale of Aylesbury Housing Trust

Postal address: Fairfax House 69 Buckingham Street

Town: Aylesbury

NUTS code: UKJ1 Berkshire, Buckinghamshire and Oxfordshire

Postal code: HP20 2NJ

Country: United Kingdom

Contact person: Mr Hugh Galliers

E-mail: [contact@vaht.co.uk](mailto:contact@vaht.co.uk)

Telephone: +44 1296732600

**Internet address(es):**

Main address: [www.vaht.co.uk](http://www.vaht.co.uk)

Address of the buyer profile: <https://www.housingprocurement.com/>

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.housingprocurement.com/>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.housingprocurement.com/>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Housing and community amenities

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Cleaning and Selected Facilities Management Tasks for Fairfax House

**II.1.2. Main CPV code**

90910000 Cleaning services

**II.1.3. Type of contract**

Services

#### **II.1.4. Short description**

Building Cleaning services and Selected Facilities Management Tasks for Vale of Aylesbury Housing Trust head office.

Scope of services to include but not limited to:

- weekday evening cleaning service to a 4 storey head office building with approx. 180 desks,
- majority of consumables to buy and restock (see specification),
- key-holding tasks and lock-up,
- water flushing procedures,
- specialist washroom services,
- IT equipment deep cleans,
- Occasional reception cover.

#### **II.1.5. Estimated total value**

Value excluding VAT: 340 000,00 GBP

#### **II.1.6. Information about lots**

This contract is divided into lots: no

### **II.2. Description**

#### **II.2.2. Additional CPV code(s)**

79993100 Facilities management services, 90911300 Window-cleaning services, 90919000 Office, school and office equipment cleaning services, 90919100 Cleaning services of office equipment, 90919200 Office cleaning services, 90911200 Building-cleaning services

#### **II.2.3. Place of performance**

NUTS code: UKJ13 Buckinghamshire CC

Main site or place of performance: Fairfax House, 69 Buckingham Street, Aylesbury, HP20 2NJ

#### **II.2.4. Description of the procurement**

Building Cleaning Services and Selected Facilities Management Tasks for Vale of Aylesbury Housing Trust head office.

Scope of services to include but not limited to:

- weekday evening cleaning service to a 4 storey head office building with approx. 180 desks,
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- key-holding tasks and lock-up,
- water flushing procedures,
- specialist washroom services,
- IT equipment deep cleans,
- Occasional reception cover.

#### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6. Estimated value**

Value excluding VAT: 340 000,00 GBP

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 36

This contract is subject to renewal: no

### **II.2.9. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5  
Objective criteria for choosing the limited number of candidates:

As per the procurement documentation available at <https://www.housingprocurement.com/>

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: yes

Description of options:

There are two options to extend the contract each by 12 months. Therefore the maximum contract length could be 60 months.

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

Interested bidders are invited to register free of charge at <https://www.housingprocurement.com/> in order to view and submit a response to the procurement documentation.

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

As per the Procurement Documentation available at <https://www.housingprocurement.com/>

#### **III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2. Conditions related to the contract**

#### **III.2.2. Contract performance conditions**

As per the Procurement Documentation available at <https://www.housingprocurement.com/>

#### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Restricted procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 08/10/2018 Local time: 12:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 01/11/2018

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

#### **VI.3. Additional information**

Please see the following provisional timescales:

Anticipated deadline for SQ questions 19.9.2018

Anticipated date for SQ answers 26.9.2018

Deadline for return of SQ 8.10.2018

Anticipated date for notifying successful/unsuccessful economic operators at SQ stage 31.10.2018

Anticipated date for releasing Invitation To Tender (ITT) documentation 1.11.2018

Deadline for return of ITT 3.12.2018

Anticipated notification of outcome date 14.12.2018

Anticipated contract start date 1.4.2019.

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: High Court of England and Wales

Town: London

Country: United Kingdom

##### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

The Trust will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum 10 calendar days, provides time for unsuccessful Tenderers to challenge the award decision before any contracts are

entered into. The Public Contract Regulations provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court of England and Wales.

**VI.5. Date of dispatch of this notice**

04/09/2018